



Board of Commissioners

Senator Robert Singer, Chairman

Mayor Raymond Coles, Vice Chairman

Craig Theibault, Treasurer

Anne Fish, Assistant Secretary

P. G. Waxman, Commissioner

Samuel Flancbaum, Alt. Commissioner

Meir Lichtenstein, Alt. Commissioner

THE LAKEWOOD TOWNSHIP MUNICIPAL UTILITIES AUTHORITY

Regular Meeting Minutes

December 3, 2019

- I. Senator Singer opened the meeting at 10:03 A.M. in the Conference Room of the Lakewood Township Municipal Utilities Authority, 390 New Hampshire Avenue, Lakewood, New Jersey.
- II. It was announced that in accordance with Chapter 231, Public Law, adequate notice of this meeting was given and that a notice of this scheduled meeting was filed with the Township Clerk and posted in the Municipal Building in a place accessible to the public and by means of public notices in the Asbury Park Press on February 19, 2019 and The Tri Town News on February 20, 2019.
- III. **Salute to the Flag**
- IV. **Roll Call of Commissioners**
On roll call the following Commissioners were present: Mr. Lichtenstein, Mr. Theibault, Mr. Waxman, Mrs. Fish, and Senator Singer. Mr. Lichtenstein was seated as an alternate. The following professionals and key personnel were present: Mr. Adam Pfeffer, Esq., Mr. Gerwin Bauer, Auditor, Mr. Justin Flancbaum, Executive Director, Mr. Daniel Rappoccio, CFO, Mr. Colin Farrell, CEng MIEI, Director of Engineering, Mr. Adam Ponsi, P. E., Mr. Robert Farina, Director of Operations and Mrs. Nechama Lapa, Secretary.
- V. **Minutes**
A **motion** to approve the minutes of the Regular Meeting held on November 6, 2019, was made by Mr. Waxman and seconded by Mrs. Fish. On a **voice vote**, Mr. Lichtenstein, Mr. Waxman, Mrs. Fish and Senator Singer voted "**Aye**". Mr. Theibault abstained. **Motion carried.**

Mr. S. Flancbaum arrived at 10:04 A.M.
- VI. **Chief Financial Officer Report**
 1. **Financial Results Review For Period Ending November 30, 2019**
This is the first month of the new fiscal year. The Authorities net position for the period ending November 30, 2019 is approximately \$156,000.00 which is slightly behind the budget. The Authority's operating revenue is approximately \$583,000.00 which is slightly behind the operating revenue budget. The Authorities expenses are

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\$427,000.00, which is slightly ahead of the budget. There is nothing unusual to report. There were three new residential connections and one commercial connection fee in the month of November. Senator Singer asked why the Authority is behind in the budget. Mr. Rappoccio responded it is a straight lining of the budget. It will be picked up as the year goes on.

2. Motion to Approve Operating Vouchers

Mr. Rappoccio provided the commissioners with a list of abstentions. There are two additions to the operating voucher list. One is for the Authority attorney in the amount of \$12,142.50 and the second is for fencing for Well No. 1 in the amount of \$2,850.00. Senator Singer wanted to know when the bill came in. Mr. J. Flancbaum said the bill came in a couple of days ago and the work was done a couple of weeks ago. This is a small company and he helped the Authority. Senator Singer wanted to know the name of the fencing company. Mr. J. Flancbaum said it is Reiss Brothers Fencing. Mr. Waxman asked if he is okay with the price. Mr. J. Flancbaum said he is. Senator Singer said that vendors that do business with the government have to get the bills in a reasonable amount of time. Senator Singer asked Mr. J. Flancbaum not to pay vendors if the bill was submitted late. Mr. J. Flancbaum said he will stop. Senator Singer said they should give the bill right away. Mr. Waxman said he would like to suggest that there should be a set amount of days, a time frame, before the meeting by when the bills have to be submitted. Mr. J. Flancbaum said yes, we do have standard payment terms that we tell vendors, it has to be in by the 15th of the month. This vendor was unaware of it and asked if he can get the money, he would appreciate it. Senator Singer said that it has to be submitted within reason. It does not have to be by the 15th. If work is done on the 20th, they should be able to submit a bill to be paid. The suggested deadline should be the last day of the month. Mr. J. Flancbaum said the reason the 15th of the month is given as the deadline is because of the construction invoices. They are large and might take a week or so to review. The amended amount for the Operating Expense Vouchers is \$612,789.02. A **motion** to approve operating vouchers in the amended amount of \$612,789.02 was made by Mr. Waxman, seconded by Mrs. Fish. Mr. Lichtenstein is no longer seated as an alternate. Mr. S. Flancbaum is seated as an alternate. On **roll call**, all members present voted, "Yes" with **noted abstentions**.
Motion Carried.

