



Board of Commissioners

Senator Robert Singer, Chairman

Mayor Raymond Coles, Vice Chairman

Craig Theibault, Treasurer

Anne Fish, Assistant Secretary

P. G. Waxman, Commissioner

Samuel Flanbaum, Alt. Commissioner

Meir Lichtenstein, Alt. Commissioner

THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

December 4, 2018

- I. Senator Singer opened the meeting at 10:00 A.M. in the Conference Room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, New Jersey.
- II. It was announced that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this scheduled meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 9, 2018 and The Tri Town News on February 14, 2018.
- III. **Salute to the Flag**
Senator Singer noted the passing of our great president, George H.W. Bush.
- IV. **Roll Call of Commissioners**
On roll call the following Commissioners were present: Mr. Lichtenstein, Mr. S. Flanbaum, Mr. Waxman, Mrs. Fish and Senator Singer. Mr. Lichtenstein and Mr. S. Flanbaum were seated as alternates. The following professionals and key personnel were present: Mr. Adam Pfeffer, Esq., Mr. Gerwin Bauer, Auditor, Mr. Justin Flanbaum, Executive Director, Mr. Daniel Rappoccio, CFO, Mr. Colin Farrell, CEng MIEI, Director of Engineering, Mr. Adam Ponsi, P. E., Mr. Robert Farina, Instrumentation Department Supervisor and Mrs. Nechama Lapa, Secretary.
- V. **Minutes**
A motion to approve the minutes of the Regular Meeting held on November 7, 2018, was made by Mr. Waxman and seconded by Mrs. Fish. On a **voice vote**, all members present voted "**Aye**". **Motion carried.**
- VI. **Chief Financial Officer Report**
 1. **Financial Results Review For Period Ending November 30, 2018**
This is the first month of the new fiscal year. The Authorities net position for the period ending November 30, 2018 is approximately \$168,000.00. The Authority's operating revenue is approximately \$648,000.00. There was \$48,000.00 in connection fees collected in November. The revenue is relatively flat to the budget. The Authority is actually \$2,000.00 behind the budget for the month of November. The Authority's

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expenses for the month of November were \$480,000.00. The expenses are slightly behind the budget by about \$1,000.00. The expenses are right on budget as expected.

2. Motion to Approve Operating Vouchers

Mr. Rappoccio provided the commissioners with a list of abstentions. There are two additions to the Operating Expenses. The invoices are from the two Authority attorneys', Levin, Shea and Pfeffer and Goldman Wells Legal Group, for their fees in the amount of \$11,115.50. The amended amount for the Operating Expense Vouchers is \$452,068.44. A **motion** to approve operating vouchers in the amended amount of \$452,068.44 was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted, "Yes" with **noted abstentions. Motion Carried.**

VII. Engineer's Report

Mr. Ponsi's Report

1. Bids for Chemicals and Cold Water Meters for Calendar Year 2019-2020

- Resolution Awarding Purchase of Hydrated Lime
- Resolution Awarding Purchase of Cold Water Meters
- Resolution Awarding Purchase of Dry Calcium Hypochlorite
- Resolution Awarding Purchase of Sodium Hypochlorite

The Authority received bids on November 20, 2018 for all items.

Hydrated Lime - A total of three bids were received for the purchase of Hydrated Lime. The lowest responsive and responsible bidder for Hydrated Lime is Reed & Perrine at \$7.58 per bag for one year or \$7.98 per bag for two years. The one year contract will save the Authority approximately \$1,100.00-\$1,200.00 in calendar year 2019. However, the two year contract will provide the Authority cost stability and save the Authority bidding costs to rebid the project in 2019, advertisement fees, attorney fees and internal engineering time. Mr. Waxman asked Mr. Ponsi what he recommends. Mr. Ponsi said in discussion with Mr. J. Flancbaum, the Authority would save a little bit of money with the one year contract. Senator Singer asked if Mr. Ponsi recommends the one year contract. Mr. J. Flancbaum said he likes to save the Authority money. Mr. Waxman asked what the costs to put out to bid are. Mr. J. Flancbaum said that based on the last few years, it would not need to be put out to bid since it will be under the bid threshold. An RFP can be put on the website.

Mr. Theibault arrived at 10:04 A.M. Mr. Lichtenstein is no longer seated as an alternate.

