



Board of Commissioners

Senator Robert Singer, Chairman

Raymond Coles, Vice Chairman

Anne Fish, Treasurer

Samuel Flancbaum, Assistant Secretary

Michael Sernotti, Commissioner

Craig Theibault, Alt. Commissioner

P. G. Waxman, Commissioner

THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

July 12, 2016

- I. Senator Singer opened the meeting at 10:31 A.M. in the Conference Room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, New Jersey.
- II. It was announced that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this scheduled meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 9, 2016 and The Tri Town News on February 11, 2016.

III. Salute to the Flag

Senator Singer asked for a moment of silence for the loss of the five police officers in Dallas and for keeping all of our police and emergency management personnel safe.

IV. Roll Call of Commissioners

On a roll call the following Commissioners were present: Mr. Theibault, Mr. S. Flancbaum, Mr. Sernotti, Mr. Waxman and Senator Singer. Mr. Theibault and Mr. S. Flancbaum were seated as alternates. The following professionals and key personnel were present: Mr. Norman Smith, Esq., Mr. Gerwin Bauer Jr., Auditor, Mr. Justin Flancbaum, Executive Director, Mr. Daniel Rappoccio, CFO, Mr. Paul Morrill, P. E., Mr. Robert Farina, Instrumentation Department Supervisor and Mrs. Nechama Lapa, Secretary.

V. Minutes

A motion to approve the minutes of the Regular Meeting held on June 7, 2016, was made by Mr. Waxman and seconded by Mr. Sernotti. On a **voice vote**, all members present voted, "**Aye**". **Motion carried.**

Mrs. Fish arrived at 10:32 A.M. Mr. Theibault is no longer seated.

VI. Chief Financial Officer Report

LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

390 NEW HAMPSHIRE AVENUE, LAKEWOOD, NEW JERSEY 08701

PHONE (732) 363-4422 | FAX: (732) 905-0712 | WWW.LAKEWOODMUA.COM

1. Financial Results Review For Period Ending June 30, 2016

The Authorities net position for the period ending June 30, 2016 is approximately \$1.6 Million. The Authority's operating revenue through June 30, 2016 is approximately \$6.9 Million which is approximately \$1.6 Million ahead of the revenue budget. This is still being driven by higher residential and industrial service fees of \$685,000.00. Also the Authority has higher non-recurring connection fees of approximately \$895,000.00 through the month of June. In the month of June the Authority had forty two new connections, mainly from Cedarwood Hills and Vine Grove. Cedarwood Hills had eighteen connections and Vine Grove had nineteen connections. The Authority's expenses through June 30, 2016 are only \$27,000.00 ahead of budget. That is excellent. There is only four months left to the budget year so the Authority is in good shape with the expenses.

2. Motion to Approve Operating Vouchers

Mr. Rappoccio provided the commissioners with a list of abstentions. There are three addendum items totaling \$17,887.00. The new Operating Expense total being requested for approval is \$619,138.41. Mr. Waxman questioned what the three addendum items were. Mr. Rappoccio said the main one is the Authority's attorney and a small voucher from Reliable, one of the vendors for the computer system. A **motion** to approve operating vouchers in the amended amount of \$619,138.41 was made by Mr. Sernotti, seconded by Mr. Waxman. On **roll call**, all members present voted, "**Yes**" **with noted abstentions. Motion Carried.**

