

**State Filing Year**

**2017**

**ADOPTED COPY**

Note: This Budget document is for Fiscal Years Beginning Jan. 1, 2017 to Dec. 31, 2017

Start Year

End Year

**Fiscal Year**

**2018**

–

**2019**

*Authority Budget of:*

**ADOPTED COPY**

*Lakewood Township Municipal Utilities Authority*

*For the Period:*

*November 1, 2018*

*to*

*October 31, 2019*

[www.Lakewoodmua.com](http://www.Lakewoodmua.com)

Authority Web Address

**Department Of**



**Community  
Affairs**



*Division of Local Government Services*

# **2019 AUTHORITY BUDGET**

## **Certification Section**

2019

# Lakewood Township Municipal Utilities Authority

## AUTHORITY BUDGET

FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019

*For Division Use Only*

### CERTIFICATION OF APPROVED BUDGET

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 10/23/2018

### CERTIFICATION OF ADOPTED BUDGET

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services

By: Paul D. Cwest CPA, RMA Date: 11/14/2018

# 2018 PREPARER'S CERTIFICATION


## LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

It is hereby certified that the Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:			
Name:	Daniel Rappoccio		
Title:	Chief Finance Officer		
Address:	390 New Hampshire Ave. LAKEWOOD, NJ 08701		
Phone Number:	732-363-4422	Fax Number:	732-905-0712
E-mail address	drappoccio@lakewoodmua.com		

# 2019 APPROVAL CERTIFICATION


## LAKESWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Lakewood Township Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 10<sup>th</sup> day of October, 2018.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Justin Flancbaum		
Title:	Executive Director		
Address:	390 New Hampshire Avenue Lakewood, NJ 08701		
Phone Number:	732-363-4422	Fax Number:	732-905-0712
E-mail address	justinf@lakewoodmua.com		

# INTERNET WEBSITE CERTIFICATION

Authority's Web Address:

Lakewoodmua.com

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.


Name of Officer Certifying compliance

Justin Flancabaum

Title of Officer Certifying compliance

Executive Director

Signature

  
\_\_\_\_\_

# RESOLUTION No. 18-79

## 2019 AUTHORITY BUDGET

### LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

**WHEREAS**, the Annual Budget and Capital Budget for the Lakewood Township Municipal Utilities Authority for the fiscal year beginning, November 1, 2018, and ending October 31, 2019 has been presented before the governing body of the Lakewood Township Municipal Utilities Authority at its open public meeting of October 10, 2018; and

**WHEREAS**, the Annual Budget as introduced reflects Total Revenues of \$11,430,832 , Total Appropriations, including any Accumulated Deficit if any, of \$10,973,479 and Total Unrestricted Net Assets utilized of \$-0-; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,301,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,851,000; and

**WHEREAS**, the schedule of rates, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

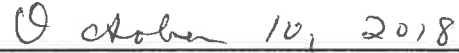
**WHEREAS**, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2 does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of the Lakewood Township Municipal Utilities Authority, at an open public meeting held on October 10, 2018 that the Annual Budget, including appended Supplemental Schedules, and the Capital Budget/Program of the Lakewood Township Municipal Utilities Authority for the fiscal year beginning, November 1, 2018, and ending October 31, 2019 is hereby approved; and

**BE IT FURTHER RESOLVED**, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

**BE IT FURTHER RESOLVED**, that the governing body of the Lakewood Township Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for adoption on November 7, 2018.

  
 \_\_\_\_\_  
 Nechama Lapa, Secretary

  
 \_\_\_\_\_  
 (date)

Governing Body Member:	Recorded Vote			
	Aye	Nay	Abstain	Absent
Senator Robert W. Singer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P.G. Waxman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raymond Coles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Meir Lichtenstein	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Anne Fish	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Samuel Flancbaum	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Craig Theibault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>


# 2019 ADOPTION CERTIFICATION

## LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Lakewood Township Municipal Utilities Authority, pursuant to N.J.A.C. 5:31-2.3, on the 7<sup>th</sup> day of, November, 2018.

Officer's Signature:			
Name:	Justin Flancbaum		
Title:	Executive Director		
Address:	390 New Hampshire Avenue Lakewood, NJ 08701		
Phone Number:	732-363-4422	Fax Number:	732-905-0712
E-mail address	justinf@lakewoodmua.com		



**BUDGET RESOLUTION No. 18-83**  
**2019 ADOPTED**  
**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

**WHEREAS**, the Annual Budget and Capital Budget/Program for the Lakewood Township Municipal Utilities Authority for the fiscal year beginning November 1, 2018 and ending October 31, 2019, has been presented for adoption before the governing body of the Lakewood Township Municipal Utilities Authority at its open public meeting of November 7, 2018; and

**WHEREAS**, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

**WHEREAS**, the Annual Budget as presented for adoption reflects Total Revenues of \$11,430,832, Total Appropriations, including any Accumulated Deficit, if any, of \$10,973,479 and Total Unrestricted Net Assets utilized of \$-0-; and

**WHEREAS**, the Capital Budget as introduced reflects Total Capital Appropriations of \$7,301,000 and Total Unrestricted Net Assets planned to be utilized as funding thereof, of \$2,851,000; and

**NOW, THEREFORE BE IT RESOLVED**, by the governing body of Lakewood Township Municipal Utilities Authority, at an open public meeting held on November 7, 2018, that the Annual Budget and Capital Budget/Program of the Lakewood Township Municipal Utilities Authority for the fiscal year beginning November 1, 2018 and ending October 31, 2019, is hereby adopted and shall constitute appropriations for the purposes stated; and

**BE IT FURTHER RESOLVED**, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

  
 \_\_\_\_\_  
 Nechama Lapa, Secretary

  
 \_\_\_\_\_  
 (date)

Governing Body Member	Aye	Nay	Recorded Vote	
			Abstain	Absent
Senator Robert W. Singer	<input checked="" type="checkbox"/>	_____	_____	_____
P.G. Waxman	<input checked="" type="checkbox"/>	_____	_____	_____
Raymond Coles	<input checked="" type="checkbox"/>	_____	_____	_____
Meir Lichtenstein	_____	_____	_____	<input checked="" type="checkbox"/>
Anne Fish	<input checked="" type="checkbox"/>	_____	_____	_____
Samuel Flancbaum	<input checked="" type="checkbox"/>	_____	_____	_____
Craig Theibault	<input checked="" type="checkbox"/>	_____	_____	_____

# **2019 AUTHORITY BUDGET**

## **Financial Schedules Section**

# SUMMARY

Lakewood Township Municipal Utilities Authority  
For the Period November 1, 2018 to October 31, 2019

	FY 2019 Proposed Budget						FY 2018 Adopted		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	Water	Sewer	N/A	N/A	N/A	N/A	Budget	Total All Operations		
<b>REVENUES</b>										
Total Operating Revenues	\$ 6,367,943	\$ 4,962,889	\$ -	\$ -	\$ -	\$ -	\$ 10,794,734	\$ 10,794,734	\$ 536,098	5.0%
Total Non-Operating Revenues	50,000	50,000	-	-	-	-	65,000	65,000	35,000	53.8%
Total Anticipated Revenues	6,417,943	5,012,889	-	-	-	-	10,859,734	10,859,734	571,098	5.3%
<b>APPROPRIATIONS</b>										
Total Administration	1,466,946	1,335,549	-	-	-	-	2,621,774	2,621,774	180,721	6.9%
Total Cost of Providing Services	2,777,838	3,520,748	-	-	-	-	6,018,522	6,018,522	280,064	4.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,396,032	117,170	-	-	-	-	1,526,083	1,526,083	(12,881)	-0.8%
Total Operating Appropriations	5,640,816	4,973,467	-	-	-	-	10,166,379	10,166,379	447,904	4.4%
Total Interest Payments on Debt	336,813	22,383	-	-	-	-	397,389	397,389	(38,193)	-9.6%
Total Other Non-Operating Appropriations	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Non-Operating Appropriations	336,813	22,383	-	-	-	-	397,389	397,389	(38,193)	-9.6%
Accumulated Deficit	-	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	5,977,629	4,995,850	-	-	-	-	10,563,768	10,563,768	409,711	3.9%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	-	#DIV/0!
Net Total Appropriations	5,977,629	4,995,850	-	-	-	-	10,563,768	10,563,768	409,711	3.9%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ 440,314	\$ 17,039	\$ -	\$ -	\$ -	\$ -	\$ 295,966	\$ 295,966	\$ 161,387	54.5%