The contract for hydrated lime will be awarded for one year. Mrs. Lapa read **Resolution No. 18-94 Awarding Contract For Hydrated Lime**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, Mr. S. Flancbaum, Mr. Waxman, Mrs. Fish and Senator Singer voted "**Yes**". Mr. Theibault abstained. **Adopted.**

Cold Water Meters - The lowest and only bidder for Cold Water Meters is Core & Main LP. The total amounts that were given in the bid are for assumed quantities, so the total costs listed in the bid are not indicative of what will actually be purchased. The unit cost prices for the two year and one year contracts are identical. It would make sense to award a contract for two years for price stability. Compared to the 2017-2018 all meter costs have remained the same with the exception of a slight increase for the 3" meter, 6" meter and 8" meter. At this time the Authority may award either a one year or two year contract for the purchase of cold water meters to Core & Main LP. Mr. Waxman asked

Mr. Ponsi what he recommends. Mr. Ponsi said he recommends awarding a two year contract. Mrs. Lapa read **Resolution No. 18-95 Awarding Contract For Cold Water Meters**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “Yes”. **Adopted**.

Dry Calcium Hypochlorite - The lowest and only bidder for dry calcium hypochlorite is GP Jager at \$2,928.00 per pallet for a one year contract or a two year contract. The price for the previous year is \$3,028.80 per pallet. Since the price for the one year and two year contract is the same it would make sense to award a two year contract for cost stability. At this time the Authority may award a two year contract. Mrs. Lapa read **Resolution No. 18-96 Awarding Contract For Dry Calcium Hypochlorite**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “Yes”. **Adopted**.

Sodium Hypochlorite - A total of three bids were received for the purchase of Sodium Hypochlorite. The lowest responsive and responsible bidder for Sodium Hypochlorite for the one year contract and two year contract have a difference of a half penny. The price for the previous two years was \$1.535 per gallon. The increase in price would be approximately twelve percent. Since the price for the two year contract is slightly less than a single year contract and for cost stability it would make sense to award the contract for two years. At this time the Authority may award either a one year contract to Main Pool and Chemical or a two year contract to Miracle Chemical for the purchase of Sodium Hypochlorite. The two year contract is at a price of \$1.715 per gallon. Mr. Ponsi recommends awarding the two year contract to Miracle Chemical. Mrs. Lapa read **Resolution No. 18-97 Awarding Contract For Sodium Hypochlorite**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “Yes”. **Adopted**.

2. As-Built Drawings for Residential Applications 2019

Resolution Awarding Professional Services Contract

On November 5, 2018 the Authority received a proposal from GTS Consultants to provide as-built drawings for individual residential dwellings on a per unit basis for the calendar year 2019 in the amount of \$1,215.00 which includes inspection work or \$815.00 excluding the inspection work. The cost will provide individual as-builts for the site and update the GIS mapping to include the location of the water and sewer utilities. The total cost increased \$15.50, which is a two percent increase, without inspections compared to the 2018 contract. At this time the Authority may award a Professional Services Contract to GTS Consultants to provide as-builts drawings based on the November 5, 2018 proposal. Mrs. Lapa read **Resolution No. 18-98 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1, et seq.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “Yes”. **Adopted**.

3. Connection Fees 2020

Resolution Awarding Professional Services Contract

On November 19, 2018 the Authority received a proposal from Mott MacDonald to prepare recommendations for the Authority’s water and sewer connection fees for 2020 in the cost not to exceed amount of \$2,500.00. This amount is a four percent increase, \$100.00, as compared to the 2019 amount. At this time the Authority may award a professional services contract to Mott MacDonald to prepare recommendations for the Authority’s connection fees for 2020 in the cost not to exceed amount of \$2,500.00. Mrs. Lapa read **Resolution No. 18-99 Awarding Professional Services Contract Without**

Public Bidding Pursuant to N.J.S.A. 40A:11-4.1, et seq. Motion was made by Mr. S. Flancbaum, seconded by Mr. Theibault. On **roll call**, all members present voted **“Yes”**. **Adopted.**

Mr. Theibault left the conference room at 10:12 A.M.

