



Board of Commissioners
Senator Robert Singer, Chairman
Mayor Raymond Coles, Vice Chairman
Yocheved Miller, Treasurer
Anne Fish, Assistant Secretary
Meir Lichtenstein, Commissioner
Samuel Flancbaum, Alt. Commissioner
Chana Eisen, Alt. Commissioner

THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

December 2, 2025

- I. Senator Singer opened the meeting at 10:04 A.M. in the conference room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, NJ 08701
- II. It was announced that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this scheduled meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 7, 2025 and the Lakewood Shopper on February 7, 2025.

III. Salute to the Flag

IV. Roll Call of Commissioners

On roll call the following Commissioners were present Mrs. Miller, Mayor Coles, Committeeman Lichtenstein, Mrs. Eisen and Senator Singer.

The following professionals and key personnel were present: Gerwin Bauer, Auditor, Mr. Justin Flancbaum, Executive Director, Mr. Donald Sondak, Chief Financial Officer/Human Resources Director, Mr. Colin Farrell, CEng MIEI Director of Engineering, Mr. Adam Ponsi, P.E., Mr. Bob Farina, Director of Operations, and Mr. Harry Robbins, Operations Manager.

Mrs. Eisen was seated in place of Mrs. Fish.

V. Minutes

Motion to approve the minutes of the Regular Monthly Meeting held on November 5, 2025, was made by Mayor Coles and seconded by Committeeman Lichtenstein. On **roll call**, all seated members voted **“Yes.” Motion carried.**

VI. Chief Financial Officer Report

Given by Mr. Donald Sondak, CFO/Human Resources Director

1. 2025 Full Year Financial Results Summary

Mr. Sondak reported that our revenue was \$1.6 million better than budget, mostly due to:

204k – Water & Sewer Services
272k – Investment income
754k – Connection Fees
195k – Interest Income on Accounts (unbudgeted)

Expenses were \$1.4M better than budget, mostly due to open staff positions along with the healthcare and tax costs associated with those open positions, as well as cost of providing services i.e. chemicals, laboratory tests and plant repairs & maintenance.

Mrs. Fish arrived at 10:06 and was seated.

LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

390 NEW HAMPSHIRE AVENUE, LAKEWOOD, NEW JERSEY 08701

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2. Resolution Approving a Roth IRA Option to Nationwide

Mr. Sondak explained that our current offering to employees through Nationwide does not contain a Roth IRA option. We were recently made aware that the Roth option is a requirement of the State of New Jersey for catch-up contributions. We only offer pre-tax contributions. The Roth IRA option will allow employee post-tax contributions. Employees will be allowed to select either or both options. The effort to add the Roth is led by Nationwide and we are awaiting further direction from them regarding getting the option in place within our plan.

- **Resolution No. 25-93** Approving Roth IRA Option to Nationwide

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

3. Resolution approving Health Reimbursement Account as an addition to our Healthcare Plan to be administered by Paylocity

This resolution is to establish a Health Reimbursement Account for all full-time employees and commissioners who are enrolled in the Health Care Plan offered by the MUA, Mr. Sondak informed the Board.

- **Resolution No. 25-94** Approving Healthcare Reimbursement Account

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

4. Resolution Approving 2026 Annual Budget

Mr. Sondak said, we have a resolution today to approve the 2026 budget. A copy of the Operating Budget and Capital Budget were included in your board packet prior to today's meeting. The budget was reviewed with the Board of Commissioners Chairman and Treasurer on Monday, November 24th.

The budget was determined using prior year actuals as well as known events such as rate increases, additional chemicals for the GAC buildings and Staffing and HC costs.

