



Board of Commissioners

Senator Robert Singer, Chairman
Mayor Raymond Coles, Vice Chairman
Craig Theibault, Treasurer
Anne Fish, Assistant Secretary
Yocheved Miller, Commissioner
Samuel Flanbaum, Alt. Commissioner
Meir Lichtenstein, Alt. Commissioner

**THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES
AUTHORITY
REGULAR MEETING
December 5, 2023**

AGENDA

- I. The Chairman** opens the meeting in the Conference Room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, New Jersey.

- II. The Chairman** announces that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of a public notice in the Asbury Park Press on February 10, 2023, and The Lakewood Shopper on February 9, 2023.

- III. Salute to the Flag**

- IV. Roll Call of Commissioners**

- V. Minutes**
 - Motion to approve the Regular Monthly Meeting Minutes held on November 8, 2023

VI. CFO's Report

1. Financial Overview for full Year 2022-2023
2. Resolution Adopting the 2024 Authority Budget
3. Motion To Approve Operating Expenses

VII. Engineering Report

1. 400 Route 70 New Office Building (*Owner/Developer: Chestnut 70 Realty, LLC – Elieze Friedman / GC: Nexgen Builders – Jake Jacobovitch*)
 - Resolution Granting Conceptual and Technical Approval
2. 1890 Swarthmore Avenue Warehouse Addition (*Owner/Developer: 1890 Swarthmore, LLC – Elliot Bohm & Jack Skorski*)
 - Resolution Approving Terms of Developer's Agreement
3. Woodlake Greens Sewer Upgrades Concept Plan & Cost Analysis
 - Resolution Awarding Professional Services Contract
4. Hydraulic Modeling for 2024
 - Resolution Awarding Professional Services Contract
5. Regulatory Compliance Assistance 2024
 - Resolution Awarding Professional Services Contract
6. Bureau of Water Systems Engineering Water Master Permit Update 2024
 - Resolution Awarding Professional Services Contract
7. Connection Fees 2025
 - Resolution Awarding Professional Services Contract
8. As-Built Drawings for Residential Applications 2024
 - Resolution Awarding Professional Services Contract
9. Shorrock Street Backup Well
 - Resolution Awarding Contract

VIII. Attorney's Report

IX. Executive Director's Report

1. Resolution Authorizing the Purchase of Electricity Supply Services for Public Use on an Online Auction Website
2. Resolution Awarding Contract for cleaning Services 2024
3. Resolution Awarding Contract for Laboratory Testing Services 2024

X. Operations Report

Operations Dept:

1. Our Field Representative/Technician Mike Guiffre has successfully passed his T-1 NJ State DEP water treatment license exam. He will now be placed in the Operators rotation
2. The Authority has taken delivery of their new 2023 F-250 maintenance vehicle which is being prepared to have its decaling and safety equipment installed then will be immediately deployed in the field and assigned to the mechanics dept

Technical Operations Dept:

3. All SCADA and communications equipment is up and running with no issues

IT Dept:

4. Edmunds electronic requisition module upgrade has been completed
5. D2 Cybersecurity vulnerability scans are completed
6. Verizon fleet GPS upgrade is in progress

GIS/Cyber-Security Dept:

GIS:

7. New procedures regarding mark outs and GIS mapping are now established Installing updated GIS database software
8. Currently assisting in creating procedures and policies related to the Edmunds Mobile application

Cyber-Security:

9. WQAA Cybersecurity Program Controls Assessment Submittal is completed.
10. The Annual WQAA Certification submittal is prepared for submittal ahead of the 12/31/2023 deadline.
11. Applying for the Federal 2023 State and Local Cybersecurity Grant

XI. Commissioner's Report

XII. Meeting is Opened to the Public

XIII. Meeting is Closed to the Public

XIV. Adjournment