3. Resolution to Adopt 2019-2020 Budget

The Budget was received back from the State and was approved. Mrs. Lapa read **Resolution No. 19-107 Adopted 2019 Budget**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "Yes". **Adopted.**

4. Resolution to Approve a Co-Operative Purchasing Agreement with NASPO

This is a national cooperative purchasing program called National Association of State Purchasing Officers. This will give the Authority the opportunity to have access to purchasing certain items without going out to bid. Other Authorities participate in this program. Mrs. Lapa read **Resolution No. 19-108 Authorization To Enter Into A Cooperative Purchasing Agreement With A Nationally Recognized Cooperative Entity**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "Yes". **Adopted**

VII. Engineer's Report
Mr. Ponsi's Report

1. Bids for Chemicals and Cold Water Meters for Calendar Year 2020

- Resolution Awarding Purchase of Hydrated Lime

There was only one chemical bid this year and it was for hydrated lime. Three bids were received. The lowest bidder was Reed & Perrine at \$8.68. At this time the Authority may award a one year contract to Reed and Perrine at the price of \$8.68 per fifty pound bag of hydrated lime. Senator Singer wanted to know how this price compares to last year's prices. Mr. Ponsi said that last year was \$7.58 per bag. It is around a 14.5% increase. If the Authority would have elected to award a two year contract the price would have been \$7.90 for two years. Mrs. Lapa read **Resolution No. 19-109 Awarding Contract For Hydrated Lime To Lowest Bidder**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**

Senator Singer explained the reason why he asks for a roll call is because it is a bid award and there are other bidders. There should never be a question in case there is a protest. They should know that it was approved by all commissioners.

2. Cedar Bridge Avenue Retail Center (CBRC Holdings, LLC – Joseph Michael)

- Resolution Authorizing Executive Director to Endorse Applications

An application was received and a review letter was issued. At this time the Authority may authorize the Executive Director to endorse applications for this project. This is needed due to the proposed development generating over 2,000 gallons per day of sanitary sewer flow. This requires OCUA approval. Mr. J. Flancbaum said that Aaron Mueller is also a partner on this project. Mrs. Lapa read **Resolution No. 19-110 Authorizing Executive Director to Endorse Applications Cedar Bridge Avenue Retail Center**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "**Yes**". **Adopted**

3. 36 Airport Road Building Addition (36 Airport Rd, LLC – Menashe Frankel)

- Resolution Approving Terms of Developer's Agreement

On November 14, 2019 a Developer's Agreement was drafted. The specific terms for the agreement are as follows. 1. The Developer agrees to pay the overage of connection fees per the monitoring agreement in place for the previously approved building at this location. 2. All Connection Fees must be paid prior to installation of the meter. At this time the Authority may accept the terms of the Developer's Agreement. Senator Singer asked if this is the building that was renovated to make larger. Mr. Ponsi said that they knocked down a building at 40 Airport Road and then made an addition to 36 Airport Road. Senator Singer asked if Sandy Schorr is part of this project. She is. Senator Singer and Mr. Waxman recused themselves from this discussion. The gavel was passed to Mrs. Fish. Mrs. Lapa read **Resolution No. 19-111 Authorizing The Execution Of The Developer's Agreement Director to Endorse Applications 36 Airport Road Building Addition**. Motion was made by Mr. S. Flancbaum, seconded by Mr. Theibault. On **roll call**, Mr. S. Flancbaum, Mr. Theibault and Mrs. Fish voted "**Yes**". Mr. Waxman and Senator Singer abstained. **Adopted**. Mrs. Fish passed the gavel back to Senator Singer.