# Revenue Schedule

## Lakewood Township Municipal Utilities Authority

For the Period November 1, 2018 to October 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	3643867	3550546					\$ 7,194,413	\$ 6,821,994	\$ 372,419 5.5%
Business/Commercial	609449	468282					1,077,731	1,018,059	59,672 5.9%
Industrial	960793	832552					1,793,345	1,697,308	96,037 5.7%
Intergovernmental	232015						232,015	232,015	- 0.0%
Other	728298						728,298	728,298	- 0.0%
Total Service Charges	6,174,422	4,851,380	-	-	-	-	11,025,802	10,497,674	528,128 5.0%
<i>Connection Fees</i>									
Residential	126021	54009					180,030	159,060	20,970 13.2%
Business/Commercial							-	-	- #DIV/0!
Industrial							-	-	- #DIV/0!
Intergovernmental							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Connection Fees	126,021	54,009	-	-	-	-	180,030	159,060	20,970 13.2%
<i>Parking Fees</i>									
Meters							-	-	- #DIV/0!
Permits							-	-	- #DIV/0!
Fines/Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Other Operating Revenues (List)</i>									
Review & Inspection	25000	25000					50,000	63,000	(13,000) -20.6%
Meters	27500	22500					50,000	50,000	- 0.0%
Other -Sundry	15000	10000					25,000	25,000	- 0.0%
Type in (Grant, Other Rev)							-	-	- #DIV/0!
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Total Other Revenue	67,500	57,500	-	-	-	-	125,000	138,000	(13,000) -9.4%
Total Operating Revenues	6,367,943	4,962,889	-	-	-	-	11,330,832	10,794,734	536,098 5.0%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
Type in							-	-	- #DIV/0!
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Type in							-	-	- #DIV/0!
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Type in							-	-	- #DIV/0!
Type in							-	-	- #DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	- #DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	50,000	50,000					100,000	65,000	35,000 53.8%
Penalties							-	-	- #DIV/0!
Other							-	-	- #DIV/0!
Total Interest	50,000	50,000	-	-	-	-	100,000	65,000	35,000 53.8%
Total Non-Operating Revenues	50,000	50,000	-	-	-	-	100,000	65,000	35,000 53.8%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 6,417,943</b>	<b>\$ 5,012,889</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 11,430,832</b>	<b>\$ 10,859,734</b>	<b>\$ 571,098 5.3%</b>

# Prior Year Adopted Revenue Schedule

## Lakewood Township Municipal Utilities Authority

### FY 2018 Adopted Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	3345453	3476541					\$ 6,821,994
Business/Commercial	559538	458521					1,018,059
Industrial	882109	815199					1,697,308
Intergovernmental	232015						232,015
Other	728298						728,298
Total Service Charges	5,747,413	4,750,261	-	-	-	-	10,497,674
<i>Connection Fees</i>							
Residential	111342	47718					159,060
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	111,342	47,718	-	-	-	-	159,060
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Review & Inspection	31500	31500					63,000
Meters	27500	22500					50,000
Other -Sundy	15000	10000					25,000
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Type in (Grant, Other Rev)							-
Total Other Revenue	74,000	64,000	-	-	-	-	138,000
Total Operating Revenues	5,932,755	4,861,979	-	-	-	-	10,794,734
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
Type in							-
<i>Other Non-Operating Revenues</i>	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	32,500	32,500					65,000
Penalties							-
Other							-
Total Interest	32,500	32,500	-	-	-	-	65,000
Total Non-Operating Revenues	32,500	32,500	-	-	-	-	65,000
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 5,965,255</b>	<b>\$ 4,894,479</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 10,859,734</b>

# Appropriations Schedule

## Lakewood Township Municipal Utilities Authority

For the Period      November 1, 2018      to      October 31, 2019

	<b>FY 2019 Proposed Budget</b>						<b>FY 2018 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>
	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations
<b>OPERATING APPROPRIATIONS</b>									
<i>Administration - Personnel</i>									
Salary & Wages	\$ 498,701	\$ 498,701					\$ 997,402	\$ 921,778	\$ 75,624 8.2%
Fringe Benefits	<u>587,045</u>	<u>587,048</u>					<u>1,174,093</u>	<u>1,134,996</u>	<u>39,097</u> 3.4%
Total Administration - Personnel	1,085,746	1,085,749	-	-	-	-	2,171,495	2,056,774	114,721 5.6%
<i>Administration - Other (List)</i>									
See attached schedule F-4a	381,200	249,800					631,000	565,000	66,000 11.7%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous Administration*							-	-	#DIV/0!
Total Administration - Other	381,200	249,800	-	-	-	-	631,000	565,000	66,000 11.7%
Total Administration	1,466,946	1,335,549	-	-	-	-	2,802,495	2,621,774	180,721 6.9%
<i>Cost of Providing Services - Personnel</i>									
Salary & Wages	726,096	311,184					1,037,280	972,283	64,997 6.7%
Fringe Benefits	<u>739,000</u>	<u>316,714</u>					<u>1,055,714</u>	<u>1,067,239</u>	<u>(11,525)</u> -1.1%
Total COPS - Personnel	1,465,096	627,898	-	-	-	-	2,092,994	2,039,522	53,472 2.6%
<i>Cost of Providing Services - Other (List)</i>									
See attached schedule F-4a	1,312,742	2,892,850					4,205,592	3,979,000	226,592 5.7%
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Type in Description							-	-	#DIV/0!
Miscellaneous COPS*							-	-	#DIV/0!
Total COPS - Other	1,312,742	2,892,850	-	-	-	-	4,205,592	3,979,000	226,592 5.7%
Total Cost of Providing Services	2,777,838	3,520,748	-	-	-	-	6,298,586	6,018,522	280,064 4.7%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,396,032	117,170	-	-	-	-	1,513,202	1,526,083	(12,881) -0.8%
Total Operating Appropriations	5,640,816	4,973,467	-	-	-	-	10,614,283	10,166,379	447,904 4.4%
<b>NON-OPERATING APPROPRIATIONS</b>									
Total Interest Payments on Debt	336,813	22,383	-	-	-	-	359,196	397,389	(38,193) -9.6%
Operations & Maintenance Reserve							-	-	#DIV/0!
Renewal & Replacement Reserve							-	-	#DIV/0!
Municipality/County Appropriation							-	-	#DIV/0!
Other Reserves							-	-	#DIV/0!
Total Non-Operating Appropriations	336,813	22,383	-	-	-	-	359,196	397,389	(38,193) -9.6%
<b>TOTAL APPROPRIATIONS</b>	<u>5,977,629</u>	<u>4,995,850</u>	-	-	-	-	<u>10,973,479</u>	<u>10,563,768</u>	<u>409,711</u> 3.9%
<b>ACCUMULATED DEFICIT</b>									
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	5,977,629	4,995,850	-	-	-	-	10,973,479	10,563,768	409,711 3.9%
<b>UNRESTRICTED NET POSITION UTILIZED</b>									
Municipality/County Appropriation	-	-	-	-	-	-	-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-	#DIV/0!
<b>TOTAL NET APPROPRIATIONS</b>	<u>\$ 5,977,629</u>	<u>\$ 4,995,850</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 10,973,479</u>	<u>\$ 10,563,768</u>	<u>\$ 409,711</u> 3.9%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations      \$ 282,040.80      \$ 248,673.35      \$ -      \$ -      \$ -      \$ -      \$ 530,714.15

LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2019 AUTHORITY BUDGET  
ADDITIONAL APPROPRIATIONS SCHEDULE

	WATER BUDGET	SEWER BUDGET	TOTAL ALL OPERATIONS
ADMINISTRATION EXPENSES			
OFFICE COSTS/SUPPLIES	10,000	10,000	20,000
POSTAGE/ADVERTISING	20,000	20,000	40,000
BANK FEES	2,500	2,500	5,000
LICENSES AND TAXES	45,000	5,000	50,000
INSURANCE	45,000	30,000	75,000
LEGAL	20,000	20,000	40,000
ENGINEERING	42,500	7,500	50,000
ACCOUNTING	42,500	42,500	85,000
TRUSTEE	43,200	1,800	45,000
DUES, PUBLICATIONS AND SEMINARS	12,500	12,500	25,000
REPAIRS AND MAINTENANCE	50,000	50,000	100,000
TELEPHONE	12,500	12,500	25,000
COMPUTER COSTS	28,000	28,000	56,000
SUNDRY	7,500	7,500	15,000
	381,200	249,800	631,000
COST OF PROVIDING SERVICES			
OCEAN COUNTY UTILITIES AUTHORITY	-	2,625,350	2,625,350
PURCHASED WATER	560,242	-	560,242
POWER - ELECTRIC & GAS	304,000	76,000	380,000
CHEMICALS - SUPPLIES	178,500	31,500	210,000
LABORATORY TESTS	30,000	-	30,000
REPAIRS AND MAINTENANCE	165,000	110,000	275,000
VEHICLES COSTS	33,000	22,000	55,000
TOOLS, SMALL EQUIPMENT & UNIFORMS	9,000	6,000	15,000
METER COSTS	30,000	20,000	50,000
OTHER	3,000	2,000	5,000
	1,312,742	2,892,850	4,205,592

