



Board of Commissioners

Senator Robert Singer, Chairman

Raymond Coles, Vice Chairman

Anne Fish, Treasurer

Samuel Flancabaum, Assistant Secretary

Michael Sernotti, Commissioner

Craig Theibault, Alt. Commissioner

P. G. Waxman, Commissioner

THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

July 7, 2015

- I. Senator Singer opened the meeting at 10:00 A.M. in the Conference Room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, New Jersey.
- II. It was announced that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this scheduled meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 6, 2015 and The Tri Town News on February 11, 2015.
- III. **Salute to the Flag**
- IV. **Roll Call of Commissioners**
On the roll call the following Commissioners were present: Mr. S. Flancabaum, Mr. Sernotti, Mr. Coles, Mr. Waxman, Mrs. Fish and Senator Singer. The following professionals and key personnel were present: Mr. Norman Smith, Esq., Mr. Justin Flancabaum, Executive Director, Mr. Daniel Rappoccio, CFO, Mr. Paul Morrill, P. E., Mr. Robert Farina, Instrumentation Department Supervisor and Mrs. Nechama Lapa, Secretary.
- V. **Minutes**
A **motion** to approve the minutes of the Regular Meeting held on June 2, 2015, was made by Mr. Waxman and seconded by Mr. Coles. On a **voice vote**, all members present voted, "**Aye**". **Motion carried.**
- VI. **Chief Financial Officer Report**
 1. **Financial Results Review for June 30, 2015**
The Authorities net position for the period ending June 30, 2015 is approximately \$1.4 Million which is \$881,000.00 ahead of the Year to Date Net Budget through June of \$546,000.00. The Authority continues to receive non-recurring connection fees, and to date the amount is \$510,000.00. Excluding the non-recurring connection fees the Authority revenue would be ahead of budget by approximately \$355,000.00. That is driven by the water and sewer services which are favorable to the budget by

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approximately \$294,000.00 which is attributable to entering the irrigation months. The Authority Expenses are \$4.7 Million as of June 30, 2015. This is slightly lower than the Year to Date Expense Budget due to offsetting Items.

Mr. Theibault arrived at 10:02 A.M.

2. Roll Call to Approve Operating Vouchers

The Operating expenses have increased by \$16,545.50. The increase is driven by the Authority Attorney's voucher received Monday. Mr. Rappoccio would like to request a motion to approve amended operating total of \$471,247.60. Senator Singer asked Mr. Flanbaum if a lawsuit was filed against the bonding company for the tank. Mr. Flanbaum said yes. A **motion** to approve amended operating expense was made by Mr. Waxman, seconded by Mr. Coles. On a **roll call**, all members present voted "**Yes**". **Motion passed.**

VII. Engineer's Report

1. Update of Rules and Regulations

- Motion Approving Addendum #14 to the Rules and Regulations

This addendum would update the tracer wire regulations to be in more in line with Lakewood Township. After a meeting with the Township, minor adjustments have to be made with the tracer wire specs. **Motion** to approve Addendum Number 14 to the Rules and Regulations was made by Mr. Coles, seconded by Mr. Waxman. On a **voice vote** all members present voted "**Aye**". **Motion carried.**

2. County Line Road Office Building

- Resolution Accepting Terms of Developer's Agreement

In the engineers report the highlights of the developer's agreement is detailed. Mrs. Lapa read **Resolution #15-65 Authorizing The Execution Of The Developer's Agreement County Line Road Office Building.** Mr. Waxman asked which office building is this. Mr. Morrill said that it will be built on County Line Road next to the Synagogue by County Line Manor. Mr. Flanbaum said that the current owner is a LLC with the managing member named Norman Eisen. The contract purchaser is Mordchai Lercher. Motion was made by Mr. Waxman, seconded by Mr. Coles. On a **roll call** all members present voted "**Yes**". **Adopted.**

3. New Hampshire Heights

- Resolution Granting Technical Approval

Technical approval is being granted conditioned on the letter dated June 12, 2015. Mrs. Lapa read **Resolution #15-66 Grant Of Technical Approval New Hampshire Heights.** Motion was made by Mr. Waxman, seconded by Mr. Sernotti. On a **voice vote** all members present voted "**Aye**". **Adopted.**

4. Cedarwood Hills (Office Building)

- Resolution Granting Technical Approval

This is across the street from the New Hampshire Avenue Complex. Technical approval is conditioned on the consultant's letter dated June 26, 2015. Mr. Waxman asked Mr. Morrill if he is okay with this. Mr. Morrill answered yes. Senator Singer asked if this is the project right across from this building. Mr. Morrill answered it will be right next to the Quick Chek. Mr. Flanbaum said it is Jack Mueller's office building. Senator Singer

handed over the gavel to Mr. Waxman. Mrs. Lapa read **Resolution #15-67 Grant Of Technical Approval Cedarwood Hills Office Building**. Motion was made by Mr. Coles, seconded by Mr. Sernotti. On a **voice vote** all members present voted **“Aye”**. **Adopted**. Please note Senator Singer did not participate in this vote. Mr. Waxman handed the gavel back to Senator Singer.