Revenue is up \$1.6M (10.2%)

Water & Sewer Service budgets are up \$1.5M due to:

Water & Sewer Rates up 5% Previously approved rate increases (meters, GAC wells 1,2,3, Pine St Wells, Other Projects)

Sewer Rate up additional 2% due to OCUA rate increase

Remainder due to increased usage from 2025 used as a base

Investment income is up \$100k due to higher actuals in 2025

Operating Expenses are up 900k (7.1%)

445k - Salaries 3% and addition of 2 Field Positions

411K - 24% increase in healthcare premiums (vs 37% in SHBP). Last year our rate was down 12%

200k - OCUA rate increase & usage

60k - Chemical (Hypo) increase due to GAC buildings

Senator Singer commended Mrs. Miller on her role as Board Treasurer as she asked many good questions at the budget meeting. He then asked Mayor Coles and Committeeman Lichtenstein to confirm the Township is planning a 3% raise this year, which they did. The Authority will also be giving a 3% salary increase since we follow the Township.

Senator Singer then explained that additional money was added to the budget for the reimbursement plan since our employees pay a higher percentage into the health plan than the Township employees do, so we are trying to balance that out.

We planned about 20 million dollars in the budget this year for capital expenses. We do that every year to keep our system flowing and in good condition. The Authority is still growing; there are 8-10 buildings in the Cedar Bridge Development alone, that have not been built yet, that's a million and a half square feet. There are many other projects as well, including the project on route 70, the flea market which the State required us to buy additional water from NJ American Water. That's another huge complex coming soon..

We are seeing the growth within the usage in our system, These homes are very large, some have 7,8,9 bathrooms. Lots' more revenue coming in. We are very proud of this balanced budget.

- **Resolution No. 25-95** Approving the 2026 Annual Budget (all vote)

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

5. Motion to Approve the Operating List

The Operating Expense List in your Board Packets is \$1,115,084.75. There are no unexpected items to discuss. The list includes \$237,531.93 of Construction Costs. I recommend that the board approve the Operating Expense List of \$1,115,084.75, with noted abstentions.

Motion made by Mayor Coles and seconded by Mrs. Fish. On **roll call**, all members voted **“Yes.” Motion carried.**

Senator Singer again discussed the capital budget saying it's a little flexible because some projects don't get approved right away since we have to wait for the DEP to approve some. Much of the capital budget is for upgrading the system. We have parts of our system that are 50 years old and need upgrading. And as you know we are doing major work at Pine Acres which is an important aspect and thanks to the Town, we were able to start that project. We appreciate that the Township is so supportive of us.

VII. Engineer's Report

Given by Mr. Adam Ponsi, P.E. & Mr. Colin Farrell, CEng MIEI Director of Engineering

1. Covington Village (**Owner/Developer: CV Lakewood Realty, LLC – Carey Tajfel**)

The Developer informed the Authority the property has been subdivided with half the property for the existing buildings being designated for the Homeowner's Association and the other half is with the developer, CV Lakewood Realty, LLC. Due to this update, the terms of the Developer's Agreement requires revisions. The following are the changes to the Developer's Agreement that was approved in October:

The boilerplate is changed to reference the Lot number for the proposed development to reflect the portion of the Lot being developed by CV Lakewood Realty, LLC.

The Developer will bond for all water and sanitary sewer infrastructure both onsite and offsite, both existing and proposed including the offsite infrastructure on the HOA lot. The existing infrastructure will be bonded in an amount equal to $\frac{1}{2}$ the costs as listed in the Authority's approved construction cost estimate.

The Developer will provide As-Built drawings that meet Authority requirements for all the water and sanitary sewer infrastructure, both existing and proposed including mains and laterals for both the HOA lot and the CV Lakewood Realty, LLC lot. Laterals must be shown from the main to the building.

There are no changes regarding the fair share contribution of \$125 per unit.

At this time the Authority may accept the terms of the Developer's Agreement as described in Schedule 'B'.