# Prior Year Adopted Appropriations Schedule

## Lakewood Township Municipal Utilities Authority

	FY 2018 Adopted Budget						Total All Operations
	Water	Sewer	N/A	N/A	N/A	N/A	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 460,888	\$ 460,890					\$ 921,778
Fringe Benefits	567,498	567,498					1,134,996
Total Administration - Personnel	1,028,386	1,028,388	-	-	-	-	2,056,774
<i>Administration - Other (List)</i>							
See attached schedule F-5a	348,200	216,800					565,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous Administration*							-
Total Administration - Other	348,200	216,800	-	-	-	-	565,000
Total Administration	1,376,586	1,245,188	-	-	-	-	2,621,774
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	680,598	291,685					972,283
Fringe Benefits	747,068	320,171					1,067,239
Total COPS - Personnel	1,427,666	611,856	-	-	-	-	2,039,522
<i>Cost of Providing Services - Other (List)</i>							
See attached schedule F-5a	1,135,500	2,843,500					3,979,000
Type In Description							-
Type In Description							-
Type In Description							-
Miscellaneous COPS*							-
Total COPS - Other	1,135,500	2,843,500	-	-	-	-	3,979,000
Total Cost of Providing Services	2,563,166	3,455,356	-	-	-	-	6,018,522
Total Principal Payments on Debt Service in Lieu of Depreciation	1,407,733	118,350	-	-	-	-	1,526,083
Total Operating Appropriations	5,347,485	4,818,894	-	-	-	-	10,166,379
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	373,202	24,187	-	-	-	-	397,389
Operations & Maintenance Reserve							-
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	373,202	24,187	-	-	-	-	397,389
<b>TOTAL APPROPRIATIONS</b>	5,720,687	4,843,081	-	-	-	-	10,563,768
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	5,720,687	4,843,081	-	-	-	-	10,563,768
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other							-
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-
<b>TOTAL NET APPROPRIATIONS</b>	\$ 5,720,687	\$ 4,843,081	\$ -	\$ -	\$ -	\$ -	\$ 10,563,768

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 267,374.25 \$ 240,944.70 \$ - \$ - \$ - \$ - \$ 508,318.95



LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2018 AUTHORITY BUDGET  
ADDITIONAL APPROPRIATIONS SCHEDULE

	WATER BUDGET	SEWER BUDGET	TOTAL ALL OPERATIONS
ADMINISTRATION EXPENSES			
OFFICE COSTS/SUPPLIES	10,000	10,000	20,000
POSTAGE/ADVERTISING	20,000	20,000	40,000
BANK FEES	2,500	2,500	5,000
LICENSES AND TAXES	45,000	5,000	50,000
INSURANCE	45,000	30,000	75,000
LEGAL	5,000	5,000	10,000
ENGINEERING	42,500	7,500	50,000
ACCOUNTING	42,500	42,500	85,000
TRUSTEE	43,200	1,800	45,000
DUES, PUBLICATIONS AND SEMINARS	12,500	12,500	25,000
REPAIRS AND MAINTENANCE	37,500	37,500	75,000
TELEPHONE	12,500	12,500	25,000
COMPUTER COSTS	25,000	25,000	50,000
SUNDRY	5,000	5,000	10,000
	<u>348,200</u>	<u>216,800</u>	<u>565,000</u>
COST OF PROVIDING SERVICES			
OCEAN COUNTY UTILITIES AUTHORITY	-	2,574,000	2,574,000
PURCHASED WATER	375,000	-	375,000
POWER - ELECTRIC & GAS	312,000	78,000	390,000
CHEMICALS - SUPPLIES	178,500	31,500	210,000
LABORATORY TESTS	30,000	-	30,000
REPAIRS AND MAINTENANCE	165,000	110,000	275,000
VEHICLES COSTS	33,000	22,000	55,000
TOOLS, SMALL EQUIPMENT & UNIFORMS	9,000	6,000	15,000
METER COSTS	30,000	20,000	50,000
OTHER	3,000	2,000	5,000
	<u>1,135,500</u>	<u>2,843,500</u>	<u>3,979,000</u>

# Debt Service Schedule - Principal

## Lakewood Township Municipal Utilities Authority

If Authority has no debt X this box

Fiscal Year Ending in

	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Principal Outstanding
<i>Water</i>									
2002 NJEIT TRUST LOAN	\$ 209,280	\$ 223,598	\$ 233,188	\$ 242,768	\$ 257,170	\$ -	\$ -	\$ -	\$ 956,724
2002 NJEIT FUND LOAN	161,902	164,210	163,201	161,903	163,200	-	-	-	652,514
2008 NJEIT TRUST LOAN	460,800	432,000	453,120	476,160	499,200	522,240	549,120	2,484,480	5,416,320
2008 NJEIT FUND LOAN	396,957	397,430	396,714	397,116	396,738	395,578	396,004	1,588,691	3,968,271
2012 NJEIT TRUST LOAN (SUPPLEMENTAL)	45,000	45,000	50,000	50,000	55,000	55,000	60,000	490,000	805,000
2012 NJEIT FUND LOAN (SUPPLEMENTAL)	51,184	51,184	51,184	51,184	51,184	51,184	51,184	251,601	558,705
2012 NJEIT TRUST LOAN (METER)	17,500	17,500	17,500	20,000	20,000	20,000	22,500	180,000	297,500
2012 NJEIT FUND LOAN (METER)	65,110	65,110	65,110	65,110	65,110	65,110	65,110	317,319	707,979
Total Principal	1,407,733	1,396,032	1,430,017	1,464,241	1,507,602	1,109,112	1,143,918	5,312,091	13,363,013
<i>Sewer</i>									
2008 NJEIT TRUST LOAN	19,200	18,000	18,880	19,840	20,800	21,760	22,880	103,520	225,680
2008 NJEIT FUND LOAN	16,540	16,560	16,530	16,547	16,531	16,482	16,500	66,198	165,348
2012 NJEIT TRUST LOAN (METER)	17,500	17,500	17,500	20,000	20,000	20,000	22,500	180,000	297,500
2012 NJEIT FUND LOAN (METER)	65,110	65,110	65,110	65,110	65,110	65,110	65,110	317,320	707,980
Total Principal	118,350	117,170	118,020	121,497	122,441	123,352	126,990	667,038	1,396,508
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
Type in Issue Name	-	-	-	-	-	-	-	-	-
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Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
N/A									
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Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Type in Issue Name	-	-	-	-	-	-	-	-	-
Total Principal	-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>									
	\$ 1,526,083	\$ 1,513,202	\$ 1,548,037	\$ 1,585,738	\$ 1,630,043	\$ 1,232,464	\$ 1,270,908	\$ 5,979,129	\$ 14,759,521

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	<b>Moody's</b>	<b>Fitch</b>	<b>Standard &amp; Poors</b>
Bond Rating			
Year of Last Rating			

# Debt Service Schedule - Interest

Lakewood Township Municipal Utilities Authority

If Authority has no debt X this box

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Fiscal Year Ending in

	Adopted Budget Year 2018	Proposed Budget Year 2019	2020	2021	2022	2023	2024	Thereafter	Total Interest Payments Outstanding
<i>Water</i>									
2002 NJEIT TRUST LOAN	\$ 53,067	\$ 42,126	\$ 30,599	\$ 18,589	\$ -	\$ -	\$ -	\$ -	\$ 91,314
2008 NJEIT TRUST LOAN	272,808	250,485	228,360	205,128	180,744	155,208	128,424	216,454	1,364,803
2012 NJEIT TRUST LOAN (SUPPLEMENTAL)	34,506	32,256	29,881	27,381	24,756	22,006	19,131	58,566	213,977
2012 NJEIT TRUST LOAN (METER)	12,821	11,946	11,071	10,133	9,133	8,133	7,071	21,454	78,941
Total Interest Payments	373,202	336,813	299,911	261,231	214,633	185,347	154,626	296,474	1,749,035
<i>Sewer</i>									
2008 NJEIT TRUST LOAN	11,367	10,437	9,515	8,547	7,531	6,467	5,351	9,019	56,867
2012 NJEIT TRUST LOAN (METER)	12,820	11,946	11,071	10,133	9,133	8,133	7,071	21,454	78,941
Type in Issue Name									-
Type in Issue Name									-
Total Interest Payments	24,187	22,383	20,586	18,680	16,664	14,600	12,422	30,473	135,808
N/A									
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Total Interest Payments									-

# Net Position Reconciliation

Lakewood Township Municipal Utilities Authority

For the Period November 1, 2018 to October 31, 2019

## FY 2019 Proposed Budget

	Water	Sewer	N/A	N/A	N/A	N/A	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)</b>	\$ 37,678,032	\$ 20,288,171					\$ 57,966,203
Less: Invested in Capital Assets, Net of Related Debt (1)	34,581,123	18,620,604					53,201,727
Less: Restricted for Debt Service Reserve (1)	480,095	41,747					521,842
Less: Other Restricted Net Position (1)	32,520	17,510					50,030
Total Unrestricted Net Position (1)	2,584,294	1,608,310	-	-	-	-	4,192,604
Less: Designated for Non-Operating Improvements & Repairs							-
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)	2,958,212	1,592,884					4,551,096
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	1,009,775	543,725					1,553,500
Plus: Estimated Income (Loss) on Current Year Operations (2)	413,655	222,708					636,363
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	6,965,936	3,967,627	-	-	-	-	10,933,563
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	2,390,500	460,500	-	-	-	-	2,851,000
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	2,390,500	460,500	-	-	-	-	2,851,000
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
(4)	\$ 4,575,436	\$ 3,507,127	\$ -	\$ -	\$ -	\$ -	\$ 8,082,563

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County

\$ 282,041 \$ 248,673 \$ - \$ - \$ - \$ - \$ 530,714

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2019

**LAKEWOOD TOWNSHIP  
MUNICIPAL UTILITIES  
AUTHORITY**

**AUTHORITY  
CAPITAL  
BUDGET/  
PROGRAM**

# 2018 CERTIFICATION OF AUTHORITY CAPITAL BUDGET/PROGRAM


**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

**[X]** It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Lakewood Township Municipal Utilities Authority, on the 10<sup>th</sup> day of October, 2018.