4. Self Storage Route 70 by Wawa (K-Lakewood Associates, LLC – Jason Kaplan)

- Resolution Approving Terms of Developer's Agreement

On November 18, 2019 a Developer's Agreement was drafted. The specific terms for the agreement are as follows. 1. The Developer agrees to provide the necessary information to calculate and pay their fair share to the sewer line that leads up to their property that was built by a previous developer. 2. The Developer can provide confirmation from the previous Developer that they do not need their fair share contribution and it can be waived. It is the same builder. If he provides confirmation that he does not want us to collect the fee, we do not need to collect it. 3. All Connection Fees must be paid prior to installation of the meter. At this time the Authority may accept the terms of the Developer's Agreement. Senator Singer recused himself from the discussion. He passed the gavel to Mr. Waxman. Mrs. Lapa read **Resolution No. 19-112 Authorizing The Execution Of The Developer's Agreement Director to Endorse Applications Self Storage Route 70.** Motion was made by Mr. S. Flancabaum, seconded by Mr. Theibault. On **roll call**, Mr. S. Flancabaum, Mr. Theibault, Mr. Waxman and Mrs. Fish voted "Yes". Senator Singer abstained. **Adopted.** Mr. Waxman passed the gavel back to Senator Singer.

5. Pine St & Blvd of the Americas Daycare & Office Building (2220 Pine Holdings, LLC – Saul Mizrahi)

- Resolution Releasing Performance Guarantee

On November 12, 2019 the applicant requested release of the performance guarantees. On November 27, 2019 the Authority issued a letter detailing the items required for performance guarantee release. At this time the Authority may release the performance guarantees conditioned on the Authority's letter dated November 27, 2019. Mrs. Lapa read **Resolution No. 19-113 Releasing Performance Guarantees Pine Street And Boulevard of the Americas Daycare And Office Building.** Motion was made by Mr. S. Flancabaum, seconded by Mr. Theibault. On **roll call**, Mr. S. Flancabaum, Mr. Theibault, Mrs. Fish and Senator Singer voted "Yes". Mr. Waxman abstained. **Adopted.**

Mr. Farrell's Report

6. RFQs for Engineering Services for Calendar Year 2020

- Resolution Accepting Qualifications

On October 22, 2019 the Request for Qualifications was issued in the newspaper and on the Authority's website. On November 22, 2019 the Authority received submissions from fourteen firms. On November 22, 2019 the Authority issued a review letter listing any noted deficiencies to the Authority Attorney to complete his review of the fourteen submissions. At this time the Authority may accept the qualifications of all companies conditioned on the Authority Director of Engineering and the Authority Attorney reviews of the qualifications. Mrs. Lapa read **Resolution No. 19-114 Accepting Submissions In Response To Request For Qualifications For Engineering Services For 2020.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted "Yes". **Adopted.**

7. Well No. 2 Replacement Analysis

- Resolution Awarding Professional Services Contract

Due to video inspection during the redevelopment of Well No. 2 it was determined the outer casing pipe of the well is in poor condition to the point where further redevelopment work may risk the structural integrity of the well. The Authority requested a proposal from Remington Vernick to analyze the well for repair or replacement options. On November 21, 2019 the Authority received a proposal from Remington Vernick for

\$9,500.00. At this time the Authority may award a professional services contract to Remington Vernick. Mr. Waxman asked how old the casing is. Mr. Robbins said it is from 1963. Mr. J. Flancbaum said it goes back to the original builder. Mrs. Lapa read **Resolution No. 19-115 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1 Et. Seq.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “**Yes**”. **Adopted.** Senator Singer suggested that perhaps the Authority should update or replace at twenty five years. Not wait till it is very old and needs to be replaced. Mr. Robbins said we have on schedule to do a thorough well inspection and televise every five years.

8. NJDOT Repaving/Resurfacing Route 70

Resolution Awarding Professional Services Contract

Resolution Entering Into Reimbursement Agreement with NJDOT

On October 31, 2019 the Authority received a plan from the NJDOT engineer for a proposed repaving project on Route 70. On November 19, 2019 the Authority received a proposal from T&M Associates to perform a utility conflict review to determine if there are any conflicts with the Authority’s infrastructure due to the repaving work. The cost will be \$5,200.00. At this time the Authority may award a professional services contract to T&M Associates. 2nd Resolution - At this time the Authority may pass a resolution authorizing the Executive Director to enter into an agreement with the NJDOT to reimburse the Authority for the engineering costs for the utility conflict review. Mrs. Lapa read **Resolution No. 19-116 Awarding Professional Services Contract Without Public Bidding Pursuant to N.J.S.A. 40A:11-4.1 Et. Seq.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. Mr. Lichtenstein asked which part of Route 70 is being repaved. Mr. J. Flancbaum said the entire corridor, from Pemberton down to Brielle. Mr. Lichtenstein asked if it is known when they will be working in Lakewood. Senator Singer said the Authority does not have a choice in the matter, they are doing it. This is to make sure it will not affect the Authority’s lines. The Authority is being reimbursed for the cost. On **roll call**, all members present voted “**Yes**”. **Adopted.** Mrs. Lapa read **Resolution No. 19-117 Authorizing The Reimbursement Agreement With The NJDOT.** Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted “**Yes**”. **Adopted.**