- **Resolution No. 25-96** Authorizing the Execution of a Developers Agreement for Covington Village

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **"Yes."** **Motion carried.**

2. Ronald Road School (**Owner/Developer: Binas BY, Inc – Faigy Green**)

The Developer has requested modification to the terms of the Developer's Agreement. The Developer requests to not have to consolidate the three lots into one lot. Currently there are three houses on three lots and the Developer proposes to install a trailer in the rear of the three houses across all three lots. The Authority Attorney will present the terms of the agreement required to eliminate the term requiring the lot consolidation.

At this time the Authority may accept the amended terms of the Developer's Agreement as described by the Authority Attorney. Please note that the other terms of the agreement regarding the fair share contribution are not modified.

Senator Singer explained that there were three existing older homes on the properties.. Since then, the school has acquired the property and is going to put a trailer in the back of the three homes and the trailer will be hooked up to sewer. The agreement specified that the homes on septic will remain on septic and if they want to hook up, they must come back to the Authority to do so. They cannot hook up to the sewer line in the trailer, it's a separate sewer line. Mr. Pfeffer added that the trailer is there now. They went to the Township and obtained the permit for the trailer. The concern is that the trailer is across the back of the three properties and one of the homes is not in use and is being used for storage of school materials and furniture. The other two properties are long term rentals. The main change is going to be that we remove the requirements, consolidate the lots. It is the same owner for all three and they have already signed and the developer's agreements have been filed. One of the amendments is a full acknowledgement that they cannot connect anything other than where existing, they have to come back to the Authority approval.

- **Resolution No. 25-97** Authorizing the Execution of a Developer's Agreement for Ronald Road School

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **"Yes."** **Motion carried.**

3. Ridge Avenue School #8 (**Owner/Developer: Yeshiva Meor Hatalmud of Lakewood, Inc – Rabbi Noach Witty / GC: Abe Auerbach – Regency Development**)

The following are the site specific terms for the Developer's Agreement for the Ridge Avenue School #8 project:

- The Authority and Developer agree connection fees will be charged based on the equivalent usage report submitted by the Developer.
- The Developer agrees to enter into a monitoring agreement where the usage for the building will be monitored for a period of 5 years.

- If the usage of the building exceeds the amount as noted in the monitoring agreement the Developer agrees to pay the overage in connection fees at the Authority's connection fee rate at the conclusion of the monitoring period. The Authority will not reimburse the Developer if they use less than what was estimated.
- The Developer agrees to pay \$47,500.00 as a fair share contribution towards an analysis for improvements to the Authority's existing sanitary sewer system in order to increase the system's capacity for the benefit of the development.

At this time the Authority may accept the terms of the Developer's Agreement as described in Schedule 'B'.

- **Resolution No. 25-98** Authorizing the Execution of a Developer's Agreement for Ridge Avenue School #8

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted "Yes." **Motion carried.**

4. New Hampshire & Route 70 & 74 Unit Development (**Owner/Developer: New Hampshire 54, LLC – Yehuda Dachs**)

October 29, 2025 the Authority received a request from Baron Builders on behalf of the applicant to reduce the performance guarantees held by the Authority.

December 1, 2025 the Authority issued performance guarantee reduction letter #3 detailing the amounts the performance guarantees may be reduced.

At this time the Authority may reduce the performance guarantees for the New Hampshire & Route 70 74 Unit Development in the amounts as detailing in the Authority's December 1, 2025 letter.

- **Resolution No. 25-99** Reducing Performance Guarantees for New Hampshire & Route 70, 74 Unit Development

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted "Yes." **Motion carried.**

5. RFQs for Engineering Services for Calendar Year 2026

November 12, 2025 the Authority received submissions from 17 firms.

November 13, 2025 the Authority issued a letter reviewing the 17 submitted qualifications forwarding the qualifications to the Authority Attorney for his review.

At this time the Authority may accept the qualifications of all companies conditioned on the Authority Director of Engineering and the Authority Attorney reviews of the qualifications.