5. Vermont 54 Unit Subdivision

- Resolution Reducing Performance Guarantees

This resolution is reducing the Performance Guarantees by seventy percent. In the engineers report in the packet has the amount the Authority was holding and the amount that will be held after this reduction. The work was completed and there is a punch list that will be resolved before the guarantees will be released completely. Mrs. Lapa read **Resolution #15-68 Reducing Performance Guarantees Water and Sanitary Sewer Systems Vermont 50 Unit Subdivision**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On a **voice vote** all members present voted **“Aye”**. **Adopted**.

6. Meter Replacement Phase 3

- Resolution Awarding Professional Services Contract

At the present time there are approximately 1,850 accounts of the 9,000 accounts that are not being read by the Authority’s Fixed Base System. This will complete the replacement of the meters with the radio reads. The contract is for \$48,500.00 of which \$30,000.00 is for construction observation. Senator Singer questioned the amount of \$30,000.00 for construction observation. Mr. Morrill said that this is for the consultant not for the contractor. Mr. Waxman questioned why the amount is so high. Mr. Flancbaum said this is not only for construction observation but also for administrative services such as review of the contractor’s invoices and see what they did. The \$48,500.00 is the amount of the contract not to exceed. This contract is being awarded to PS&S. Mr. Ponsi said that the Authority does not anticipate for it to cost the full amount. Mr. Flancbaum said he thinks it will be much less. Mr. Waxman asked if a lower amount should be awarded. Mr. Flancbaum said that the Authority questioned PS&S on this. The Authority does not want them to come back asking for more. They will be monitored closely. We do not think that the cost will come close to \$30,000.00. Mr. Waxman said he does not like giving a blank check like this. Mrs. Lapa read **Resolution #15-69 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq**. Motion was made by Mr. Coles, seconded by Mr. Sernotti. On a **roll call** Mr. Sernotti, Mr. Coles, Mrs. Fish and Senator Singer voted **“Yes”**. Mr. Waxman voted **“No”**. **Adopted**.

7. Installation of SCADA Cables Wells 2 & 3

- Resolution Awarding Professional Services Contract

This contract is being awarded to Remington Vernick for \$4,700.00. This is for the engineering for the conduits and posts required for the antenna. This will not be the installation of the antennas but the hardware, cabling and conduits required. At a later date there will be another contract to put in the cables and set up the antennas. Well No. 2 and Well No. 3 are the last two wells that are not connected. Mrs. Lapa read **Resolution #15-70 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On a **voice vote** all members present voted **“Aye”**. **Adopted**.