4. Bureau of Water Systems Engineering Water Master Permit Update 2019

- Resolution Awarding Professional Services Contract

On November 19, 2018 the Authority received a proposal from Mott MacDonald for updating the Authority’s water master permit in the lump sum amount of \$5,000.00. This is the same budget as the 2018 contract. At this time the Authority may award a Professional Services Contract to Mott MacDonald in the lump sum amount of \$5,000.00. Mrs. Lapa read **Resolution No. 18-100 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1, et seq.** Motion was made by Mr. S. Flancbaum, seconded by Mrs. Fish. On **roll call**, all members present voted **“Yes”**. **Adopted.**

5. Regulatory Compliance Assistance 2019

- Resolution Awarding Professional Services Contract

On November 19, 2018 the Authority received a proposal from Mott MacDonald for Regulatory Compliance Assistance for 2019. Their proposed estimated budget is \$25,000 which is a \$1,000.00, four percent increase as compared to last year’s budget. The contract is on a cost not to exceed budget. At this time the Authority may award a Professional Services Contract to Mott MacDonald in the amount not to exceed \$25,000.00. Mrs. Lapa read **Resolution No. 18-101 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1, et seq.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted **“Yes”**. **Adopted.**

6. Hydraulic Modeling for 2019

- Resolution Awarding Professional Services Contract

On November 19, 2018 the Authority received a proposal from Mott MacDonald to provide Hydraulic Modeling services for proposed developments based on the parameters we specified. The amounts are listed in the packet sent. This proposal does not require applicant’s to utilize the Authority’s hydraulic model. The applicant can provide a hydraulic analysis developed by their own engineer. The rates listed in this proposal have increased by \$100.00, which is two to four percent increase for all development sizes with the exception of one item. At this time the Authority may award a Professional Services Contract for hydraulic modeling in the calendar year 2019 to Mott MacDonald at the rates listed in their proposal dated November 19, 2018. Senator Singer said that this is no cost to the Authority. Mrs. Lapa read **Resolution No. 18-102 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1, et seq.** Motion was made by Mr. S. Flancbaum, seconded by Mrs. Fish.

Mr. Lichtenstein was seated as an alternate in place of Mr. Theibault.

On **roll call**, all members present voted **“Yes”**. **Adopted.**

Mr. Theibault returned to the conference room at 10:16 A.M. Mr. Lichtenstein is no longer seated as an alternate.

7. Avenue of the States Retail and Office (Avenue of the States Office, LLC & AOTSR, LLC-Yosef Michael & Aaron Mueller)

Resolution Accepting Terms of the Developer's Agreement

On November 21, 2018 a meeting was held at the Authority to discuss terms for the Developer's Agreement for the project. The key item of the agreement is that the developer shall install the water and sanitary sewer main extensions as shown on the plans. The Developer shall get a credit against connection fees of 100% of the Authority's cost estimate to install the water main on the bordering lot, Lot 1.04. The estimate is in the amount of \$48,935.00. Senator Singer asked if that is prevailing wage. Mr. Ponsi said yes, it is the amount of the Authority's cost. Senator Singer asked if they have to do prevailing wage. Mr. Ponsi said they do not. Senator Singer said then why should there not be a cost factor. Mr. J. Flancbaum said that it can be done based on actual costs. Senator Singer said we should say it cannot exceed the Authority's cost factor. Why should they get a credit for more than it is costing them? Mr. Ponsi said this is the way it was done in the past. Senator Singer said it does not make sense. Let us not continue doing it wrong. The resolution should be amended to not to exceed the amount of prevailing wage but based on certified costs. Mr. Waxman said it should not exceed the lower of either one. Mr. J. Flancbaum said that the next item on the agenda will also be worded the same. Senator Singer asked all the commissioners if they are in favor of this. They all agreed. Mrs. Lapa read **Resolution No. 18-103 Accepting Terms Of The Developer's Agreement Avenue Of The States Retail And Office Lot 1.05**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**.

For Lot 1.06 the Developer has the option of submitting an equivalent usage analysis and entering into a monitoring agreement for the office building for the purposes of calculating the connection fees owed for the building. Mr. Waxman asked for clarification on what Mr. Ponsi just said. Mr. Ponsi explained that they can submit other office usages so that they can calculate their connection fees based on that and then enter into a monitoring agreement with the Authority. Mr. J. Flancbaum further explained that the connection fees will be based on actual usage. The Authority will enter into a five year monitoring agreement. If the actual usage is greater after five years, they will owe the Authority the difference. The Authority does not have a lot of experience with large office buildings. Mr. Waxman said that then the Authority will have to be bookkeepers for the next five years. Mr. J. Flancbaum said all we do is pull up their actual usage and send them the actual usage. Mr. Waxman asked what happens if the building is sold. There are so many things that can happen. Mr. J. Flancbaum said that this is recorded in the Developer's Agreement. If the building is sold, it is recorded and goes along with the property. It will show up in the title search. Mr. Waxman asked if this is also being done for schools. Mr. J. Flancbaum said yes. It is a fair way to go. Mrs. Lapa read **Resolution No. 18-104 Accepting Terms Of The Developer's Agreement Avenue Of The States Retail And Office Lot 1.06**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**.

