



Board of Commissioners
Senator Robert Singer, Chairman
Mayor Raymond Coles, Vice Chairman
Craig Theibault, Treasurer
Anne Fish, Assistant Secretary
Yocheved Miller, Commissioner
Samuel Flancbaum, Alt. Commissioner
Meir Lichtenstein, Alt. Commissioner

**THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY
ANNUAL REORGANIZATION MEETING MINUTES
FEBRUARY 1, 2022**

- I. The Chairman opened the meeting at 2:02 P.M. via teleconference.
- II. The Chairman announced that in accordance with Chapter 231, Public Law 1975, adequate notice of this meeting was given and that a notice of this meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 18, 2021 and The Tri Town News on February 24, 2021 and again in the Asbury Park Press on January 6, 2022 and The Tri-Town News on January 12, 2022.
- III. **Salute to the Flag**
- IV. **Swearing In of New Commissioners**
- V. **Roll Call**
On a roll call the following Commissioners were present: Mrs. Fish, Mayor Coles, Mr. S. Flancbaum, Committeeman Lichtenstein and Senator Singer.

The following professionals and key personnel were present: Mr. Adam Pfeffer, Esq.; Mr. Gerwin Bauer, Jr., CPA; Mr. Justin Flancbaum, Executive Director, Mr. Colin Farrell, CEng MIEI, Director of Engineering, Mr. Adam Ponsi, P. E., Mr. Robert Farina, Director of Operations and Mr. Donald Sondak, Chief Financial Officer/Human Resources Director.

VI. **Business of Meeting**

- A. **Senator Singer** called for **nomination for Secretary**.

Mayor Coles nominated **Mrs. Robyn Gray** for **Secretary**, seconded by **Mr. S. Flancbaum**.

Motion made by Mrs. Fish and seconded by Mayor Coles to close nominations. On **roll call**, all members present voted "**Yes**". **Motion carried**.

- B. **Senator Singer** handed over the meeting to the **Secretary**.

- C. The **Secretary** called for **nomination for Chairman**.

Mayor Coles nominated **Senator Robert Singer** for **Chairman**, seconded by Mrs. Fish.

Motion made by Mrs. Fish and seconded by Mayor Coles that nominations be closed. On **roll call**, all members present voted "**Yes**". **Motion carried**. Mrs. Miller announced at 2:05 pm that she had joined the meeting. Mrs. Miller then confirmed her affirmative vote for Senator Singer as Chairman.

- D. The **Secretary** relinquished the **Chair** to the elected **Chairman**.

- E. The **Chairman** called for **nominations for Vice Chairman**.

LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

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Mr. S. Flancbaum nominated **Mayor Raymond Coles** for **Vice Chairman**, seconded by Mrs. Fish.

Motion was made by Mrs. Fish seconded by Mr. S. Flancbaum to close nominations. On **roll call**, all members present voted **"Yes"**. **Motion carried.**

F. The Chairman called for nominations for Assistant Secretary.

Mr. S. Flancbaum nominated **Mrs. Anne Fish** for **Assistant Secretary** seconded by Mayor Coles.

Motion was made by Mr. S. Flancbaum and seconded by Mayor Coles that nominations be closed. On **roll call**, all members present voted **"Yes"**. **Motion carried.**

G. The Chairman called for nominations for Treasurer.

Mayor Coles nominated **Mr. Craig Theibault** for **Treasurer**, seconded by Mr. S. Flancbaum.

Motion was made by Mrs. Fish and seconded by Mayor Coles that nominations be closed. On **roll call**, all members present voted **"Yes"**. **Motion carried.**

H. A motion was made by Mrs. Fish and seconded by Mr. S. Flancbaum to designate banks and New Jersey Cash Management Fund as depository for MUA funds.

- 1. Lakeland Bank, 500 River Avenue, Lakewood, NJ**
- 2. State of New Jersey Cash Management Fund, Division of Investments, PO Box 290, Trenton, NJ**
- 3. First Commerce, 105 River Avenue, Lakewood, NJ**
- 4. Bank of New York Mellon, 385 Rifle Camp Road, Woodland Park, NJ**
- 5. Columbia Bank, 19-01 route 208 North, Fairlawn, NJ**

- **Roll Call**

On **roll call**, members Mrs. Fish, Mrs. Miller, Mayor Coles, Mr. S. Flancbaum, Committeeman Lichtenstein voted **"Yes"**. Senator Singer abstained. **Motion carried.**

K. A motion was made by Mr. S. Flancbaum and seconded by Mrs. Fish **designating Chairman, Vice Chairman and Treasurer to sign checks, vouchers and all necessary financial documents.** On **roll call**, all members present voted **"Yes"**. **Motion adopted.**

L. A motion was made by Mrs. Fish and seconded by Mayor Coles **designating Asbury Park Press and Tri Town News** as official newspapers of the LTMUA. On **roll call**, all members present voted **"Yes"**. **Motion adopted.**

VII. Resolutions

A. Resolution No. 22-12 Establishing Time, Date and Place of Regular Monthly Meetings and Annual Meeting. A **motion** was made by Mrs. Fish and seconded by Mayor Coles. On **roll call**, all members present voted **"Yes"**. **Adopted.**

B. Resolution #No. 22-13 Appointment of Professional Personnel (Auditor, Bond Counsel, Labor Counsel, General Counsel and Conflict Counsel).

Mr. J. Flancbaum recommended the following professionals:

General Counsel: Levin, Shea, Pfeffer, & Goldman

Labor Counsel: Levin, Shea Pfeffer & Goldman

Conflict Counsel: Law Office of Christopher J. Dasti

Bond Counsel: Gluck Walrath

Auditor: Mohel, Elliott, Bauer, & Gass

A **motion** was made by Mrs. Fish and seconded by Mr. S. Flancabaum. On **roll call**, all members present voted "**Yes**". **Adopted.**

C. Resolution No. 22-14 Designating Certifying Agent Mr. Donald Sondak. A **motion** was made by Mrs. Fish seconded by Mr. S. Flancabaum. On **roll call**, all members present voted "**Yes**". **Adopted.**

D. .
Resolution No. 22-15 Appointment of Financial Officers and Assistant Financial Officer. Mr. J. Flancabaum said that he and Mr. Donald Sondak are the Financial Officers and Mrs. Robyn Gray is Assistant Financial Officer

A **motion** was made by Mrs. Fish seconded by Mr. S. Flancabaum. On **roll call**, all members present voted "**Yes**". **Adopted.**

E. Motion to accept 2022 Engineering and Operations Fee Schedule Mr. J. Flancabaum said that there are no changes. A motion was made by Mrs. Fish and seconded by Mr. S. Flancabaum. On **roll call**, all members present voted "**Yes**". **Motion carried.**

F. A motion to accept 2022 Construction Cost and Bonding Amounts was made by Mrs. Fish and seconded by Mr. S. Flancabaum. On **roll call**, all members present voted "**Yes**". **Motion carried.**

VIII. Meeting is Opened to the Public

IX. Meeting is Closed to the Public

X. Adjournment

Motion made by Mrs. Fish and seconded by Mayor Coles to adjourn the reorganization meeting. On **roll call**, all members present voted "Yes". **Motion carried. Meeting was adjourned at 2:20 P.M.**

After adjournment Mr. Craig Theibault announced he is present on the call. He was then sworn in by Mr. Adam Pfeffer Esq. as a Commissioner of the Authority for a term to expire January 31, 2027.

Respectfully submitted,

Robyn Gray
Secretary, LTMUA