8. Airport Road Water Storage Tank Remediation

Resolution Awarding Professional Services Contract

This contract is being awarded to Remington Vernick in the amount of \$14,000.00. This is to prepare plans and specifications for the work that is required to correct the problems had with the installation from CB&I. The Authority has filed suit against the bonding company. Senator Singer said that the tank has been staining. It is a brand new tank that was painted. The repair is not major but it has to be repaired and repainted. The contractor has turned a deaf ear on this so the Authority is going after the bonding company. Mr. Waxman asked if the Authority is suing the contractor and the bonding company. Mr. Smith said he filed a suit against both. The bonding company also turned a deaf ear and did not respond to letters. Senator Singer said he told Mr. Smith to sue and the cost is not a huge amount. Mr. Smith said the damages are approximately \$81,000.00. Mr. Waxman asked how could this happen. Where they supervised by an outside company? Mr. Flancbaum said yes. The Authority is still holding the maintenance bond. Mr. Waxman asked if we are suing the company that oversaw the project. Mr. Flancbaum said that Remington Vernick oversaw the construction. When the project was completed everything was okay. The Authority is holding the maintenance bond. This did not happen right away, it happened over time. Mr. Waxman questioned what was the problem and why did Remington Vernick not pick it up. Mr. Morrill said that there are three problems. The first one is that the fence is not located completely on the Authority's property. A survey crew was not sent out to confirm the exact location and everything looked fine. When Verizon was putting up their antenna and built their fences, they came to the Authority and said your fences are not square. When the Authority did an analysis, it was found that not only were they not square they were in the wrong place. Mr. Waxman asked if it was Remington Vernick's job to verify it. Mr. Morrill said no. The second problem is when the inside of a tank is painted there is a painter's ring. It is an "L" shaped bracket that is welded to the inside of the tank. That is where they hook onto in order to rig up and paint the inside of the tank. That was not properly painted. It looked like it had received the proper number of coats but it had not. At the one year inspection, Remington Vernick found that it was rusting. Mr. Waxman asked how come they did not pick this up earlier. Mr. Flancbaum said that it rusted over time. Mr. Morrill said that it was painted, but not all the coats that were needed. It probably had the proper final coat but did not have the proper primer and intermediate coat. When Remington Vernick did the first year inspection it became obvious that the ring was not properly painted and started to rust. Mrs. Fish asked why Remington Vernick didn't see that the proper amount of coats was not put on. Mr. Morrill said that this steel bracket is one and one half inches wide on a very big tank. Somethings get missed. Mr. Flancbaum said this is the purpose for the one year inspection to see if something is failing. Remington Vernick picked this up while doing the interior inspection. Mr. Waxman asked if money is being held or just a bond. Mr. Flancbaum said there is a maintenance bond. The maintenance bond will cover this. The bond is for \$1.7 Million. Mr. Smith said the damages are estimated at \$81,000.00. Mr. Waxman questioned why the bonding company is ignoring the problems with the tank. Mr. Smith said that this is a mystery to him. Has written letters to the bonding company and called them. Mr. Smith said once he spoke to a person who said he will get back to him. But he has not heard from him. Senator Singer asked if they are an existing company. Mr. Flancbaum answered yes. Senator Singer said that bonding companies are similar to title insurance companies. They do not want to pay. They drag things out to the point where they hope you go away. What happens with most of these

suits are the amount of money you will recover is so small so at some point you say “it is \$20,000.00 and it is going to be paid to the attorney, what am I going to end up with”. They just walk away from it. This is what the bonding companies hope for. Mr. Waxman asked if we can sue them for more. Senator Singer said they are being sued for attorney’s fees in addition to the cost of damages. Mr. Waxman asked what the third problem is. Mr. Morrill said third problem is staining on the outside of the tank. These are small imperfections in the welding that are not smooth enough. They are causing puddling of the water. The water is coming down in streaks and causing a mildew issue. It is more than cosmetic. Any mildewing like that will start to deteriorate the coating. Mr. Waxman questioned why that not was picked up during construction. Mr. Flancbaum said that first the puddling starts and then it drips. The puddling occurs over a period of time. It does not happen right away. Mr. Morrill said during an inspection they take x-rays of all the welds. They make sure all the welds are structurally sound. They make sure the steel is the correct amount. They do not go through and climb over every single weld on the tank. It would be costly. That is why there is a maintenance bond. Mr. Waxman asked if the imaging should have picked that up. Mr. Morrill answered no it would not be picked up. The x-rays are to make sure that you have a structurally sound system. They go over the x-rays well to make sure the weld penetrated correctly and will not have voids that will have leaks. They check to make sure that there will not be a failure of the tank. They are out there to make sure that the three coats of paint are put on. They do not check every single spot on the tank. They take random selections to make sure that they did what was supposed to be done. Mr. Flancbaum said that this is similar to pipe installation. The inspector observes the type of pipe and the type of fill material. The inspector is not there with a tape measure to make sure it has the right compaction. This is the reason for the bond. If the road settles over the year, you call the contractor back and tell him something must be wrong. Mr. Waxman asked why the contractor would not be interested in solving this. Mr. Flancbaum said the contractor completely blew the Authority off. Senator Singer said this is what happens. They hope if they ignore it long enough it will go away. Mr. Theibault asked if there is any likelihood that after the two-year bond period is up that we still might have recurring problems. Mr. Flancbaum said that the two years are up but the Authority put in a claim prior to the expiration of the bond period. The bond company was contacted well before the end of the two-year period. Mr. Smith said it is not a two-year period in which to sue. The bond covers any problems that arise during the two-year period. Mr. S. Flancbaum said as it exacerbates and continues to get worse they would be responsible since the problem was not remedied. Mr. Smith said that is correct. Mr. Theibault questioned if the problem is fixed now and we still have problems after the fact because of the initial problem, what protection does the Authority have. Senator Singer said if it is because of the initial problem they have to fix it. If something new comes up after two years, it is not covered. It is like a car warranty. A brief discussion took place recapping the outstanding issues and direction the Authority is taking. Mrs. Lapa read **Resolution #15-71 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq.** Motion was made by Mr. Coles, seconded by Mr. Sernotti. On a **voice vote** all members present voted “**Aye**”. **Adopted.**