8. Pine Street & Blvd of the Americas Daycare and Office Building (Saul Mizrahi)

Resolution Accepting Terms of the Developer's Agreement

Mr. Waxman said he will not be voting on this item. On September 14, 2018 a meeting was held at the Authority to discuss terms for the Developer's Agreement for the project. The following terms were agreed to at the meeting. The Developer agrees to design and install an offsite water main extension within Sims Avenue as shown on the plans. The

Developer shall get a credit against connection fees of 100% of the cost to construct the offsite water main not exceed \$94,700.00. Senator Singer said the resolution should include the same actual cost factor as in the previous resolution. Mrs. Lapa read **Resolution No. 18-105 Accepting Terms Of The Developer's Agreement Pine Street And Boulevard Of The Americas Daycare And Office.** Motion was made by Mr. S. Flancabaum, seconded by Mr. Theibault. On **roll call**, Mr. S. Flancabaum, Mr. Theibault, Mrs. Fish and Senator Singer voted "Yes". Mr. Waxman abstained. **Adopted.**

Mr. Farrell's Report

9. **RFQ's for Engineering Services Calendar Year 2019**

- Resolution Accepting Qualifications

On October 16, 2018 the Request for Qualifications was issued in the newspaper and on the Authority's website. On November 20, 2018 at 1:00 PM the Authority received submissions from thirteen firms. The firms submitting qualifications are Carroll Engineering, Suburban Consulting Engineers, Boro Engineering, CME Associates, T&M Associates, GTS Consultants, Owen, Little & Associates, Mott MacDonald, Maser Consulting, Remington Vernick & Vena Engineers, Grant Engineering, H2M Architects & Engineers & Van Cleef Engineering Associates. On November 20, 2018 the Authority issued a review letter listing any noted deficiencies to the Authority Attorney for the Authority Attorney to complete his review of the thirteen submissions. At this time the Authority may accept the qualifications of all companies conditioned on the Authority Director of Engineering and the Authority Attorney reviews of the qualifications. Mrs. Lapa read **Resolution No. 18-106 Accepting Submissions In Response To Request For Qualifications For Engineering Services 2019.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "Yes". **Adopted.**

10. **County Line Manor Pump Station Upgrades Gravity Sewer Main**

- Resolution Awarding Change Order #3
- Resolution Awarding Professional Services Contract

On November 29, 2018 the Authority received a revised proposal from O'Donnell Stanton & Associates (OSA) for the bidding and construction management services for the gravity sanitary sewer main to abandon the County Line Manor Pump Station project in the cost not to exceed amount of \$57,300.00. OSA is a subsidiary of the Van Cleef Engineering Associates that submitted RFQs for both 2018 and 2019. November 29, 2018 the Authority received change order request no. 3 from GTS Consultants for additional costs in various phases for the gravity sanitary sewer main design and approval as well as to give credits for the various unused phases for the upgrades to the pump station for a net credit of \$67,650.00. At this time the Authority may award change order no.3 to GTS Consultants based on the items listed in their November 29, 2018 change order request for a net credit in the amount of \$67,650.00. At this time the Authority may award a professional services contract to OSA for bidding and construction management services for the gravity sanitary sewer main to abandon the County Line Manor Pump Station project in the cost not to exceed amount of \$57,300.00. Senator Singer asked if this project will ever end. Mr. J. Flancabaum said that there are two final steps in the process. The first one is the CAFRA Appeal and hopefully that should be settled before the end of the year. The second one is finalizing the NJEIT financing, which will probably take another few months. Mrs. Lapa read **Resolution No. 18-107 Authorizing Change Order No. 3 County Line Manor Pump Station Upgrades Gravity Sewer Main.** Motion was made by Mr. S. Flancabaum, seconded by Mr. Theibault. On **roll call**, all members present voted "Yes". **Adopted.**

