



LAKEWOOD TOWNSHIP
MUNICIPAL UTILITIES AUTHORITY

Lakewood Township MUA

Seeking qualified individual for the position of **Director of Engineering**.

A full description of duties can be viewed at <http://www.lakewoodmua.com/employment.php>

In order to be considered for the position **a completed Application for Employment and resume must be submitted** via email to employment@lakewoodmua.com. Applications for Employment can be found at <http://www.lakewoodmua.com/forms.php>.

Applications for Employment and resumes **must be submitted by April 3, 2017**.

Starting Salary- \$85,000. Excellent benefits.

Please call Justin Flancbaum, Executive Director, at (732) 363-4422 Ext. 103 with any questions.

Lakewood Township MUA
390 New Hampshire Ave.
Lakewood, NJ 08701

Job Description

Position Applied For: Director of Engineering

Position Summary:

Manage and supervise the Authority's Engineering Department.

REQUIRES:

- Strong background in the development and management of large scale construction projects; both in the field and in the office
- Strong managerial and organizational skills
- Strong communications skills; both oral and in writing
- Strong ability to build and maintain relationships with customers, contractors, professionals, and in house personnel from all departments
- Strong computer and technological skills
- Valid Driver's License
- Professional Engineer's license not required

Duties and Responsibilities

- Manage the development of and finalize scope of work for Authority capital projects
- Coordinate with and provide support where necessary to the various Authority Departments
- Manage and be responsible for the preparation of planning reports and evaluations
- Manage the delivery of engineering services during construction for projects designed by Authority staff or consultants
- Direct and supervise the engineering staff and meet the in-house goals of the Authority as set forth by the Executive Director and Authority's Commissioners
- Track progress and permitting for all Authority capital and developer projects.
- Streamline the current processes of the Authority's Engineering Department
- Create a paperless work flow for the Authority's Engineering Department wherever practicable
- Ability to perform field inspections and evaluations
- Any other duties as assigned by the Executive Director