3. Adoption of 2015 Annual Audit

A meeting was held last week with Mr. Flancbaum, Mr. Bauer and the Finance Committee, Senator Singer and Mr. Theibault. The Audit highlighting overall net position was reviewed, as well as any changes from the prior year. One of the main changes in the Audit was GASB 68 which is a new accounting announcement for Pension Reporting. Mr. Rappoccio said he distributed copies of the Audit to the rest of the commissioners last Thursday. Mr. Rappoccio said Mr. Bauer will now comment on the Audit. Mr. Bauer said he will go over the highlights of the meeting. The net position after the restatement of the 2014 Fund Balance for GASB 68 increased about \$3,590,000.00 which is about 7.22%. A lot of that is the growth from the developers in our system. The operating revenues account for ninety nine percent of all revenues, increased by \$1,117,000.00. Most of the increase is attributed to the water and sewer rates and the new metering system which is more accurate. Mr. Waxman asked what percentage of the increased revenue should be attributed to the proper meter readings. Mr. Bauer said the connection fees are constant these two years but the revenue has actually increased \$1 Million. Senator Singer said part of it is the increase in the amount of customers and also the Authority does not have any more meters that do not read. There were problems with inaccessible meters and incorrect meter reads. These problems have been corrected. The new metering system is more than paying for itself. This new system gives the Authority an accurate accounting as well as for the customer. Now if a customer has a question they can be told exactly what day and time how much water was used. This helps the customer with regards to leaks. Mr. J. Flancbaum said it also helps with the conservation aspect. By identifying leaks the Authority is conserving the water resources. Senator Singer said that this system is state of the art, it has remote capture. Meter readers are no longer needed. From a personnel perspective, the growth in the Authority service area will not impact the need to hire more meter readers. Mr. Bauer said the rates can be kept even with the growth. Even if the Authority customer growth was two percent, the last year revenue was about \$9 Million, it would be about \$200,000.00. This is being realized because of the new

system. Senator Singer said an important factor is that the money is being put back into the system to keep it upgraded and state of the art for the customers. Mr. Bauer said GASB 68 was implemented this past year. This was the adoption of the statement for the restatement of the Authority's net position as of November 1, 2015. The restatement was \$3,351,000.00. This was reporting the liability for the pensions from the States Actuarial Reports of \$4,623,000.00. Also the corresponding inflows and outflows are attributable to that pension liability. The Authority has increased its capital assets this year by \$3,980,000.00. A major part of this is the developer expansion in the system, the Wireless LAN project and the elimination of the Woodlake Pump Station. Another important aspect is that in May 2016 the Infrastructure Trust sold 2016 Refunding Bond Series. The Authority will save between principal and interest approximately \$1,387,000.00. Senator Signer said that they do this themselves and this saved the Authority over \$1 Million. Money was borrowed for the revamping of the treatment plants and expansion projects. They are refinancing and lowering the rates thereby saving the Authority money. Mr. Bauer said the Authority is in great shape. Senator Singer asked if any has any questioned to ask Mr. Bauer about the audit. There was none. Mr. Bauer said there is a Representation Letter, Group Affidavits and Resolutions that needs to be signed after the meeting. Mrs. Lapa read **Resolution # 16-88 Acceptance of 2015 Audit**. Motion was made by Mr. Sernotti, seconded by Mrs. Fish. On **roll call**, all members present voted, "Yes". **Adopted**. Senator Singer thanked Mr. Bauer and Mr. Rappoccio for a good job done.

VII. Engineer's Report

1. Update of Rules and Regulations

- Motion Approving Addendum #17 to the Rules and Regulations
This changes some of the language for the requirements for tracer wire and also for the sanitary sewer manholes. The Authority is starting to allow pre-cast channels and benches. The manufacturer has gotten better and has worked out some of the concerns. A motion to approve Addendum No.17, was made by Mr. Waxman and seconded by Mr. Sernotti. On **roll call**, all members present voted, "Yes". **Motion carried.**

2. Airport Road and Cedar Bridge Avenue Office and Warehouse

- Resolution Accepting Terms of Developer's Agreement
In the packet is Schedule B which details the terms of the agreement. Mrs. Lapa read **Resolution # 16-89 Authorizing The Execution Of The Developer's Agreement Airport Road and Cedar Bridge Avenue Office Building And Warehouse**. Motion was made by Mr. Sernotti, seconded by Mr. Waxman. On **roll call**, all members present voted, "Yes". **Adopted.**

3. New Hampshire Avenue School and Dormitory

- Resolution Accepting Terms of Developer's Agreement
In the packet is Schedule B which details the terms of the agreement. This includes reimbursement when future people connect to the line that they are building. Mrs. Lapa read **Resolution # 16-90 Authorizing The Execution Of The Developer's Agreement New Hampshire Avenue School and Dormitory**. Motion was made by Mr. Sernotti, seconded by Mr. S. Flancbaum. On **roll call**, all members present voted, "Yes". **Adopted.**