9. Abandonment of the Woodlake Pump Station

- Resolution Awarding Contract

This is for the construction of a sanitary sewer from approximately Route 88 and Chambers Bridge Road up to the Authority’s existing pump station in the Woodlake

Apartment area. It is approximately 4000 linear feet. Seven bids were received. The lowest bid was from Pillari Brothers in the amount of \$1,649,711.14. This is substantially under the budgeted amount of \$2 Million and also the engineer's estimate amount of \$2.5 million. Senator Singer asked who the engineer is. Mr. Flancbaum answered Van Cleef. Mrs. Lapa read **Resolution #15-72 Awarding Contract To Pillari Brothers Construction Corporation For The Abandonment Of The Woodlake Pump Station.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On a **voice vote** all members present voted "**Aye**". **Adopted.** Senator Singer said he is very happy with this bid. Mr. Waxman questioned if they are a good company. Mr. Morrill responded that Pillari Brothers put in the entire infrastructure in Cedarbridge Corporate Campus. Mr. Flancbaum said they are probably one of the biggest underground construction companies in the State.

VIII. Attorney's Report

New Jersey Business Systems Litigation - Mr. Smith said the judge ordered mediations to be held prior to the start of depositions. Depositions are time consuming and expensive. The mediation session was held. Mr. Smith said former Judge Serpentelli was picked. He was a great judge and a great mediator. Mr. Smith said he selected him from a list and the other attorney agreed. One session was held. The session took most of the day. The Authority's initial claim was around \$525,000.00. The Authority paid them \$225,000.00 which is paid in full. The system did not work. The Authority had to replace it with a system that does work and the cost for that was \$525,000.00. There are different theories on damages. One theory is the Authority was damaged to the extent of \$225,000.00, the amount paid to them. Another theory is called the benefit of the bargain theory. The Authority contracted for a working system at \$225,000.00, paid that amount and did not get a working system. It costs the Authority \$525,000.00 for a working system, so the damages are \$525,000.00. Mr. Smith is going with that theory. Also, there is a count for punitive damages under consumer fraud because they misrepresented their experience. That would be treble damages. Although that is a hard case. But nevertheless it is in there and Mr. Smith will do his best with it. It is helpful in any event to give the Authority a bargaining position. That would be \$525,000.00 times three, which equals \$1.5 Million optimally. Mr. Smith said at the mediation he presented his initial demand of \$1.5 Million. Six to seven hours were spent there and the judge comes back at the end of the day with their first offer of \$25,000.00. This does not even cover the legal and expert expense which is over \$35,000.00 at this time. Judge Serpentelli called Mr. Smith saying that the other side would like another mediation session. Senator Singer said that Judge Serpentelli gets paid a lot of money for this. Mr. Smith said he get paid around \$450.00 per hour. Senator Singer said that we should tell the judge that the Authority will come for an hour. After that it will go to a lawsuit. Mr. Smith said he hesitates going back. Senator Singer said to tell Judge Serpentelli if they are going to talk about \$25,000.00 you are not going back. Mr. Smith agreed and said there is no point. Senator Singer said if they made a reasonable offer there would be something to talk about. Mr. Flancbaum said at the mediation session the Judge asked for a counter offer. The response to the Judge was no way, there is no counter offer to \$25,000.00. Mr. Smith said he refused to give a counter offer, because there is no place to stand. Mr. Waxman said that the Authority is involved in four lawsuits at this time. Mr. Flancbaum said the Authority is involved in lawsuits for Airport Road Tank, New Jersey Business Systems and was party to a lawsuit between the Township and Woodlake Homeowners Association. Mr. Smith said

the Authority is being sued but he is anticipating that the Authority will be dismissed on motion. Mr. Smith said he had to file an answer. He filed an answer and he will file a motion to dismiss. So right now there are three lawsuits. There is a potential fourth.