- **Resolution No. 25-100** Accepting Qualifications for RFQ's for Engineering Services for 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted "Yes." **Motion carried.**

6. Bids for Chemicals and Cold Water Meters for Calendar Years 2026-2027

The Authority reached out to Miracle Chemical Company and Brenntag Northeast to extend the contract for sodium hypochlorite and hydrated lime for one year as was permitted in the prior bid documents.

The Authority received a letter from Miracle Chemical Company agreeing to extend the contract for calendar year 2026 for sodium hypochlorite at the rate of \$4.74 per gallon.

The Authority received an email from Brenntag Northeast, LLC agreeing to extend the contract for calendar year 2026 for hydrated lime at the rate of \$20.50 per bag.

The lowest responsive and responsible bidder for Cold Water Meters is Core & Main LP (\$141,205.00 for 1 year or \$293,750.00 for 2 years).

At this time the Authority may award a 1 year contract to Miracle Chemical Company in the unit price amount of \$4.74 per gallon for sodium hypochlorite.

At this time the Authority may award a 1 year contract to Brenntag Northeast, LLC in the unit price amount of \$20.50 per 50# bag for hydrated lime.

At this time the Authority may award a 1 year contract to Core & Main LP for the purchase of cold water meters at the unit prices listed in their bid.

- Resolution No. **25-101** Awarding contract for Hydrated Lime for Calendar Year 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

- Resolution No. **25-102** Awarding contract for Sodium Hypochlorite for Calendar Year 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

- Resolution No. **25-103** Awarding contract for Cold Water Meters for Calendar Year 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

7. Regulatory Compliance Assistance 2026

The Authority received a proposal for Regulatory Compliance Assistance from Remington Vernick for 2026. Their proposed estimated budget is \$39,000 which is a \$1,200 (3.2%) increase as compared to last year's budget. The contract is on a cost not to exceed budget and is paid on an hourly rate as listed in Remington Vernick's 2026 RFQ package.

At this time the Authority may award a Professional Services Contract to Remington Vernick in the amount not to exceed \$39,000.00 for Regulatory Compliance Assistance 2026.

- Resolution No. **25-104** Awarding Professional Services Contract for Regulatory Compliance Assistance 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

8. Bureau of Water Systems Engineering Water Master Permit Update 2026

The Authority received a proposed from Remington Vernick for updating the Authority's water master permit in the lump sum amount of \$7,000.00. This is an increase of \$800.00 (12.9%) compared with the 2025 contract.

At this time the Authority may award a professional services contract to Remington Vernick in the lump sum amount of \$7,000.00 for updating the Authority's Water Master Permit.

- **Resolution No. 25-105 Awarding Professional Services Contract for Bureau of Water Systems Engineering Water Master Permit Update 2026**

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **"Yes."** **Motion carried.**

9. Hydraulic Modeling for 2026

the Authority received a proposal from Remington Vernick to provide Hydraulic Modeling services for proposed developments based the parameters we specified. The following summarizes the proposal:

- 0-100 units = \$3,900
- 101-175 units = \$4,800
- 176-250 units = \$5,300
- 251-300 units = \$6,000

At this time the Authority may award a Professional Services Contract for hydraulic modeling in the calendar year 2026 to Remington Vernick at the rates listed in their proposal dated October 17, 2025.

- **Resolution No. 25-106 Awarding Professional Services Contract for Hydraulic Modeling for 2026**

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **"Yes."** **Motion carried.**

10. Connection Fees 2027

The Authority received a proposal from Remington Vernick to prepare recommendations for the Authority's water and sewer connection fees for 2027 in the lump sum amount of \$6,300.00. This amount is a \$1,100.00 increase (21.2%) compared with the 2026 amount. At this time the Authority may award a professional services contract to Remington Vernick to prepare recommendations for the Authority's connection fees for 2027 in the lump sum amount of \$6,300.00.

- **Resolution No. 25-107 Awarding Professional Services Contract for Connection Fees 2027**

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **"Yes."** **Motion carried.**

11. Hydraulic Model Update 2026

The Authority received a proposal from Remington Vernick to update the Authority's hydraulic model for calendar year 2026 in the lump sum amount of \$7,200.00.