4. New Hampshire & Route 70 74 Unit Development

- Resolution Accepting Terms of Developer's Agreement

In the packet is Schedule B which details the terms of the agreement. Mrs. Lapa read **Resolution # 16-91 Authorizing The Execution Of The Developer's Agreement New Hampshire And Route 70 74 Unit Development.** Motion was made by Mr. S. Flancbaum, seconded by Mrs. Fish. On **roll call**, all members present voted, "**Yes**". **Adopted.**

5. Locust Grove

- Resolution Reducing Performance Guarantees

In the packet there are several letters. The Authority letter dated July 6, 2016 details the terms for the release of the guarantees. Senator Singer asked if everything is in order. Mr. Morrill said yes. Mrs. Lapa read **Resolution # 16-92 Reducing Performance Guarantees Water And Sanitary Sewer Systems Locust Grove Subdivision.** Motion was made by Mr. S. Flancbaum, seconded by Mr. Sernotti. On **roll call**, all members present voted, "**Yes**". **Adopted.**

6. Meter Replacement Phase 3

- Resolution Awarding Change Order #1

The Change Order is in the amount of \$2,548.00 to Inline Services. This is due to the fact that the meters came with the wrong programming and it had to be reprogrammed. As part of this Change Order the Authority is charging the supplier of the meters with that same amount. Senator Singer said that this is the last phase. After this phase is complete, all the meters in the Authority service area will be the new ones. Mrs. Lapa read **Resolution # 16-93 Authorizing Change Order No. 1 Radio Meter Conversion Program Phase III.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted, "**Yes**". **Adopted.**

7. Well #1, #3, & #5 Building Rehabilitations

- Resolution Awarding Change Order #2 (Iron Hills)
- Resolution Awarding Change Order #1 (Remington Vernick)

Change Order No. 2 is for Iron Hills. It is for a number of different items that have been modified through the contract period. The largest item that was needed was to super chlorinate the wells. Once the wells were back in service a slight odor was noticed and it needed to be taken care of. Senator Singer asked if it was successful. Mr. Morrill said it was. This also includes the electrical modifications required by JCP&L. The cost for the modifications was around \$10,000.00. Senator Singer asked if this was a new change prior to this. Mr. Morrill said it is on a commercial property which is often overlooked. JCP&L requires an outside disconnect on the building. It makes sense for fire protection. The power can be shut off without going into the building. Mrs. Lapa read **Resolution # 16-94 Authorizing Change Order No. 2 Well No. 1, 3, And 5 Building Rehabilitations.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted, "**Yes**". **Adopted.** The next Change Order is for Remington Vernick. Most of this is for super chlorination of the wells. Mrs. Lapa read **Resolution # 16-95 Authorizing Change Order No. 1 Well No. 1, 3, And 5 Building Rehabilitations.** Mr. Waxman asked for the amount of the Change Order. Mr. Morrill said the amount of the Change Order is \$3,900.00. Motion was made by Mr. Waxman, seconded by Mr. S. Flancbaum. On **roll call**, all members present voted, "**Yes**". **Adopted.**

8. Water Diversion Permit Modification

- Resolution Awarding Professional Services Contract

This contract is being awarded to Mott MacDonald. In the packet is a letter dated June 28, 2016 detailing the proposal for hydro geologic modeling and loss audit. The amount

of the professional services contract is \$18,500.00. This will enable the Authority to move forward with the proposed wells. Senator Singer handed the gavel over to Mr. Waxman. Mrs. Lapa read **Resolution #16-96 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq.** Motion was made by Mr. Sernotti, seconded by Mrs. Fish. On **roll call**, Mr. S. Flancbaum, Mr. Sernotti, Mr. Waxman and Mrs. Fish voted, "**Yes**". Senator Singer abstained. **Adopted.** Mr. Waxman returned the gavel to Senator Singer.