9. Well No. 15 GAC Media Replacement

Motion Authorizing Issuance of Notice to Bidders

Mott MacDonald has finished the specifications. The Authority would like to go to bid. A **motion** to authorizing issuance of Notice to Bidders for Well No. 15 CAG Media Replacement, was made by Mr. Waxman and seconded by Mrs. Fish. On a **voice vote**, all members present voted “**Aye**”. **Motion carried.**

Senator Singer asked how the construction of the addition is going. Mr. Farrell said all is going well. He spoke with the contractor and he thinks that the fence will be gone and striping will be done by the end of the week. We are waiting for the warranty on the roof. The roofer is coming on Thursday. Seventy percent of the punch list items are complete and they are minor items.

VIII. Attorney's Report

Mr. Pfeffer said he has nothing to report. Business is as usual. Mr. Waxman asked for an update on the litigation. Mr. Pfeffer said he cannot give a lot of information. That would have to be in closed session. The plaintiff’s discovery got extended to February. The Authority is scheduling a mediation session in January or February. Mr. J. Flancbaum will have a deposition scheduled for a day in January. It is moving along at

a snail's pace, but it is going through the system. Senator Singer asked why they extended their time. Mr. Pfeffer responded that they requested it of the judge and he granted it. Mr. Waxman asked if the fraud element was brought up. Mr. Pfeffer said that there was a deposition with Mr. Mallen and had conversations with Mr. Stanzione. He wants to wait. Senator Singer said we should send the judge a bill. Senator Singer wanted to know who the judge is. Mr. Pfeffer said he does not recall at the moment. He will let the Senator know.

IX. Executive Director's Report

1. Resolution ratifying contract to Hudson Energy for electricity procurement

A reverse auction was held on November 6, 2019. Two companies were tied for the low price at 8.5 cents per Kilowatt Hour for a twenty four month contract. In consultation with our attorney we were advised that we can accept the bid of whichever of the two companies we were more comfortable with. The auctioneer recommended awarding the contract to Hudson Energy over UGI. They are larger and more stable than UGI. They have won more New Jersey local government contracts over the last ten years. Hudson Energy was the Authority's supplier back in 2014 and we had a positive experience with them at that time. The estimated savings over the term of the contract will be around \$32,000.00. Senator Singer wanted to know how much more is it than the previous contract. Mr. J. Flancbaum answered that the last price was 6.8 cents. Mrs. Lapa read **Resolution No. 19-118 Awarding A Contract To Hudson Energy**. Motion was made by Mr. S. Flancbaum, seconded by Mr. Theibault. On **roll call**, all members present voted "**Yes**". **Adopted**.

2. Resolution awarding contract for snow clearing services for 2019-2020 season

A RFP opening held on November 22, 2019. One proposal was received. It was from Snow Services Plus Corporation, the same company the Authority has used for the last five years. Their fee is \$4,180.00 per month. This covers three ice or snow occurrences, up to a threshold of 15 inches. The contract will run through March 31, 2020. Mr. Waxman asked how this amount compares to last years. Mr. J. Flancbaum said it is \$255.00 more per month. The total will be \$16,720.00. This is \$1,020.00 more than last year. Senator Singer said that next year we should try to get more bidders. Mr. Lichtenstein said that with his experience from his own business, he deals with a lot of contractors. A lot of fees have gone up. The salt, fuel, insurances etc. have increased. Senator Singer asked Mr. Lichtenstein if he uses this contractor, Snow Services Plus, owner is Mr. Reiss. Mr. Lichtenstein said maybe for one property. Senator Singer asked Mr. Lichtenstein if he can help with getting more proposals next year. Mr. Lichtenstein said yes, he can. Mrs. Lapa read **Resolution No. 19-119 Awarding Contract For Snowplowing Services For Winter Season 2019-2020**. Motion was made by Mr. Waxman, seconded by Mr. Theibault. On **roll call**, all members present voted "**Yes**". **Adopted**. Senator Singer said the contractor that we have does a very good job. The safety of the employees and customers are of utmost importance.