**OR**

**[ ]** It is hereby certified that the governing body of the \_\_\_\_\_ Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): \_\_\_\_\_

Officer's Signature:			
Name:	Justin Flancbaum		
Title:	Executive Director		
Address:	390 New Hampshire Avenue Lakewood, NJ 08701		
Phone Number:	732-363-4422	Fax Number:	732-905-0712
E-mail address	justinf@lakewoodmua.com		

# 2019 CAPITAL BUDGET/PROGRAM MESSAGE

## LAKESWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program?

Consultation with various governmental entities has taken place or will take place prior to start of the various projects.

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include full lifecycle costs; and is it consistent with appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

All capital projects have been developed from a specific plan or report but a full-life cycle cost of each project has not been calculated.

3. Has a long-term (10-20 years) infrastructure needs assessment or other capital plan with a horizon beyond six years been prepared?

Infrastructure expansion is based on the needs as a result of planned development. The Authority will be updating its Master plan in a few years.

4. Describe the projected impact of the proposed capital projects, including impact on the schedule of rates, fees, and service charges and the impact on current and future year's schedules.

Future increase is anticipated for water and sewer for the debt service in future bonds issued with the NJEIT.

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

Yes, all capital projects.

6. Please indicate which capital projects/project financings is being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

Yes- All projects are within an endorsed plan. None of the projects were included in the plan implementation agenda.

*Add additional sheets if necessary.*

# Proposed Capital Budget

**Lakewood Township Municipal Utilities Authority**  
For the Period November 1, 2018 to October 31, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Water</b>						
See attached schedule CB-3a	\$ 3,190,500	\$ 2,390,500		\$ 800,000		
See attached schedule CB-4a	-					
See attached schedule CB-5a	-					
Type in Description	-					
Total	3,190,500	2,390,500	-	800,000	-	-
<b>Sewer</b>						
See attached schedule CB-3a	4,110,500	\$ 460,500		\$ 3,650,000		
See attached schedule CB-4a	-					
See attached schedule CB-5a	-					
Type in Description	-					
Total	4,110,500	460,500	-	3,650,000	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 7,301,000</b>	<b>\$ 2,851,000</b>	<b>\$ -</b>	<b>\$ 4,450,000</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.



LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2019 AUTHORITY BUDGET  
ADDITIONAL CAPITAL BUDGET SCHEDULE

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Water</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	25,000	25,000				
GIS System	11,000	11,000				
System Wide Security Upgrades	210,000	210,000				
Purchase Water System Equipment	50,000	50,000				
Development of Water Master Plan	6,000	6,000				
Office Expansion	800,000			800,000		
Safety Equipment	3,000	3,000				
Upgrade to Sensus System/Server	42,500	42,500				
Pine Street Wells	770,000	770,000				
Wells 4 & 5 Soft starter motors	12,000	12,000				
Water distribution system Improvements	250,000	250,000				
Water Interconnection	100,000	100,000				
Valve repairs/replacements	50,000	50,000				
Well # 10 Vertical Turbine Pump Replacement	35,000	35,000				
Valve Actuation Vehicle	140,000	140,000				
Lime tank Schorrock St.	75,000	75,000				
Replace Control Valves on Filters at Shorrock and New Hampshire Plants	80,000	80,000				
Microwave Radio	270,000	270,000				
Electric equipment including mechanic tools	26,500	26,500				
Inspect all Clear wells and tank	25,000	25,000				
Garage Door Expansion	3,500	3,500				
Scissor Lift	10,000	10,000				
Heavy Duty Trailer	5,000	5,000				
Rooftop A/C Unit	35,000	35,000				
Boiler Replacement	45,000	45,000				
GAC Media Rehab	50,000	50,000				
LVE Roof Hatch	3,000	3,000				
Manway Shorrock Tank	5,000	5,000				
GAC Building Dehumidifier	5,000	5,000				
CLA-VAL wells 19 & 4	8,000	8,000				
	3,190,500	2,390,500	-	800,000	-	-
<b>Sewer</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	25,000	25,000				
GIS System	11,000	11,000				
System Wide Security Upgrades	50,000	50,000				
Office Expansion	800,000			800,000		
Safety Equipment	3,000	3,000				
Upgrade to Sensus System/Server	42,500	42,500				
Development of Sewer Master Plan	9,000	9,000				
Replacement and Renovation of Sanitary Sewer Sections	250,000	250,000				
Sanitary Sewer Expansion along Ridge Avenue & County Line Road	750,000			750,000		
Vasser ave Sewer Extension	2,100,000			2,100,000		
Electric equipment including mechanic tools	26,500	26,500				
Garage door expansion	3,500	3,500				
	4,110,500	460,500	-	3,650,000	-	-

# 5 Year Capital Improvement Plan

## Lakewood Township Municipal Utilities Authority

For the Period November 1, 2018 to October 31, 2019

Fiscal Year Beginning in

	Estimated Total Cost	Current Budget Year 2019	2020	2021	2022	2023	2024
<i>Water</i>							
See attached schedule CB-3a	\$ 3,190,500	\$ 3,190,500					
See attached schedule CB-4a	5,847,500	-	4,089,500	1,009,500	249,500	249,500	249,500
See attached schedule CB-5a	-	-					
Type in Description	-	-					
Total	9,038,000	3,190,500	4,089,500	1,009,500	249,500	249,500	249,500
<i>Sewer</i>							
See attached schedule CB-3a	4,110,500	4,110,500					
See attached schedule CB-4a	1,647,500	-	798,500	508,500	113,500	113,500	113,500
See attached schedule CB-5a	-	-					
Type in Description	-	-					
Total	5,758,000	4,110,500	798,500	508,500	113,500	113,500	113,500
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<i>N/A</i>							
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Type in Description	-	-					
Total	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,796,000</b>	<b>\$ 7,301,000</b>	<b>\$ 4,888,000</b>	<b>\$ 1,518,000</b>	<b>\$ 363,000</b>	<b>\$ 363,000</b>	<b>\$ 363,000</b>

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2019 AUTHORITY BUDGET  
ADDITIONAL CAPITAL BUDGET SCHEDULE

	<b>Estimated Total Cost</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>Water</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	70,000	35,000	35,000			
GIS System	2,500	500	500	500	500	500
Purchase Water System Equipment	250,000	50,000	50,000	50,000	50,000	50,000
Office Expansion	250,000	250,000				
Safety Equipment	15,000	3,000	3,000	3,000	3,000	3,000
Well development at the Lakewood Baseball Stadium	950,000	475,000	475,000			
Install hydrants for flushing program	230,000	46,000	46,000	46,000	46,000	46,000
County Line Road Water Main Backflow preventers for irrigation both Villages	500,000	500,000				
Water distribution system Improvements	700,000	140,000	140,000	140,000	140,000	140,000
SUEZ Interconnection	250,000	250,000				
Valve repairs/replacements	50,000	10,000	10,000	10,000	10,000	10,000
Closing Water Main Loop for Ridge Ave.	400,000	400,000				
Closing Water Main Loops Woodlake Village	400,000	400,000				
Back up well field #25	500,000	500,000				
Replace Control Valves on Filters at Shorrock and New Hampshire Plants	240,000	240,000				
Rutgers Blvd. Water Main Loop	750,000	750,000				
	<u>5,847,500</u>	<u>4,089,500</u>	<u>1,009,500</u>	<u>249,500</u>	<u>249,500</u>	<u>249,500</u>
<b>Sewer</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	40,000	20,000	20,000			
GIS System	2,500	500	500	500	500	500
Office Expansion	250,000	250,000				
Safety Equipment	15,000	3,000	3,000	3,000	3,000	3,000
Replacement and Renovation of Sanitary Sewer Sections	550,000	110,000	110,000	110,000	110,000	110,000
Sanitary Sewer Expansion along Ridge Avenue & County Line Road	750,000	375,000	375,000			
	<u>1,647,500</u>	<u>798,500</u>	<u>508,500</u>	<u>113,500</u>	<u>113,500</u>	<u>113,500</u>

# 5 Year Capital Improvement Plan Funding Sources

## Lakewood Township Municipal Utilities Authority

For the Period November 1, 2018 to October 31, 2019

		Funding Sources				
	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Water</b>						
See attached schedule CB-3a	\$ 3,190,500	\$ 2,390,500		\$ 800,000		
See attached schedule CB-4a	-					
See attached schedule CB-5a	5,847,500	5,597,500		250,000		
Type in Description	-					
Total	9,038,000	7,988,000	-	1,050,000	-	-
<b>Sewer</b>						
See attached schedule CB-3a	4,110,500	\$ 460,500		\$ 3,650,000		
See attached schedule CB-4a	-					
See attached schedule CB-5a	1,647,500	647,500		1,000,000		
Type in Description	-					
Total	5,758,000	1,108,000	-	4,650,000	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>N/A</b>						
Type in Description	-					
Type in Description	-					
Type in Description	-					
Type in Description	-					
Total	-	-	-	-	-	-
<b>TOTAL</b>	<b>\$ 14,796,000</b>	<b>\$ 9,096,000</b>	<b>\$ -</b>	<b>\$ 5,700,000</b>	<b>\$ -</b>	<b>\$ -</b>
Total 5 Year Plan per CB-4	\$ 14,796,000					
Balance check		- If amount is other than zero, verify that projects listed above match projects listed on CB-4.				