9. Pine Street Vassar Avenue Gravity Sewer Line

- Resolution Awarding Professional Services Contract

This contract is being awarded to CME Associates. In the packet is a letter from CME Associates dated June 30, 2016 which details the latest modifications to their proposal. The total amount for the proposal for all of the design and construction services is \$105,800.00. Mr. Waxman asked Mr. Morrill if he recommends it. Mr. Morrill said yes. Mrs. Lapa read **Resolution #16-97 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq.** Motion was made by Mr. S. Flancbaum, seconded by Mrs. Fish. On **roll call**, all members present voted, "**Yes**". **Adopted.**

10. County Line Manor Pump Station Upgrades

- Resolution Awarding Professional Services Contract

This resolution is for upgrade and potential abandonment. A letter from GTS Associates dated today, July 12, 2016 was handed out. The letter details the proposal for the pump station upgrade and sanitary sewer design. The Authority is looking at potentially upgrading the pump station for a temporary basis and then the design of the sewer line to eliminate it completely. Mr. Waxman asked if the sewer line can be designed before the upgrade. Mr. Morrill said he is looking into that and move forward as quickly as possible. But the Authority cannot run the risk of not having a design at the same time to make sure the Authority does not end up with a catastrophe there. Mr. Waxman asked how much the upgrade portion will cost. Mr. Morrill said the upgrade portion is estimated for construction at \$300,000.00 and engineering at \$103,750.00. Mr. Waxman said that is it not a shame to spend that amount when the Authority can pay more to expedite the line. Mr. J. Flancbaum said that due to increase in the flows that we have been seeing and the fact that the gravity sewer line is going to require CAFRA approval, the pump station will need to be upgraded before the line is installed. Most of the money has been collected over the years and the Authority has it in an advance funds account from various developers. A lot of this money is not coming from the Authority; it is coming from the money collected for this purpose. Senator Singer said the problem is that the CAFRA permit can take up to eighteen months. There can be a two year period before the start of construction. This means the construction of this gravity line may take anywhere from three to four years. Time is needed to going out for bid and awarding the bid. The bid cannot be awarded prior to CAFRA approval. The Authority cannot take a chance. If there is a breakdown there and temporary pumping has to be brought in, it will be very expensive. A lot more than \$300,000.00 will be spent on that alone. It is not worth taking a risk. Also CAFRA approval can take longer than eighteen months, Senator Singer said he has seen it take three years. Then it can take up to five years for the line to be built. The alternative is a disaster for customers and very costly. Mr. Morrill said for the Woodlake Pump Station it cost the Authority \$36,000.00 for ten days. Mr. Waxman asked why the pump station needs to be upgraded. It is relatively new, not old. Mr. Morrill said that relatively speaking in terms of pump stations it is old. Part of the problem is the houses that were built there had an anticipated flow of 450 gallons per day. The Authority is seeing over 1,000 gallons per day. Senator Singer said that when

this system was designed duplexes were not allowed in the area. This is a new phenomenon since the zoning was changed. With a flow of 1,000 gallons a day the system is being maxed out. Mr. Morrill said he is hoping that while the plans are getting ready for the pump station if everything works out well with the CAFRA permitting we can get the sewer line built and then we will not have to upgrade the pump station. Senator Singer said it was discussed and we cannot take a chance. If CAFRA will give an approval right away then the sewer line will be built. Mr. Waxman asked when the application is going to CAFRA. Mr. J. Flancbaum said he will get it started this afternoon. Mr. Morrill said that Phase I is being approved for \$103,750.00. Phase II Parts A, C and D total \$55,000.00. This is for permitting and the upgrade of the sewer line design. Senator Singer wanted to reiterate that monies were collected from developers for use for the pump station if not, it needs to be returned. It cannot be used for something else. Mr. Waxman asked why money was collected from developers if it was not projected at the time. Senator Singer said it is fair to say that the Authority could have upgraded the pump station but would rather eliminate it. Senator Singer said it can be made into a permanent pump station but the Authority does not like pump stations for the long term viability and cost to the Authority down the road. If the gravity sewer line would not work out the pump station would have been upgraded. Mr. Waxman asked why the gravity sewer line was not proposed earlier. Mr. Morrill said it was proposed earlier. Senator Singer said the Authority did not have the customer base. The Authority would have had to pay for the line at the time which is very expensive. Now the Authority has customers to tie into it now and it is financially viable for the Authority to do so. Mr. Waxman thanked for the information. Mrs. Lapa read **Resolution #16-98 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq.** Motion was made by Mr. S. Flancbaum, seconded by Mr. Sernotti. On **roll call**, all members present voted, "**Yes**". **Adopted.**

Added on to Agenda:

11. Woodlake Pump Station Decommissioning

- Resolution Awarding Professional Services Contract

This contract is being awarded to Maser Consulting. This is for a proposal for a survey of the Woodlake Pump Station property. This is required so that the Authority can market the property and put it up for sale. The Maser letter is dated July 8, 2016 and was given as a handout today. The contract amount is for \$3,175.00. Although it should be noted that Items A – D are going to be additional costs because they are saying that the Authority will be providing them with certain documents which the Mr. Morrill does not think that the Authority has in the files. Research will have to be done for deeds etc. Mrs. Lapa read **Resolution #16-99 Awarding Professional Services Contract Without Public Bidding Pursuant To N.J.S.A. 40A:11-4.1, Et Seq.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted, "**Yes**". **Adopted.**

VIII. Attorney's Report

Mr. Smith said at last meeting the commissioners authorized him to initiate a settlement in the lawsuit against CBI Services and their insurance carrier. The amount of the settlement is \$50,000.00. A formal resolution is needed to approve the settlement. Mrs. Lapa read **Resolution # 16-100 Authorizing The Execution Of A Settlement Agreement And Release.** Motion was made by Mr. Waxman, seconded by Mr. Sernotti. Senator Singer said for the record this is for the Airport Road Water Tank that was being stained. Mr. Smith said the suit was for many thousand dollars but settled on \$50,000.00. Senator Singer said the money is being used to clean up the tank. Mrs.

Fish stepped out of the meeting room. On **roll call**, all remaining members present voted, "Yes". **Adopted.**

IX. Executive Director's Report

1. Backflow Testing Certification Stipend

At last month's meeting the Board asked that we come up with a reasonable stipend for the individual who will be certified. It has been determined that \$3,500.00 a year included in the employee's salary is fair based on what was paid to outside vendors for the service in the past. In the future the Authority hopes to utilize this service for the customers. The rates for the different types of services will be determined and will be formally adopted by the Authority. Senator Singer said the idea to do it in-house is excellent. He likes the idea that we will be sure that the tests are done correctly. Mr. Waxman asked if this is being done for one employee. Mr. J. Flancbaum said yes, currently it is being offered to one employee. But it was made clear to the rest of the staff that once Mr. Greg Briody gets certified and gets comfortable with this task we will encourage other staff members to become certified.

2. Ocean County Utilities Authority- 2017 bulk rate

The Authority received official confirmation from the Ocean County Utilities Authority that there will be no increase in the 2017 bulk rate.

3. Operations Personnel Update

The operator incentive program is going extremely well. The staff members have been very responsive and are motivated to take their careers to the next level. Mr. Ryan Wagner has gotten his T-1, W-1 and C-1 licenses and has been fully integrated into the on call rotation. Mr. Wagner has expressed interest in taking the advanced course and then going for higher licenses. He is doing extremely well. Mr. Jerry O'Malley has successfully finished the operator course and will be sitting for his T-1 and W-1 exams in the near future. Mr. Fred Diaz and Mr. Greg Briody both sat for their T-2 exam last month and are awaiting results which typically take six to eight weeks. Mr. Harry Robbins is going to sit for the W-3 exam. The Authority continues to make every effort to focus our staff on our core mission which is to provide clean and safe drinking water to our customers. Even the most recent hires who have not yet been here for twelve months, are already capable of sampling our plants and performing some of the routine maintenance pertaining to our treatment systems and plants. Operations Management is very clear that their mission is to train operators and that will run the system in the future. The Operations Department is doing extremely well and moving forward. Senator Singer said that this is very important. There are not very many operators available and many Authorities are having problems. This Board has made a decision several years ago to create incentives and train our own operators. It was the right decision. Therefore the Authority is not in jeopardy if someone retires. The Authority has qualified people and they are doing great. It is exciting to see that our own employees are being trained and want to get their licenses and progress. The Authority runs two treatment plants and the Authority has a big operation. Senator Singer said that it thanks to Mr. J. Flancbaum for the smooth operation of the Authority.

4. Thank you phone call from customer

A thank you call was received from a customer. It is not every day that the Authority receives such calls. The call was received from Mrs. Capra of 38 Spring Meadow Drive. She said that Greg Briody visited her home on Monday, July 4th. She was having low water pressure. She wanted the Authority to know how polite, professional and courteous he was. She said he even solved the problem for her as well. She was very

happy and called Ms. Gaynor. Mr. J. Flancbaum wanted to pass this on to the Board and thank Greg and all the personnel in general for being polite and courteous. Senator Singer said to please put a note in Greg's file.