3. Resolution awarding contract to Quality Facility Solutions for office cleaning for calendar year 2020

A RFP opening was held on November 22, 2019 and no proposals were received. The Authority solicited proposals. The current company, Access NJ, did not submit a proposal. Afterwards, three proposals were received ranging from \$1,303.85 per month to just over \$2,400.00 per month. The low price is from Quality Facility Solutions. They are based out of Brooklyn, but they have a local representative. They actually reached out to the Authority. We have met with them and feel comfortable with them. They

seem to be a responsible group. Mr. J. Flancbaum recommends awarding them the contract. Mrs. Lapa read **Resolution No. 19-120 Awarding Contract For Cleaning Services For The Year 2020**. Motion was made by Mr. Waxman, seconded by Mr. Theibault. On **roll call**, all members present voted **"Yes"**. **Adopted**.

4. Resolution authorizing the purchase of Sensus Analytics SaaS

The current Dell Server for the meter reading system is no longer supported by Sensus. We are proposing to migrate our meter reading capabilities into a cloud based server hosted by Sensus. We have anticipated doing this over the last couple of years and have budgeted for this expense. Over a five year period this will cost us \$170,095.00. The largest outlay will be in the first year due to one-time set up and training fees. Our IT and cybersecurity staff are comfortable with this migration and recommended this. Senator Singer asked if it is a better service. Mr. J. Flancbaum said that it is easier because it is in the cloud. The software maintenance will no longer be the responsibility of the Authority. It will be solely the responsibility of Sensus. This is the way of the industry. They are no longer supporting the old servers. Senator Singer said it sounds like the Authority does not have a choice. Mr. J. Flancbaum said that is correct. Mrs. Lapa read **Resolution No. 19-121 Authorizing The Purchase of A Sensus Analytics SAAS**. Motion was made by Mr. Theibault, seconded by Mr. S. Flancbaum. On **roll call**, all members present voted **"Yes"**. **Adopted**.

Mr. J. Flancbaum said the TBG unit needs to be replaced. It will now be wireless. The cost is a little over \$12,000.00. This is a budgeted expense; therefore a resolution is not needed. Mr. Lichtenstein asked what it is for. Mr. J. Flancbaum explained it is an antenna that sits at the bottom of the tank. All the reads come into to. It will no longer be supported as of the end of 2020. The Authority wants to be ahead of the game and replace it now.

5. Resolution authorizing the execution of a Software & Hardware Support & License Agreement with Edmunds GovTech

The cost for the 2020 contract will be \$11,445.00. Mrs. Lapa read **Resolution No. 19-122 Awarding Contract To Edmunds GovTech For Computer Software And Hardware Support And Maintenance 2020**. Motion was made by Mr. S. Flancbaum, seconded by Mr. Waxman. On **roll call**, all members present voted **"Yes"**. **Adopted**.

6. Resolution authorizing the execution of an equipment lease with Duplitrone Document Imaging, Inc.

The Authority is in need of two new big printers, one for the existing space and one for the new space, also a new check printer and a new bill printer. A proposal was received from Duplitrone for a 36 month lease for \$325.15 per month totaling \$11,705.40 for the term of the lease. Duplitrone is under State Contract. We met with this company. Our IT Manager feels comfortable with this company and we recommend award. Mrs. Lapa read **Resolution No. 19-123 Authorizing The Execution Of An Equipment Lease With Duplitrone Document Imaging Inc.** Motion was made by Mr. S. Flancbaum, seconded by Mr. Theibault. On **roll call**, all members present voted **"Yes"**. **Adopted**.

7. Resolution Approving 2020 Holiday Calendar

The calendar is the same as the Township of Lakewood. It was included in the packet. Mrs. Lapa read **Resolution No. 19-124 Adopting Holiday Schedule For The Year 2020**. Motion was made by Mr. Waxman, seconded by Mrs. Fish. On **roll call**, all members present voted **"Yes"**. **Adopted**.

Mr. Pfeffer said he looked up and the judge on the litigation case is Judge Troncone.