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2018 AUTHORITY BUDGET  
ADDITIONAL CAPITAL BUDGET SCHEDULE

	Estimated Total Cost	Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Water</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	70,000	70,000				
GIS System	2,500	2,500				
Purchase Water System Equipment	250,000	250,000				
Office Expansion	250,000			250,000		
Safety Equipment	15,000	15,000				
Well development at the Lakewood Baseball Stadium	950,000	950,000				
Install hydrants for flushing program	230,000	230,000				
County Line Road Water Main	500,000	500,000				
Backflow preventers for irrigation both Villages	700,000	700,000				
Water distribution system Improvements	250,000	250,000				
Water Interconnection	250,000	250,000				
Valve repairs/replacements	50,000	50,000				
Closing Water Main Loop for Ridge Ave.	400,000	400,000				
Closing Water Main Loops Woodlake Village	400,000	400,000				
Back up well field #25	500,000	500,000				
Replace Control Valves on Filters at Shorrock and New Hampshire Plants	240,000	240,000				
Rutgers Blvd. Water Main Loop	750,000	750,000				
	<u>5,847,500</u>	<u>5,597,500</u>	-	250,000	-	-
<b>Sewer</b>						
Purchase Distribution Vehicle	40,000	40,000				
Water Quality Act- Implementation	40,000	40,000				
GIS System	2,500	2,500				
Office Expansion	250,000			250,000		
Safety Equipment	15,000	15,000				
Replacement and Renovation of Sanitary Sewer Sections	550,000	550,000				
Sanitary Sewer Expansion along Ridge Avenue & County Line Road	750,000			750,000		
	<u>1,647,500</u>	<u>647,500</u>	-	1,000,000	-	-

CB-5a

# **2019 AUTHORITY BUDGET**

## **Narrative and Information Section**

# 2019 AUTHORITY BUDGET MESSAGE & ANALYSIS

## LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

### AUTHORITY BUDGET

FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019

*Answer all questions below. Attach additional pages and schedules as needed.*

1. Complete a brief statement on the 2019 proposed Annual Budget and make comparison to the 2018 adopted budget for each operation. Explain any variances over +/-10% (**As shown on budget page F-4 explain the reason for changes for each appropriation changing more than 10%**) for each line item by operation. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if anticipated service charges have increased 15% due to an increase in rates, provide a copy of the resolution authorizing the rate increase.

The Lakewood Township Utilities Authority – The Authority Budget pertaining to operating revenues and operating appropriations are based on prior data, current data and projected incremental amounts. The 11 percent increase in administrative is the anticipated increase in legal fees for litigation and increase in repairs and maintenance.

2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% (**As shown on budget page F-2 explain reason for change for each revenue changing more than 10%**) from the current year adopted budget.

A 2 percent sewer rate increase is anticipated for 2018/2019 due to the rate increase in the OCUA charges. The NJDEP is requiring the Authority to purchase additional water that is not needed immediately, causing 8 percent water rate increase to the rate payers. The Authority is also pursuing NJEIT funding for an administration Building addition which produces the need for a 1.5 percent water rate increase. In total a 9.5 percent water rate increase is anticipated for 2018/2019. Also, growth rate is being estimated at approximately 1 percent for both water and sewer. The connection fees increased 13 percent with the new connection fee rates calculated. The Authority is seeing a reduction in its review & inspection services of about 20 percent. The Authority experienced a .75 percent increase in its interest income rates in 2017/2018.

3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.

The Authority does not expect the local economy to affect the Annual Budget or the Capital Budget.

4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.

The Authority does anticipate utilizing Unrestricted Net Assets in the proposed Capital annual budget.

5. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or a shared service and explain the reason for the transfer (i.e.: to balance the County/Municipality budget, etc.).

None

Continued

**2019 AUTHORITY BUDGET MESSAGE & ANALYSIS**  
**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**AUTHORITY BUDGET**

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

Continued

6. The proposed budget must not reflect an anticipated deficit from 2019 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question. **(Prepare a response to deficits caused by the implementation of GASB 68)**

The Authority's annual budget does not contain an accumulated deficit either existing or anticipated.

7. Attach a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) **if it has been changed since the prior year budget submission** and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.

**Attached is a copy of the 2018 Lakewood Township Municipal Utilities Authority schedule of rates.**



**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**WATER RATE SCHEDULE**

**Section 1- Residential – Metered Water Service**

The minimum quarterly charge for metered water service, along with the appropriate water allowance per quarter, shall be in accordance with the following schedule and based upon the size of the customer meter for all customer classes. For meter sizes not shown, the Authority will determine the quarterly charges and water allowances.

**SCHEDULE “A”**

Minimum Charge

<u>Size of Meter</u>	<u>Per Quarter \$</u>	<u>Per Quarter Allowance Gallons</u>
5/8”	44.75	10,500
3/4”	66.90	15,800
1”	113.55	26,400
1 1/2”	222.45	52,800
2”	355.55	84,500

NOTE: All services above 2” will be charged at the commercial rate, based on the size of the meter.

SCHEDULE "B"

Rates for Water Consumption above Minimum Allowances and Bulk Water Rates

The following rates shall apply for water consumed in any quarter in excess of allowances shown in Schedule A; as well as for unmetered bulk-water consumption.

<u>Excess over Allowance</u>	<u>Charge per 1,000 Gallons</u>
A. For the first 100,000 Gallons over allowance	\$ 3.70
B. For the next 400,000 Gallons	\$ 3.80
C. For the next 1,000 Gallons or over	\$ 3.95

**LATE CHARGES**

- 1) As per NJ Statute 40:14B-41 a 1.5% monthly interest charge will be assessed to all delinquent balances
- 2) A (10) day grace period will be provided prior to the interest charge being assessed. If payment is not received in our office by 4:00 PM on the 10<sup>th</sup> day following the due date the interest charge will be assessed retroactively to the day after the due date. If the 10<sup>th</sup> day falls on a weekend or holiday payment must be received in our office by 4:00 PM on the next business day

**Section 2 – Commercial Metered Water Service**

The minimum quarterly charge for metered water service, along with the appropriate water allowance per quarter, shall be in accordance with the following schedule and based upon the size of the customer meter for all customer classes. For meter sizes not shown, the Authority will determine the quarterly charges and water allowances.

**SCHEDULE "A"**

Minimum Charge

<u>Size of Meter</u>	<u>Per Quarter \$</u>	<u>Per Quarter Allowance Gallons</u>
5/8"	52.45	10,500
3/4"	78.40	15,800
1"	133.15	26,400
1 1/2"	260.55	52,800
2"	416.65	84,500
3"	693.70	140,800
4"	1,085.25	220,000
6"	2,170.40	440,000
8"	3,470.70	704,000

## SCHEDULE "B"

### Rates for Water Consumption above Minimum Allowances and Bulk Water Rates

The following rates shall apply for water consumed in any quarter in excess of allowances shown in Schedule A; as well as for bulk water consumption.

<u>Excess Over Allowance</u>	<u>Charge per 1,000 Gallons</u>
A. For the first 100,000 Gallons over allowance	\$4.35
B. For the next 400,000 Gallons	\$4.55
C. For the next 1,000 Gallons or over	\$4.65

### LATE CHARGES

- 1) As per NJ Statute 40:14B-41 a 1.5% monthly interest charge will be assessed to all delinquent balances.
- 2) A (10) day grace period will be provided prior to the interest charge being assessed. If payment is not received in our office by 4:00 PM on the 10<sup>th</sup> day following the due date the interest charge will be retroactively to the day after the due date. If the 10<sup>th</sup> day falls on a weekend or holiday payment must be received in our office by the next business day.

### Section 3 – Fire Protection Service

#### A. Public Fire Hydrant Service

The annual charge for each public hydrant serviced by the Authority water system shall be \$350.20 payable on equal quarterly installments.

#### B. Private Fire Hydrant Service

The annual charge for each private hydrant serviced by the Authority water system shall be \$350.20 payable on equal quarterly installments.

#### C. Public Standby Fire Protection Service

For standby charges for private sprinkler systems, the rates shall be in accordance with the following schedule based upon the size of service provided for fire protection and payable on equal, monthly installments.

1" Diameter	\$ 41.85
2" Diameter	\$ 132.60
3" Diameter	\$ 207.50
4" Diameter	\$ 328.60
6" Diameter	\$ 709.10
8" Diameter	\$ 1,124.15
10" Diameter	\$ 1,622.75
12" Diameter	\$ 2,437.05

#### D. Late Charges

- (1) As per NJ Statute 40:14B-41 a 1.5% monthly interest will be assessed to all delinquent balances.
- (2) A (10) day grace period will be provided prior to the interest charge being assessed. If payment is not received in our office by 4:00 PM on the 10<sup>th</sup> day following the due date the interest charge will be assessed retroactively to the

day after the due date. If the 10<sup>th</sup> day falls on a weekend or holiday payment must be received in our office by 4:00 PM on the next business day.

#### INSPECTION CHARGES:

The inspection of any connection to a water main or existing lateral shall be billed to the applicant at the cost to the Authority for outside consulting fees and at a rate of \$40.00 per hour for the time required by the Authority's personnel.

#### TERMS OF PAYMENT:

The cost of all work required for the installation of the service connection, from the water main to the service unit shall be borne by the customer. All installations shall meet the Authority's standards and shall be inspected and accepted by the Authority prior to the startup of service.