IX. Executive Director's Report

1. Solar Bid

Two proposals were received on June 30, 2015 for the solar project. Both were for fifteen year contracts. The first proposal was for 5.6 cents per kilowatt hour with a 1.5% escalation per year. After fifteen years there is an option for the contractor to remove the solar field or to keep it ourselves. After fifteen years they propose no cost for the removal and the kilowatt size of the field proposed would service 95% of the Authority's energy demands. The second proposal received was 3/10 of a penny higher at 5.9 cents per kilowatt hour with a 2% escalation per year with a cost of \$30,000.00 for removal after the fifteen years. They are proposing to service 100% of the Authority's energy demand for the first year. When you calculate the size of the system, the company with the higher price of 3/10 of a penny is actually a bigger savings over the fifteen year period. HESP, the company that proposed 5.9 cents, will save the Authority \$708,423.72. The other company, even though their price is 3/10 of a penny less, the savings is \$666,000.00. The higher company provides the Authority a potential greater savings of \$41,966.00 over fifteen years. This is even with the \$30,000.00 cost of removal. The system size should supply the Authority with 100% of the energy demands for the first year. So the cost of purchasing of energy over time is actually less. However, the contract is not going to be awarded based on the lower price. It is a competitive contracting process. There are considerations that have to be taken, the price, the financial capabilities of the company to actually build the system, operate and maintain over fifteen years. The viability of the company has to be taken into consideration. The consultant is still reviewing the bids. Senator Singer said to pass a resolution and the contract will be awarded based on the recommendation of the consultant. Mr. Smith said he prepared a resolution authorizing the Executive Director to enter into a contract when the issues are resolved by the attorney and engineer. Senator Singer said he is concerned because one of the companies that bid has won the bid for several projects but has not started construction yet. Mrs. Lapa read **Resolution #15-73 Authorization To Enter Into A Power Purchase Agreement**. Motion was made by Mr. Waxman, seconded by Mr. Coles. On a **roll call** all members present voted **"Yes"**. **Adopted**.

2. Resolution awarding contract to Pumping Services for SCADA upgrades at Well #2

Three proposals were received for the conversion of our SCADA equipment in Well No. 2 from Bristol Babcock to G.E. The proposals range from \$33,500 to \$13,800. All three companies are qualified. The lowest proposal was from Pumping Services for \$13,800. The Authority has worked with their personnel in the past and Mr. Flancbaum feels comfortable recommending the award of the contract to Pumping Services. Mrs. Lapa read **Resolution #15-74 Awarding Contract To Pumping Services Incorporated For SCADA Upgrades At Well No. 2**. Motion was made by Mr. Waxman, seconded by Mr. Coles. On a **voice vote** all members present voted **"Aye"**. **Adopted**.

3. Resolution authorizing the purchase of electricity supply services for public use on an online auction website

Mr. Flancbaum with the Commissioners permission he would like to table this item for next meeting. Permission was given.

4. EJIF Audit

E-Jif conducted an inspection of all of our facilities on May 28, 2015. The purpose of this inspection is to assist the Authority in ensuring compliance with environmental regulations. The Authority scored 99 out of 100. Senator Singer said we have to find that one percent. Mr. Flancbaum said he asked the inspector and nobody gets 100. The inspector said to be happy with a 99.

5. Closed Session - Personnel

Mr. Flancbaum said that tomorrow is his sixth anniversary at the Lakewood Township Municipal Utilities Authority and he would like to say that he has enjoyed it very much. Mr. Flancbaum thanked the Commissioners. The commissioners congratulated Mr. Flancbaum and told him he was doing a great job.

X. Instrumentation/IT Department Report

1. Radio/antenna remediation project status

The main hub of the new radio/antenna system is installed and has been working for about two weeks without any issues. Operations has noticed the beneficial operation and increased speed. The next phase is the construction of the steel lattice tower at Shorrock Street Plant. The design phase is completed and is waiting for permit approvals. Mr. Flancbaum said that the tower requires a courtesy review by the Zoning Board. An application was made to the Zoning Board and should be on the agenda on August 31st. Mr. Farina said that the last step in this initial portion of the project is for the changing of all the present IP addresses to that of a more secure domain. Once that is complete, LTW will have their programmer return to our site to install all of the HP level 3 switches which will then give the system its intended redundancy and back up. Future work will entail remediation of the three of our branch radio loops and the installation of radio/antennas at Well No. 2 and Well No. 3.