At this time the Authority may award a professional services contract to Remington Vernick to update the Authority's hydraulic model for 2026 in the lump sum amount of \$7,200.00.

Mr. J. Flancbaum explained the Hydraulic Model update already approved is calculated by an existing formula, that the developer pays for a new project. This one now is for us to do our yearly update.

- **Resolution No. 25-108** Awarding Professional Services Contract for Hydraulic Model Update 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted “**Yes.**” **Motion carried.**

12. As-Built Drawings for Residential Applications 2026

The Authority received a proposal from GTS consultants to provide As-Built drawings for individual residential dwellings on a per unit basis for the calendar year 2025 in the amount of \$1,299.00 including inspection work or \$867.00 excluding the inspection work (assuming inspection will be provided by another company). The cost will provide individual as built for the site and update the GIS mapping to include the location of the water and sewer utilities. The total cost is a \$5.00 (0.6%) increase (without inspections) compared to the 2025 contract.

At this time the Authority may award a Professional Services Contract to GTS Consultants to provide As-builts and update GIS mapping for individual residential applications at a per unit cost of \$1,299.00 including inspection services and \$867.00 excluding inspection services.

- **Resolution No. 25-109** Awarding Professional Services Contract for As-Built Drawings for Residential Applications 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted “**Yes.**” **Motion carried.**

VIII. Attorney's Report

IX. Executive Director's Report

Given by Mr. J. Flancbaum, Executive Director

1. Resolution Authorizing the purchase of a 2025 Chevrolet RAM 2500 Promaster

We conducted an RFP opening on November 18, 2025, and received one proposal from Pine Belt for \$48,623.12. This includes all the fees. The MSRP is \$54,820 so they are giving us a nice discount.

- **Resolution No. 25-110** Authorizing the Purchase of a 2025 Chevrolet RAM 2500 Promaster Cargo Van

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted “**Yes.**” **Motion carried.**

2. Resolution awarding contract for Laboratory Testing Services for 2026

On November 19, 2025 we conducted an RFP opening under the competitive contracting statute, so there are various criteria that we weigh in awarding a contract. We received two proposals-one from York Analytical Labs, our current company, and one from Garden

State Laboratories. York has kept their prices the same as last year and Garden State is more money. We recommend awarding the contract to York.

- **Resolution No. 25-111** Awarding Contract for Laboratory Testing Services for 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

3. Resolution Awarding Contract for Cleaning Services for 2026

We conducted an RFP opening on November 19, 2025 and received two proposals. One from ABS Affordable Building Services for \$24,570 for the year. And another from Quality Facility Solutions for \$38,762.88. We did receive a third proposal 24 minutes late, for \$57,852.

Quality Facility Solutions has been our vendor for 6 years. As you know, the cleaning vendor needs to closely follow security protocol as they are in the admin building after hours and it is very difficult to find a reliable vendor. Although Quality is not the cheapest price we recommend awarding them the contract for 2026 as they do a good job and we have never had a breach of protocol with them. The last time we tried to award to a different vendor to save money the building was left unalarmed overnight. We would like to award the contract to our current company even though they are more money.

Senator Singer discussed what happened last time we awarded to the lowest bidder, our building was left open and unalarmed. Additionally, a good cleaning company is hard to find, when someone does a good job they are hard to replace. We have one that we are happy with and who has never had a breach of security. If Adam says it's ok, I'm fine with it.

Mr. Pfeffer said he is fine with it as well.

- **Resolution No. 25-112** Awarding Contract for Cleaning Services for 2026

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

4. Resolution Authorizing the Execution of a Risk Management Agreement

Conner Strong & Buckelew has been our risk manager for many years and we are very satisfied with their service

As in previous years they are proposing to provide this service for a fee equal to 6% of our annual JIF assessment. Our 2026 assessment is \$152,439 which would make their fee \$9,146.34.