X. Technical Operations Report

Field Operations Report:

1. NJDEP Communication

Mr. Farina wants to start his report by informing the Commissioners that during a conversation that he and Mr. Robbins had with the NJDEP on November 22, 2019. The compliance officer assigned to the LTMUA regarded our water treatment and distribution operation as always being ahead of requirements, along with the signing operators of the system being easy to work with and forth coming in every aspect. He said that he uses our facilities as an example in which to follow. Senator Singer said that is excellent.

2. LTMUA Paperless Goal Status

Field Operations have gone 100% paperless with regards to Administration Office generated work orders.

3. Replacement Valve Actuator Status

Four Additional valve actuators have been replaced in the Shorrock and New Hampshire Avenue Water Treatment Plants. This is part of our multi-year ongoing full replacement program for the both plants.

4. Street Valve Exercising Status

Operations field personnel are working on NJDEP mandated street valve testing and documentation. We are currently working with twelve inch and larger valves.

5. Shorrock Street Water Treatment Plant Lime Room Rehabilitation Status

The Shorrock Street lime system rehabilitation work is moving forward now that the new replacement pumps have been received. We are hoping to wrap this up by years end.

Technical Operations:

6. SCADA/ Communications Status

All SCADA and Communications systems are operating fine.

7. SCADA Contractor Work Performed

Our SCADA outside contractor programmed the newly installed actuators in the system and tested. They are all working well.

IT Department:

8. Microwave System Monitoring

We are upgrading our microwave antenna monitoring software so that we can enable ourselves to stay ahead of any potential operational issues with the system. We will be able to communicate better with the contractor and they will not have to come down trying to figure out what is going on.

GIS Department:

9. New Tablet Acquisition Report

The acquisition process has begun for the Authority to purchase five new tablets for Field Operations. This move will push the Authority closer to our 100% paperless goal throughout the whole Authority.

10. Field Testing Data Cataloging

We are cataloging hydrant inspections and valve exercising records to make the Water Quality and Accountability Act compliance less of a burden to the Authority's Operations Managers.

11. Creation of Paperless Forms

We are creating a data collection form that will be deployed via the web, Authority's tablets and computers in order to replace paper forms.

Senator Singer asked for information on Mr. McBride recent appointment in the State. Mr. J. Flancbaum said that Mr. McBride was appointed to the Board of Directors of NJ GMIS, an Association for Government IT Leaders. Mr. Farina said Mr. McBride gave a very nice presentation. Senator Singer said to please give him our congratulations. This is very impressive.

XI. Commissioners' Report

Mr. Theibault wished everyone a Happy Holiday.

Senator Singer said we are looking to schedule the ribbon cutting for the addition either January or February. We will let you know.

Down at the League, Mr. J. Flancbaum and I met with a health care provider. Senator Singer wanted to know if he followed up on it. Mr. J. Flancbaum said it is called the Difference Card. He followed up with them this week. It seems interesting. Senator Singer said they claim they can save the Authority money and will not have to change health care providers. Mr. Rappoccio said he sent them the Authority experience and census of the employees. They will provide us with a study of how it applies to us. Senator Singer said that is the advantage of going down to the League. This company said they can save us money on healthcare and still stay with the State Health Benefits Program.

Mr. J. Flancbaum said that at the League Mr. Farina found a direct representative for the Authority for Optimum. That was very worthwhile. Senator Singer said that they are difficult providers. Mr. J. Flancbaum said the contact was followed up with. She said if you ever need anything please let me know. Senator Singer said that is fantastic.

Senator Singer said to be in touch with regards to the Ribbon Cutting Ceremony. We should invite the Mayor. Check with the Mr. Lichtenstein if there is anyone else we should invite from the Township. Senator Singer suggested inviting the Tax Collector. She has been very good to the Authority and we want to show her our appreciation. Also maybe invite the Inspection Department. We will have a little celebration and some food.

Senator Singer wished everyone a Happy Chanuka and Merry Christmas. Be safe.

XII. MEETING OPEN TO THE PUBLIC

XIII. MEETING CLOSED TO THE PUBLIC

XIV. ADJOURNMENT

A motion was made by Mr. Waxman, seconded by Mr. Theibault to adjourn meeting. On a **voice vote**, all members present voted, "**Aye**". The meeting was adjourned at 10:45 A.M.

Respectfully submitted,

Nechama Lapa,
Secretary, LTMUA