All connection fees and initial service charges shall be paid, net cash, at the time of application for connection to the Authority's water system.

### Section 4 – Meter Charges

For the installation of a meter, following connection to an Authority water main, a fixed fee of \$40.00 will be charged plus the actual cost of the meter plus twenty five (25%) percent. All installations shall be by the applicant and in accordance with standard Authority details and shall provide a required meter yoke to accept the meter. All meters shall be provided and installed by the Authority following the payment of all required fees and shall remain the property of the Authority.

### Section 5 – Miscellaneous Charges

#### 1. Startup Charge (Meter Remaining)

For the reinstatement of water service for an existing water connection, following shut-off of the service, a fee of \$35.00 shall be charged. Service is only reinstated Monday-Friday from 8:30 AM-4:30 PM for the safety of our customers and employees.

#### 2. Startup Charge (Meter Removed)

For the reinstatement of water service for an existing water connection, following shut-where the meter has been removed, a fee of \$40.00 shall be charged.

#### 3. Search Fee

For the searching of the Authority records, as to charges due and the supplying of a written statement, therefore, a search fee of \$20.00 shall be charged.

#### 4. Service Charges

- a. For a routine service call a fee of \$20.00 will be charged.
- b. For a requested re-read (no error found) a charge of \$20.00 will apply.

#### 5. After Hours and Weekend Service Calls

- a. \$90.00

#### 6. Backflow Prevention Testing

- a. \$125.00 per test

## **Water Connection Fees and Charges**

Initial service charges or initial connection fees for the right to connect directly or indirectly to the Authority's water system shall include such charges and shall become an integral part of the Authority's rate schedule. These charges are a distinct and separate charge from all other rates and services described under Sections 1, 2, 3, 5, 6 and payment of one shall not constitute payment of the other.

### **CHARACTER OF CONNECTION:**

1. Single Family Residential Dwelling – Each single family residential dwelling shall be considered as one dwelling unit.
2. Multiple Family Residential Dwelling – Each single family unit in a multiple family residential dwelling shall be considered as one dwelling unit.
3. Boarding House, Lodging, Hotel, Motel and Retirement, etc. – Each rented room without kitchen or efficiency kitchen in boarding houses, lodging facilities, hotels, motels, etc., and each dwelling unit retirement complex shall be considered on one-half (0.5) of one dwelling unit.
4. Commercial, Industrial and All Other – Each commercial, industrial concern and all other concerns not defined in the above shall be charged based upon the wastewater flow calculated using equivalent dwelling units (EDU's). An EDU is defined as the average water demand for a typical residential dwelling unit that has been calculated to be 219 gallons per day. The number of EDU's for a facility will be calculated by dividing the projected average daily demand for the facility by 219 gallons per day.

### **FEE SCHEDULE:**

1. Single Family, Multiple Family and Multiple Family Retirement Dwelling Units - \$4,160.00 per unit.
2. Boarding House, Lodging, Hotel, Motel, Nursing Home and Life Care Establishment - \$2,080.00 per unit and if at a future date these facilities be expanded, there will be an additional charge of \$2,080.00 per each additional unit.
3. Commercial, Industrial and all other - \$4,160.00 per EDU. If at a future date the structure or flow from the facility is expanded, there will be an additional charge of \$4,160.00 per EDU for the increased flow from the expansion.
4. Qualified non-profit organization - \$1,040.00 per EDU. A qualified entity is a non-profit organization that owns and operates: A) a house of worship for holding religious services and housing for clergy who officiate at said house of worship, or B) a private school for either classroom space or administrative office space.

LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY  
SEWER RATE SCHEDULE

**Section 1 – Residential Rate Schedule**

**APPLICABLE TO USE OF SERVICE FOR:**

Each residential dwelling unit in the service area.

Residential dwelling unit is a room, group or rooms or structure of facilities occupied or designated for occupancy as separate living quarters by a family or other group of persons living together or by a person living alone.

**CHARACTER OF SERVICE:**

Continuous

**RATES:**

The quarterly bill shall be the sum of (A) Fixed-Service Charge and (B) Metered Service Charge (if applicable).

**A. Fixed Service Charge**

\$81.36 Minimum per quarter, Based on an average of 18,000 gallons per quarter for an annual fee of \$325.44.

**B. Metered Service Charge**

Minimum quarterly fixed fees will be charged until quarterly consumption exceeds 18,000 gallons per quarter. At that point, the excess fee of \$4.65 per 1,000 gallons shall be charged for all usage in excess of 18,000 gallons per quarter up to a maximum of 27,000 gallons per quarter.

**Special**

A residential unit with a place of business will be charged one (1) additional minimum charge for the business use.

**C. Late Charges**

(1) As per NJ Statute 40:14B-41 a 1.5% monthly interest charge will be assessed to all delinquent balances.

(2) A (10) day grace period will be provided prior to the interest charge being assessed. If payment is not received in our office by 4:00 PM on the 10th day following the due date the interest charge will be assessed retroactively to the day after the due date. If the 10th day falls on a weekend or holiday payment must be received in our office by 4:00 PM on the next business day.

**Section 2 – Commercial Rate Schedule**

**APPLICABLE TO USE OF SERVICE FOR:**

Each commercial or public building in the service area. A commercial or public building is any building that contains other than residential dwelling units, but does not discharge Industrial Waste, as defined in these Rules and Regulations.

**CHARACTER OF SERVICE:**

Continuous

**RATES:**

The quarterly bill will be the sum of (A) the Fixed Service Charge and (B) Metered Service Charge.

**A. Fixed Service Charge**

\$ 81.36 Minimum per quarter. Based on an allowance of 18,000 gallons per quarter for an annual fee of \$ 325.44.

**B. Metered Service Charge**

Minimum quarterly fixed fees will be charged until quarterly consumption exceeds 18,000 gallons per quarter. Any excess over 18,000 gallons will be billed at \$ 4.65 per 1,000 gallons.

#### Terms of Payment

Bills will be rendered quarterly and are due when presented, net cash. The fixed service charges will be billed in advance and the metered service charge in arrears.

#### C. Late Charges

- 1) As per NJ Statute 40:14B-41 a 1.5% monthly interest charge will be assessed to all delinquent balances.
- 2) A (10) day grace period will be provided prior to the interest charge being assessed. If Payment is not received in our office by 4:00 PM on the 10th day following the due date the interest charge will be assessed retroactively to the day after the due date. If the 10th day falls on a weekend or holiday payment must be received in our office by 4:00 PM by the next business day.

### Section 3 – Industrial Rate Schedule

#### APPLICABLE FOR SERVICE TO:

Each customer that discharges permitted Industrial Water into the sanitary sewer system.

#### CHARACTER OF SERVICE:

Continuous

#### RATE:

The total quarterly bill shall be the sum of (A) Fixed Service Charge and (B) Metered Service Charge or (C) Optional Metered Service Charge.

#### A. Fixed Service Charge

\$ 81.36 Minimum per quarter. Based on an allowance of 18,000 gallons per quarter for an annual fee of \$ 325.44.

#### B. Metered Service Charge

Minimum quarterly fixed fees will be charged until quarterly consumption exceeds 18,000 gallons per quarter. Any excess over 18,000 gallons will be billed at \$4.65 per 1,000 gallons.

#### C. Optional Metered Service Charge

Minimum quarterly fixed fees will be charged until quarterly metered sewage flow exceeds 18,000 gallons per quarter. Any excess over 18,000 gallons will be billed at \$4.65 per 1,000 gallons.

Optional metered service is available upon written request and for a term of not less than one year to any Industrial Customer having installed a control manhole and metering device for the purpose of measuring the volume of sewage flow pursuant to the Rules and Regulations of the Authority.

Such other charges or surcharges imposed upon industry by OCUA in accordance with the strength and quality of the wastes.

#### Terms of Payment:

Bills will be rendered quarterly and are due upon presentation, net cash. Billing for fixed service charge will be in advance and billing for metered service will be in arrears.

#### D. Late Charges

- 1) As per NJ Statute 40:14B-41 a 1.5% monthly interest charge will be assessed to all delinquent balances.
- 2) A (10) day grace period will be provided prior to the interest charge being assessed. If not received in our office by 4:00 PM on the 10th day following the due date the interest charge will be assessed retroactively to the day after the due date. If the 10th day falls on a weekend or holiday payment must be received in our office by 4:00 PM on the next business day.

#### INSPECTION CHARGES:

The inspection of any connection to a water main or existing lateral shall be billed to the applicant at the cost to the Authority for outside consulting fees and at a rate of \$40.00 per hour for the time required by the Authority's personnel.

#### TERMS OF PAYMENT:

The cost of all work required for the installation of the service connection, from the water main to the service unit shall be borne by the customer. All installations shall meet the Authority's standards and shall be inspected and accepted by the Authority prior to the startup of service.

All connection fees and initial service charges shall be paid, net cash, at the time of application for connection to the Authority's water system.

#### Section 4 – Meter Charges

For the installation of a meter, following connection to an Authority water main, a fixed fee of \$40.00 will be charged plus the actual cost of the meter plus twenty five (25%) percent. All installations shall be by the applicant and in accordance with standard Authority details and shall provide a required meter yoke to accept the meter. All meters shall be provided and installed by the Authority following the payment of all required fees and shall remain the property of the Authority.