2. Shorrock Street future chemical/chemical equipment project review

Mr. Farina met with our engineering consultant, Hatch Mott McDonald, to discuss the future planning of the replacement of the Chlorine solution tank at the Shorrock Street Water Treatment Plant with that of a multiple tablet feeder design. The New Hampshire Avenue Treatment Plant has that same design. Mr. Farina provided Mark Hubal with very specific required controls that we wish to have in place in order for the system to integrate seamlessly with our SCADA control system and to omit the generic controls that come with the tablet feeders. There will be minimal to almost no demolition associated with this project except for the removal of the tank and re-piping in order to facilitate the new tablet feeders. Later on as the project progresses, Mr. Farina said he will then decide whether or not it is better for the Authority to build the RTU in-house or to include it in the construction agenda of the job. We then went on to discuss the changing over of the filter media this coming Fall. This will enable the Authority to permanently shed the use of two chemicals from our process, thus leaving that chemical room free to be re-deployed as the plants SCADA control room. Mr. Farina also gave Mr. Hubal instructions on how we wish to accomplish this with the removal of all the associated chemical equipment including minimal demolition in the reconstruction

efforts. Mr. Farina wanted to point out to the Commissioners that the reason for converting this chemical room to a control room whereas the plant already has one, is due to the fact that the present control room has large water pipe plumbing that is associated with the buildings fire protection system which could threaten the SCADA computers should a pipe burst. Right along the way there had always been the need to try and remove that existing condition, but due to the considerable construction expense it has been put off. Now we are able to accomplish this for a minimal expense.

3. Vehicle GPS project

A decision has been made with respect to the vehicle GPS effort. We have decided to go with Verizon. After attending three webinars with the associated top three vendor choices, Verizon seemed to be the one with the best support, services and ease of implementation and management. It actually turned out to be the least expensive overall when considering all the aspects. Our IT Coordinator, Mr. McBride, had also compiled a list of several other vendors out there as the market is somewhat flooded with them. However we researched many of the others from just looking over their content as to what they had to offer and how they compared to our top three picks. The next step in this process involves us contacting Verizon to set up a demo for one to two vehicles from which point we can test the performance for a minimum of a month prior to proceeding forward with full deployment of our whole vehicle fleet. Our IT coordinator, Mr. McBride, has done an outstanding job researching and interviewing these companies. By having this technology in place we will be able to not only know where our vehicles are any given time, but know their mechanical status, the speed at which the driver is operating their vehicle as well as being able to be alerted when specifically programmed maintenance routines, like oil changes, must be performed, There are many more services that we hope to utilize once there is more familiarity with the equipment.

4. CMMS project rollout

We will begin rolling out our computerized maintenance system for the operator's use later this month. We have asked the Operations Department to designate at least one individual to work with the system and to start familiarizing the rest of the staff.

5. GIS project status

We are going to meet with our GIS vendor so that we can be shown the progress with respect to the building of the database to date.

6. Fire and security monitoring status

We are currently on hold for a brief period of time to insure all monitoring is working without fail. We will then begin to switch over the remaining well field sites to the new monitoring company. Mr. Waxman asked when the switching over will be complete. Mr. Farina said it should take a week. After then the sites that have no monitoring will be addresses. Mr. Waxman asked when that will be. Mr. Farina said after we are happy with the current well monitoring for a month or so. By the end of the summer all the sites should be monitored.

XI. Commissioners' Report

XII. MEETING OPEN TO THE PUBLIC

There was no response from the public.

XIII. MEETING CLOSED TO THE PUBLIC

XIV. CLOSED SESSION

The meeting went into closed session to discuss personnel at 10:47 A.M. Mrs. Lapa read **Resolution #15-75 To Go Into Closed Session**. Motion was made by Mr. Coles, seconded by Mr. Waxman. On a **voice vote** all members present voted "**Aye**". **Adopted.**

XV. OPEN SESSION

A motion was made by Mr. Coles, seconded by Mr. Waxman at 10:59 A.M. to go back into open session. On a **voice vote** all members present voted "**Aye**". **Motion carried.** Senator Singer said that in closed session the sunset of healthcare employee contribution rate was discussed. Mr. Coles was asked to speak to the Township Committee to see in what direction they will want the Authority to follow. The Authority will follow the direction that the Township takes. Mr. Coles was also asked to speak to the Township attorney and to notify Mr. Smith. Whatever is decided, the CFO will take corrective action and will have a resolution at next month's meeting.

XVI. ADJOURNMENT

A motion was made by Mr. Sernotti, seconded by Mr. Waxman to adjourn meeting. On a **voice vote**, all members present voted, "**Aye**". The meeting was adjourned at 11:01 A.M.

Respectfully submitted,

Nechama Lapa,
Secretary, LTMUA