11. Administration Building Renovation and Expansion (Addition)

Resolution Awarding Bid

On November 1, 2018 the Authority issued the Notice to Bidders in the newspaper and on the Authority website for the receipt of bids on November 30, 2018 for the Administration Building Addition. On November 30, 2018 the Authority received ten bids for the renovation project. The bids ranged from \$1,272,000.00 to \$2,113,339.00. The three apparent lowest bidders are: 1. Bismark - \$1,272,000.00 2. Pharos Enterprises - \$1,287,000.00 3. McCauley - \$1,343,000.00. At this time the Authority may award the contract to the lowest qualified bidder, Bismark, for the Administration Building Renovation and Expansion project conditioned on the review and recommendations of the Authority Attorney and Nordfors Architecture. We need to obtain NJEIT funding and compliance with all PACO regulations and requirements. Senator Singer wanted to know if this is under budget. Mr. J. Flancbaum said it is slightly under the estimated budget. Senator Singer asked if Bismark is a legitimate builder. Mr. J. Flancbaum said yes. They are general contractors. They are insured and bonded. They are based in Newark. We will check out their references. The lowest three bidders were very close. Mrs. Lapa read **Resolution No. 18-108 Awarding Bid Administration Building Addition**. Motion was made by Mr. Theibault, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**.

VIII. Attorney's Report

At last month's board meeting, Mr. Pfeffer was asked to send a notice to the bond company for the Joe Parker Road School, Chinuch L'Banos. A notice was sent out. On Friday Mr. Pfeffer received a call from their counsel acknowledging receipt of the notice. We should be receiving a letter from them shortly. They are having their engineer go out and look at it. In the meantime, Mr. J. Flancbaum received a call from the school since they received the notice as well. They are now submitting all the paperwork. The work will get done, either through the bond company or the school themselves. The Authority is still proceeding with the default of the bond company as well. Mr. J. Flancbaum said the school gave the Authority a check.

Mr. Waxman asked if there is an update with the Mallon litigation. Mr. Pfeffer said there is no update. It is moving along.

IX. Executive Director's Report

1. Resolution Awarding Contract to Precision Analytical Services, Inc. for Laboratory Testing Services for 2019

A Request For Proposal opening was conducted on November 27, 2018. One proposal was received from Precision Analytical Services, Inc. Prices are essentially the same as last year. The only difference is that this is the year that we do the lead and copper sampling. This will cost the Authority a few additional dollars. We have been very satisfied with them and recommend awarding this contract to them for 2019. Mrs. Lapa read **Resolution No. 18-109 Awarding Contract For Laboratory Testing Services 2019**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**.

2. Payargo Payment Processing Services

Mr. J. Flancbaum would like to inform the commissioners that the Authority plans on signing up with Payargo, a payment processing company. They deliver direct funding to their clients for customers that pay online through their financial institutions. Through an ACH credit they automatically fund our account. An excel spreadsheet will be delivered on a daily basis which will be uploaded into Edmunds and posted automatically to each individual account. This service has a one-time setup fee of \$995.00 and then we are charged \$0.15 per transaction. The annual charge to us would be approximately \$500.00. This will save a lot of time. Senator Singer said he asked Mr. J. Flancbaum to streamline the process. To look at the larger utility companies and see what they do. A lot of the posting is done by hand and is cumbersome. This prevents the Authority from having to bring in more help in the future. Mr. J. Flancbaum said that first they will start taking care of the ACH debits. After a few months of the system up and running, they will take over the credit card payments.

X. Technical Operations Report

Field Operations Report:

1. Shorrock Street Aeration System Upgrade

Our mechanical crew completed the diamond plate fabrication and installation of the snow shrouds for the Shorrock Street Water Treatment Plant Aeration unit air intake manifolds.

2. Lime Room Rehab

The scheduled and budgeted process of rehabilitating the Shorrock Street Water Treatment Plant Lime Room has begun. This will include new motors and pumps, the reworking and modifications of both mixing tanks, replacing worn electrical components and a thorough area cleaning.

3. Flooring and Piping Painting Status

The humid and wet conditions are now gone at the Shorrock Street Water Treatment Plant Chlorine room and filter gallery piping pit, due to the weather change and stability. We will now apply the final coats of paint to complete those rehab tasks.