#### Section 5 – Miscellaneous Charges

##### 1. Startup Charge (Meter Remaining)

For the reinstatement of water service for an existing water connection, following shut-off of the service, a fee of \$35.00 shall be charged. Service is only reinstated Monday-Friday from 8:30 AM-4:30 PM for the safety of our customers and employees.

##### 2. Startup Charge (Meter Removed)

For the reinstatement of water service for an existing water connection, following shut-where the meter has been removed, a fee of \$40.00 shall be charged.

##### 3. Search Fee

For the searching of the Authority records, as to charges due and the supplying of a written statement, therefore, a search fee of \$20.00 shall be charged.

##### 4. Service Charges

- a. For a routine service call a fee of \$20.00 will be charged.
- b. For a requested re-read (no error found) a charge of \$20.00 will apply.

##### 5. After Hours and Weekend Service Calls

- a. \$90.00

##### 6. Backflow Prevention Testing

- a. \$125.00 per test



## **Sewer Connection Fees and Charges**

Initial Service Charges or Initial Connection fees for the right to connect directly or indirectly to the Authority's sewer system shall include such charges and become an integral part to the Authority's Rate Schedule. These charges are a distinct and separate charge from all other Rates and Service Charges as described under Rate Schedules 1,2, and 3, and payment of one shall not constitute payment of the other.

### **CHARACTER OF CONNECTION:**

- A. Single Family Residential Dwelling – Each single family residential dwelling and shall be considered as one (1) equivalent dwelling unit
- B. Multiple Family Residential Dwelling – Each single family unit in a multiple family residential dwelling shall be considered as one (1) equivalent dwelling unit
- C. Boarding House, Lodging, Hotel, Motel and Retirement, etc. – Each rented room without kitchen or efficiency kitchen in boarding houses, lodging facilities, hotels, motels, etc., and each dwelling unit retirement complex shall be considered on one-half (0.5) equivalent dwelling unit
- D. Commercial, Industrial and All Other – Each commercial, industrial concern and all other concerns not defined in the above shall be charged based upon the wastewater flow calculated using equivalent dwelling units (EDU's) An EDU is defined as the average water demand for a typical residential dwelling unit that has been calculated to be 196 gallons per day. The number of EDU's for a facility will be calculated by dividing the projected average daily flow from the facility by 201 gallons per day.

### **FEE SCHEDULE:**

- A. Single Family, Multiple Family and Multiple Family Retirement Dwelling Units - \$1,841.00 per unit.
- B. Boarding House, Lodging, Hotel, Motel, Nursing Home and Life Care Establishment - \$920.50 per unit and if at a future date these facilities be expanded, there will be an additional charge of \$920.50 per each additional unit.
- C. Commercial, Industrial and all other - \$1,841.00 per EDU. If at a future date the structure or flow from the facility is expanded, there will be an additional charge of \$1,841.00 per EDU for the increased flow from the expansion.
- D. Qualified non-profit organization - \$460.25 per EDU. A qualified entity is a non-profit organization that owns and operates: A) a house of worship for holding religious services and housing for clergy who officiate at said house of worship, or B) a private school for either classroom space or administrative office space.

# AUTHORITY CONTACT INFORMATION 2019

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Lakewood Township Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-2060052		
<b>Address:</b>	390 New Hampshire Avenue		
<b>City, State, Zip:</b>	Lakewood	NJ	08701
<b>Phone: (ext.)</b>	732-363-4422	<b>Fax:</b>	732-905-0712

<b>Preparer's Name:</b>	Daniel Rappoccio		
<b>Preparer's Address:</b>	390 New Hampshire Avenue		
<b>City, State, Zip:</b>	Lakewood	NJ	08701
<b>Phone: (ext.)</b>	732-363-4422 (126)	<b>Fax:</b>	732-905-0712
<b>E-mail:</b>	<a href="mailto:drappoccio@lakewoodmua.com">drappoccio@lakewoodmua.com</a>		

<b>Chief Executive Officer:</b>	Justin Flancabaum		
<b>Phone: (ext.)</b>	732-363-4422	<b>Fax:</b>	732-905-0712
<b>E-mail:</b>	<a href="mailto:Justin@lakewoodmua.com">Justin@lakewoodmua.com</a>		

<b>Chief Financial Officer:</b>	Daniel Rappoccio		
<b>Phone: (ext.)</b>	732-363-4422 (126)	<b>Fax:</b>	732-905-0712
<b>E-mail:</b>	<a href="mailto:drappoccio@lakewoodmua.com">drappoccio@lakewoodmua.com</a>		

<b>Name of Auditor:</b>	Gerwin K. Bauer, Jr. CPA		
<b>Name of Firm:</b>	Mohel Elliott Bauer & Gass CPA's PA		
<b>Address:</b>	PO Box 261		
<b>City, State, Zip:</b>	Lakewood	NJ	08701
<b>Phone: (ext.)</b>	732-363-6500	<b>Fax:</b>	732-363-0675
<b>E-mail:</b>	<a href="mailto:Gkbauer@mebgcpa.com">Gkbauer@mebgcpa.com</a>		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## LAKWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2017 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 42
- 2) Provide the amount of total salaries and wages for calendar year 2017 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: **\$1,772,190.77 Line #5 of W3**
- 3) Provide the number of regular voting members of the governing body: 5
- 4) Provide the number of alternate voting members of the governing body: 2
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? Yes Please see below Narrative *If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.*
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? **(Checked to see if individuals actually filed at <http://www.state.nj.us/dca/divisions/dlgs/resources/fds.html> before answering)** Yes *If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.*
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No *If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.*
- 8) Was the Authority a party to a business transaction with one of the following parties:
  - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
  - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
  - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? No*If the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.*
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No *If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.*
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Attach a narrative of your Authorities procedures for all employees. Please see below Narrative.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? Yes **Please see below Narrative** *If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes  
**Please see below Narrative** \_\_\_\_ If "yes," **attach a detailed list of all travel expenses** for the current fiscal year and provide an explanation for each expenditure listed.
- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel No
  - b. Travel for companions No
  - c. Tax indemnification and gross-up payments No
  - d. Discretionary spending account No
  - e. Housing allowance or residence for personal use No
  - f. Payments for business use of personal residence No
  - g. Vehicle/auto allowance or vehicle for personal use Yes **Please see below Narrative**
  - h. Health or social club dues or initiation fees No
  - i. Personal services (i.e.: maid, chauffeur, chef) No
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? Yes  
*If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements indicate that in answer)*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? No *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? No *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? N/A *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? No *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e.: sewer overflow, etc.)? No *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*

# **AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)**

## **LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

### **NARRATIVE**

#5) Justin Flancbaum is the Executive Director of the Authority he is the son of Samuel Flancbaum Alternate Commissioner.

#10) Commissioner's compensation attributed to the Lakewood Township Municipal Utilities Authority as reported on page N-4 is afforded by Lakewood Township Ordinance.

A review of salaries of same or similar positions from other Utility Authority's is conducted and reviewed by the Personnel Committee for those reported on N-4 other than commissioners. The findings and recommendations of the Personnel Committee are presented to the full Board of Commissioner's for their approval.

# 11) In December 2017 the Authority paid for the annual Holiday Luncheon in the amount of \$460.00.

# 12) In November 2017 a total of \$557.28 was paid for 3 individual on page N-4 for costs associated with the Annual Association of Environmental Authorities (AEA) conference. In April 2017 a total of \$110.68 was paid for 1 individuals on page N-4 for costs associated with the annual spring Association of Environmental Authorities (AEA) conference.

# 13 G) Total annual car allowance \$4,800.00 for Justin Flancbaum Authority Executive Director.

# **AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES, HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

## **LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**

**FISCAL YEAR: FROM NOVEMBER 1, 2018 TO OCTOBER 31, 2019**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest compensated employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable compensation:** The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2017, the calendar year 2015 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2016, with 2014 being the most recent calendar year ended), and for fiscal years ending June 30, 2018, the calendar year 2016 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2017, with 2016 being the most recent calendar year ended).

**Other Public Entity:** Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

**Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)**  
**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
For The Period January 1, 2018 to December 31, 2018

Name	Title	Average Hours per Week Dedicated to Position	Highest Compensated Employees			Base Salary/Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefit, etc.)	Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation From Authority	Name of Other Public Entities where individual is an Employee or Member of the Governing Body	Positions held at Other Public Entities listed in previous Column	Average Hours per Week Dedicated to Positions at Other Public Entities Listed	Reportable Compensation from Other Public Entities (W-2/1099)	Estimated amount of other compensation from Other Public Entities (health benefits, pension, etc.)	Total Compensation All Public Entities
			Commissioners	Officers	Key Employees											
1 Singer, Robert W.	Chairman		X			\$ 5,000.00		\$ -	\$ 32,099.00	\$ 37,099.00	New Jersey State Legislative Ocean County Board of Health	State Senator		\$ 49,000.00	\$ -	\$ 86,099.00
2 Waxman P.G.	Vice Chairman		X			5,000.00				5,000.00	Ocean County Tax Board	Commissioner/Vice President		20,125.00	26,351.00	51,476.00
3 Coles Raymond	Treasurer		X			5,000.00				5,000.00	Lakewood Township Committee	Committee Member		33,912.42	38,184.00	77,096.42
4 Meir Lichstein	Commissioner		X			5,000.00				5,000.00	Lakewood Township Committee	Committee Member		33,912.42	38,184.00	77,096.42
5 Fish Anne	Asst. Secretary		X			5,000.00			32,099.00	37,099.00	N/A					37,099.00
6 Flancbaum Samuel	Commissioner		X			5,000.00			11,327.00	16,327.00	N/A					16,327.00
7 Theibault Craig	Commissioner		X			5,000.00			32,099.00	37,099.00	Ocean County Shade tree Commission Lakewood Shade tree Commission	Commissioner Vice Chairman				37,099.00
8 Flancbaum Justin	Executive Director	40		X		\$144,215.00		4,800.00	21,510.00	170,525.00	New Jersey Utility Authority's Joint Industrial Commr	Commissioner		1,800.00		172,325.00
9 Rappoccio Daniel	CFO/H.R. Director	40		X		112,927.00			21,510.00	134,437.00	Lakewood Township Planning Board	Class 2 Member				134,437.00
10 Farina Robert	Operations Manager	40		X		110,164.00			21,510.00	131,674.00	N/A					131,674.00
Totals:						\$ 402,306.00		\$ 4,800.00	\$ 172,154.00	\$ 579,260.00				\$ 138,749.84	\$ 102,719.00	\$ 820,728.84

Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

**Schedule of Health Benefits- Detailed Cost Analysis**  
**LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY**  
**For The Period January 1, 2018 to December 31, 2018**

	Annual Cost		# of Covered Members (Medical & Rx) Proposed Budget	Total Cost Estimate per Employee Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year 2017-2018	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)	
	Total Cost Estimate									
Active Employees - Health Benefits - Annual Cost										
Single Coverage	6	\$	6	\$ 71,166.96	6	\$	11,861.16	\$ 71,166.96	\$ -	0.0%
Parent & Child	4		4	21,231.60	4		21,231.60	84,926.40	\$ -	0.0%
Employee & Spouse (or Partner)	5		5	23,722.32	5		23,722.32	118,611.60	\$ -	0.0%
Family	7		7	33,092.76	7		33,092.76	231,649.32	\$ -	0.0%
Employee Cost Sharing Contribution (enter as negative -)				(\$101,902.63)				(\$99,904.54)	\$ (1,998.09)	2.0%
Subtotal	22		22	404,451.65	22			406,449.74	(1,998.09)	-0.5%
Commissioners - Health Benefits - Annual Cost										
Single Coverage	1	\$	1	\$ 11,861.16	1	\$	11,861.16	\$ 11,861.16	\$ -	0.0%
Parent & Child				-			-	-	-	-
Employee & Spouse (or Partner)				-			-	-	-	-
Family	3		3	\$33,092.76	3		33,092.76	99,278.28	\$ -	0.0%
Employee Cost Sharing Contribution (enter as negative -)				(\$3,582.33)				(3,512.09)	(70.24)	2.0%
Subtotal	4		4	\$ 107,557.11	4			\$ 107,627.35	(70.24)	-0.1%
Retires - Health Benefits - Annual Cost										
Single Coverage NJ DIRECT 10	1	\$	1	\$ 6,773.28	1	\$	6,773.28	\$ 6,773.28	\$ -	0.0%
Single Coverage NJ DIRECT 15				-			-	-	-	#DIV/0!
Single Coverage No Medicare	1		1	\$16,733.52	1		\$16,733.52	\$ 16,733.52	\$ -	0.0%
Employee & Spouse Both Medicare	1		1	13,546.80	1		13,546.80	13,546.80	\$ -	0.0%
Employee & Spouse one -Medicare One not	1		1	\$27,282.36	1		\$27,282.36	27,282.36	\$ -	0.0%
Family	0			-			-	-	-	-
Employee Cost Sharing Contribution (enter as negative -)				-			-	-	-	-
Subtotal	4		4	64,335.96	4			\$ 64,335.96	\$ -	0.0%
GRAND TOTAL										
	30		30	\$ 576,344.72	30		\$ 578,413.05	\$ (2,068.33)		-0.4%

Is medical coverage provided by SHBP (Yes or No)?  
 Is prescription drug coverage provided by SHBP (Yes or No)?

Yes  
 Yes



# Schedule of Accumulated Liability for Compensated Absences

Lakewood Township Municipal Utilities Authority

For the Period

November 1, 2018

to

October 31, 2019

Complete the below table for the Authority's accrued liability for compensated absences.

X Box if Authority has no Compensated Absences

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Executive Director - see N-6a	21.63	\$ 11,760		X	
Engineering - see N-6a	58.63	19,876		X	
Administrative - see N-6a	336.42	64,354		X	
Operations - see N-6a	373.55	94,878		X	
<b>Total liability for accumulated compensated absences at beginning of current year</b>		<b>\$ 190,867</b>			

The total Amount Should agree to most recently issued audit report for the Authority

LAKEWOOD MUNICIPAL UTILITIES AUTHORITY  
2018 AUTHORITY BUDGET  
Schedule of Accumulated Liability for Compensated Absences

<u>Name</u>	<u>Department</u>	<u>Days</u>	<u>Total</u>	<u>Water</u>	<u>Sewer</u>	
Justin	Flancbaum	Exec Director	21.63	\$ 11,759.61	\$ 5,879.81	\$ 5,879.80
Pamela	Adams	Engineering	7.13	1,260.58	630.29	630.29
Colin	Farrell	Engineering	5.00	1,730.76	865.38	865.38
Adam	Ponsi	Engineering	46.50	16,884.86	8,442.43	8,442.43
			58.63	19,876.20	9,938.10	9,938.10
Rosa	Estronza	Administration	21.00	3,443.84	1,721.92	1,721.92
Robyn	Gaynor	Administration	21.25	5,065.16	2,532.58	2,532.58
Nancy	Lapa	Administration	4.78	791.40	395.70	395.70
Rochelle	Miller	Administration	22.63	5,397.50	2,698.75	2,698.75
Jacqueline A.	Neff	Administration	51.63	6,610.84	3,305.42	3,305.42
Daniel	Rappoccio	Administration	21.25	8,648.00	4,324.00	4,324.00
Carole S.	Scrocca	Administration	48.88	8,139.06	4,069.53	4,069.53
Ellen	Stensgaard	Administration	124.00	22,425.80	11,212.90	11,212.90
Nancy	Stansbury	Administration	21.00	3,832.02	1,916.01	1,916.01
			336.42	64,353.62	32,176.81	32,176.81
Mohamed	Bassyouni	Operations	18.88	5,044.46	3,531.12	1,513.34
Christopher	Baker	Operations	8.63	897.00	627.90	269.10
Gregory M.	Briody	Operations	13.75	3,404.72	2,383.30	1,021.42
Freddy	Diaz	Operations	47.75	16,798.33	11,758.83	5,039.50
Robert	Farina	Operations	58.13	23,926.03	16,748.22	7,177.81
Efrain	Gonzalez	Operations	45.38	6,194.31	4,336.02	1,858.29
Scott	Worthington	Operations	7.63	793.00	555.10	237.90
Leon	McBride	Operations	42.75	10,230.73	7,161.50	3,069.23
Jerry	O'Malley	Operations	15.38	2,389.44	1,672.61	716.83
Harry	Robbins Jr.	Operations	20.63	7,349.40	5,144.58	2,204.82
Andy	Borbotko	Operations	8.25	1,586.54	1,110.58	475.96
Ryan	Wagner	Operations	61.63	11,246.16	7,872.32	3,373.84
Dylan	Herbert	Operations	5.88	858.22	600.75	257.47
Christopher	McClain	Operations	12.88	3,535.67	2,474.97	1,060.70
Kenneth	Bones	Operations	6.00	624.00	436.80	187.20
			373.55	94,878.01	66,414.60	28,463.41
			790.23	\$190,867.44	\$114,409.32	\$76,458.12

## Schedule of Shared Service Agreements

**Lakewood Township Municipal Utilities Authority**

For the Period

November 1, 2018

to

October 31, 2019

**Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.**

[illegible]

**If No Shared Services X this Box**

X
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## RESOLUTION 18-72

### 2018 – 2019 WATER/SEWER BUDGET EXTENSION

**WHEREAS**, in accordance with N.J.A.C. 5:35-2.5 the annual water/sewer budget for the fiscal year 2018 – 2019 for the Lakewood Township Municipal Utilities Authority (LTMUA) is required to be filed with the Division of Local Government Services on or before sixty (60) days prior to the beginning of the fiscal year, which commences November 1, 2018; and

**WHEREAS**, despite the exercise of good diligence, management and the Authority Auditor, Mohel Elliott Bauer & Gass, requires and additional period of time because of the unavailability of certain contractual matters, actuarial analysis of postretirement benefit liability and estimates on capital appropriations.

**NOW, THEREFORE BE IT RESOLVED**, by the Lakewood Township Municipal Utilities Authority on this 5th day of September 2018 that the Director of the Division of Local Government Services be and is hereby requested to extend the time for filing of the budget for the fiscal year 2018 – 2019 for an additional period of 120 days.

  
\_\_\_\_\_  
Nechama Lapa, Secretary

  
\_\_\_\_\_  
(date)

Governing Body Member:	Aye	Nay	Abstain	Recorded Vote Absent
Senator Robert W. Singer	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Raymond Coles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Anne Fish	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Craig Theibault	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
P.G. Waxman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Samuel Flancbaum	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Meir Lichtenstein	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>