X. Instrumentation/IT Department Report

1. SCADA at Wells No. 2 and 17

The integrators are presently standardizing the SCADA programming for both Well No. 2 and Well No. 17 which are ASR Wells. This will enable them to function exactly the same as one another. They have also begun the task of creating the alarm server which will give the Operations Department a detailed broadcast of a system alarm along with logging of such alarms. Right now they are kind of vague and they are in the process of building it. This will give more specific information and will allow the alarms to be addressed a lot quicker. They will also be creating process reports in order to complete monthly, quarterly and annual mandated reports to the NJDEP. This will ultimately eliminate the need for personnel to gather the raw data, compute it and put it into report form. The only human intervention will be is to check the reports for accuracy and to eliminate any possible mistakes prior to NJDEP submittal. Senator Singer asked if the submittal is done electronically. Mr. Farina said not yet. But they are working on it. Senator Singer said it will be great for the Authority because we are ahead of the curve.

Mrs. Fish returned to the meeting room.

2. Security Camera and Card Key Access Update/Status

The next step in the effort to facilitate security cameras and card key access is for the Authority to carefully prepare an RFP and/or bid specification so that precise equipment and a proper contractor can be gotten for the job. This is the type of project that can get easily out of hand in terms of cost and equipment. Therefore, we are being very mindful as to what the specific needs are and what type of video will really be needed to capture as well as the equipment's compatibility to systems that the Authority already has in place. The same will be true with the card key access equipment. There are many systems that can perform tasks way beyond what the Authority's needs are. Mr. Farina has already met with a consulting engineer from Maser Consultants and gave him direction on what the Authority's needs are. Mr. Farina expects a rough draft of the specification this week or early next week. Senator Singer said the commissioners should understand that this is for the security of the systems. The Authority is aware that it is a utility that provides water to customers and therefore the security of the system is of utmost importance. It is important, but there are a lot of things out there that is not needed. It is good that the Authority is on top of this. This goes along with Homeland Security. Senator Singer thanked Mr. Farina.

3. Internal Networking Report

After an extensive vetting process, an independent network specialist came in to evaluate our internal networking and ultimately provide assistance in service with the network in order to de-bug, install and program our new switches that will help us migrate over to our layer three microwave radio backup redundancy. The network specialist will also be assisting the Authority with implementation of the new secure IP addressing scheme. Mr. Farina decided that this is the best direction for the Authority. It will keep the radio contractor performing the tasks that they are best suited for, that being antennas and radios.

IT Status Report

4. Windows 10 Switch Over Status

The switchover from the current Windows operating system over to Windows 10 has now been completed on all of the Authority's machines. This action has resulted in the savings of several thousands of dollars as we took advantage of the free transition offered by Microsoft

5. Remote Site Security Alarm Update/Status

All of the Authority's remote stations are now equipped with security systems that are monitored. The existing ones are now all updated to the latest 4G technology. Once we have the capability implemented onto the field personnel's devices, they will be able to perform arming and disarming of the systems and acknowledge alarms via their smart phones.

Mr. Waxman asked if everyone is happy with Windows 10. Mr. Farina said so far yes. Senator Singer thanked Mr. Farina on the great job the IT Department is doing. The Authority is paperless and ahead of the curve. Mr. J. Flancbaum can say that our Authority is probably the lead Authority in technology in both the County and the State. The Authority has made the IT Department an important aspect to grow and still to grow even further.

XI. Commissioners' Report

Mr. Sernotti mentioned that a clock is needed. Senator Singer said that Vicky at the Board of Health has a great clock, it is time sensitive. Maybe ask her which kind they use.

XII. MEETING OPEN TO THE PUBLIC

XIII. MEETING CLOSED TO THE PUBLIC

XIV. ADJOURNMENT

A motion was made by Mr. Waxman, seconded by Mr. Sernotti to adjourn meeting. On a **voice vote**, all members present voted, "**Aye**". The meeting was adjourned at 11:10 A.M.

Respectfully submitted,

Nechama Lapa,
Secretary, LTMUA