We recommend this arrangement.

- **Resolution No. 25-113** Authorizing the Execution of a Risk Management Consultants Agreement

Motion made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all seated members voted **“Yes.” Motion carried.**

Senator Singer mentioned that we received another payment from our lawsuit. Mr. J. Flancbaum confirmed and said it was for just over \$200,000.

He then asked for an update on the solar field project. Mr. J. Flancbaum said the RFP was just received, but waiting for the Notice to Bidders. We will advertise as soon as we get the Notice to Bidders.

Senator Singer asked, are you satisfied with the field at this complex, how it's being maintained. Mr. J. Flancbaum said yes, no issues at all. Senator Singer said the new fence looks very good, the property is fenced in properly and protected.

X. Technical Operations Report

Given by Mr. Bob Farina, Director of Operations

Operations Dept:

1. Per my last report, I stated that our 1,4 Dioxane levels were higher than the projected NJDEP MCL, I also mentioned that we would retake the samples not only at the point of where the high readings were but at all sources tied to the Cohansey aquifer to which this contaminant is specific to. The only indications of 1,4 dioxane presence were at our Shorrock St wells 9&10 and they were 0.14ppb and 0.15ppb respectively, well under the current anticipated future MCL of 0.33ppb. We firmly believe the levels present should not rise, giving us some latitude in terms of required treatment. In fact, the only time we should have to be concerned once again with treatment for this contaminant is if the NJDEP lowers the MCL.
2. With regards to our newly drilled Well #23 formerly Well #2, our hired chemist from Water Quality Investigations has confirmed via our extensive sampling and bucket tests that a biofilm similar to the one that we had to treat for in our NH Ave Well #17 is present in this well, in fact it is significantly worse due to higher nutrient content in the water due to a long period of non-use after construction. We are in the process of obtaining the full cost of the chemicals and treatment to mitigate this biofilm so that we may forward this to the well driller (Schultes) to serve as their action plan.
3. Our new Field Technician employee James Coleman started work on Monday November 17th and so far, is working out well.

Technical Operations Dept:

4. All SCADA and communications equipment are up and running well.
5. I met last month with our SCADA integrator contractor and GE representatives regarding the new SCADA PLC equipment that we will be upgrading in the near future.

IT Dept:

6. New Sophos firewall is now installed, tested and fully operational at Shorrock Street WTP.
7. The Authority's phone systems routing and failover systems are fully operational, and functional tests will be performed monthly to ensure the system's reliability.
8. Security cameras, Door access and SCADA redundancy Network projects will all be completed by this month's end.

GIS/Cyber-Security Dept:

GIS:

9. Reviewed the vendors template and test data for the meter replacement project. There are a few items that need correction and are being addressed. We will then have the contractor install approximately 6-12 meters so that actual data can be processed using these templates to ensure they function 100% prior to starting the entire replacement.

Cyber-Security:

10. Preparing the end of the year Cybersecurity Program Controls Assessment as is required by the Water Quality Accountability Act.

11. Annual D2 Cybersecurity training provided by our Cyber-JIF membership has begun. The goal is to have all employees complete this training prior to years prior to the March deadline. To date, 39% of the staff have completed their training.

Senator Singer informed the board that when he was on the floor at the League of Municipalities, he passed by the cyber security table and they mentioned Leon McBride as part of their group and they complemented us. Please pass that on to Leon. They were very complementary of Leon and the work he does. They try to bring all the other Authorities up to our level, which is excellent.

XI. Commissioner's Report

XII. MEETING OPEN TO THE PUBLIC

XIII. MEETING CLOSED TO THE PUBLIC

XIV. ADJOURNMENT

Motion was made by Mayor Coles and seconded by Mrs. Fish. The meeting was adjourned at 10:49 A.M.

Respectfully submitted,

Robyn Gray,
Secretary, LTMUA