Technical Operations:

4. Microwave Radio Work Status

Our IT personnel along with our outside contracted networking engineer have installed all the data switches and emergency backup power devices in the remaining sites that are to have the microwave antennas installed. This is tentatively slated to take place in either first or second week in January.

IT Department:

5. Cyber Security Effort Work

The Authority has completed and received confirmation of receipt relating to a seventy page mandatory document submission indicating that we implemented cloud security, endpoint Security, Engineering Security, amongst several other items. This was submitted by the November 16, 2018 deadline per The NJ Cyber Security & Communication Integration Cell.

6. Code Red Reverse 911 Status

Our CodeRed reverse 911 system has progressed into phase two which is advising the Lakewood community about our new service and enrollment procedure via our website. The last phase, phase 3 will be training for all users.

GIS Department:

7. GIS System Software

Mr. McClain has secured two vendors to present their GIS integration software to Authority management so that our GIS platform may be able to work with other systems such as our Edmunds billing system.

8. GIS/Engineering Work Progress

Mr. McClain is continuing to work with Engineering Department in order link GIS with their documentation so that they can be searched and organized quicker and easier.

Senator Singer asked how the new SCADA employee is working out. Mr. Farina said he actually only worked for three days and then left back to his former employer. We are back to the search. There are a couple of candidates on the radar. Senator Singer said he must have gotten a counter offer from his former employer. Senator Singer said we may have to train someone. Mr. Farina said he will continue the path he is taking now till the end of the year. The SCADA system is in good hands. We have emergency response from the outside contractor.

XI. Commissioners' Report

Mr. Theibault wished everyone a Happy Chanukah, Merry Christmas and Happy New Year.

XII. MEETING OPEN TO THE PUBLIC

Mr. David Herzog asked to speak. Senator Singer said he has to recuse himself from this discussion since Mr. Herzog does business with the bank he is associated with. Senator Singer handed over the gavel to Mr. Waxman, Vice Chairman. Mr. J. Flancbaum had a map on the conference room screen with the property in discussion. The property's location is at Chestnut and Vermont. Mr. Herzog has a property that part of it is in the service area of New Jersey American Water Company and part of it is in the Authority's service area. Mr. Herzog would like to request that New Jersey American Water service the property that is in the Authority's service area. Mr. J. Flancbaum said he told Mr. Herzog that the Authority gets these requests and the position has been that this is our service area. Mr. Herzog said to Mr. J. Flancbaum that he can do well and septic on the property. Mr. J. Flancbaum said that obviously water and sewer is the preference. Mr. Lichtenstein asked questions regarding the distance to the water and sewer lines to get clarity on this request. Mr. J. Flancbaum said that this request needs to be discussed in Executive Session. Mr. Ponsi pointed out that there are other points of water connection. There is Chestnut Stamford Hill Development. Mr. Ponsi showed different points for water connection and sewer connection. As developments come in the system will be built. Mr. Waxman said he thought it can be a very long time. Mr. Ponsi said yes, Mr. Waxman is correct. Mr. Waxman said that the request is understood. He told Mr. Herzog he can leave any submissions with them. Mr. Waxman wanted to know if there is any sense in the Authority's professionals reviewing this to see if there is a way to accommodate this or this is a policy. It was decided to go into Executive Session. Mr. Herzog was asked to wait outside in case there are any questions.

XIII. Executive Session

Mr. Lichtenstein was seated as an alternate. At 10:49 A.M. a **motion** was made to go into Executive Session by Mr. Theibault, seconded by Mr. S. Flancbaum. On a **voice vote**, all members present voted, "**Aye**". **Motion Carried.**

XIV. MEETING OPEN TO THE PUBLIC

At 11:06 A.M. the meeting was opened back to the public. Mr. Waxman handed the gavel back to Senator Singer. Mr. Pfeffer told Mr. Herzog the request was discussed at board level. The professionals are going to take a look at it and discuss it and see what the options are. Then a letter will be sent to you. Mr. Herzog thanked the commissioners.

Senator Singer wished a Happy Hanukah, a Merry Christmas and Happy and Healthy New Year.

XV. ADJOURNMENT

A **motion** was made by Mr. Theibault, seconded by Mayor Coles to adjourn meeting. On a **voice vote**, all members present voted, "**Aye**". The meeting was adjourned at 11:14 A.M.

Respectfully submitted,

Nechama Lapa,
Secretary, LTMUA